

In This Issue

Featured Article: <i>Who Are We?</i>	1
<i>From the Director</i>	1
<i>Did You Know...?</i>	1
<i>Employer & Internship Spotlight</i>	2
<i>Student Profile</i>	2

Did You Know...?

The Career Development Center host Job & Internship Fairs every year,

Education Job Fair
Tuesday, February 28, 2017
10:00 a.m.—3:00 p.m.
Alumni Hall

Veterans Fair
Monday, March 6, 2017
4:00 p.m.—8:00 p.m.
Alumni Hall

**College of Business and
Management Job Fair**
April 18, 2017

**Computer Science
Job Fair**
April 27, 2017

Career Development Center

Building B, Suite 119

Monday—Wednesday
8:30am—7:00pm
Thursday—Friday
8:30am—4:30pm

(773) 442-4680
ocs@neiu.edu
www.neiu.edu/careerservices

Career Development Center

The Career Development Center is Here for You

When Career Advisors have the opportunity to present workshops in an academic course, the first questions they often ask are “How many of you have visited the Career Development Center?” and “How many of you know where the Career Development Center is located?” Frequently, only a few hands are raised in answer to these questions. As a resource that is essential to student and alumni success both during and after the degree, the Career Development Center seems to be a too-well-kept secret. So let’s dispel some myths and spread the secret.

From the Director:

The Career Development Center invites you to come by B-119 or meet us at one of our Mobile Career Development Center Days. The Mobile Career Development Center is the “Center” coming to you. Some of the upcoming Mobile Career Development Center Days and locations are:

- **January 31, 2017, LWH Lobby, 11:00 a.m. – 3:00 p.m.**
- **February 8, 2017, COBM Lobby, 11:00 a.m. – 3:00 p.m.**
- **February 22, 2017, BBH Lobby, 11:00 a.m. – 3:00 p.m.**
- **February 27, 2017, Student Union Village Square, 11:00 a.m. – 3:00 p.m.**

What can I do with a liberal arts degree (English, History, etc.)? How do I find employment in my career field? Will the career I am preparing for be in demand? How does my personality type match my career choice? All of the aforementioned questions can be answered by a visit to the Northeastern Illinois University Career Development Center.

What is the Career Development Center?

An office free to all students and alumni where you can come and take assessments to learn more about yourself and your interests as they relate to your career path. Find out how to explore possible options, majors and how to succeed in the career, internship, and graduate school search. Between individual appointments, workshops, job fairs, and [College Central Network](#), you are able to get any questions related to the career process answered and addressed.

Why Use the Career Development Center?

Career exploration and job search skills are rarely discussed or covered as part of academic courses. Yet, these are skills that employers are expecting you to have when you start applying for jobs and internships. Knowing what your goals are and how to articulate your value are key pieces to landing that dream position.



"It gave me an inside look at the hiring process, which I consider an advantage."

Student Profile – Samantha Sandowski

Samantha Sandowski is a senior Marketing major in the College of Business & Management. Like many students, she first came to the Career Development Center for help with her resume. "I've had appointments with a few advisors...and everyone that I've had an experience with has been a great help. It is nice to have one-on-one help when constructing a resume, or creating a LinkedIn [profile], because every situation is different." With her resume polished, Samantha was able to

build her skills through additional workshops provided by the student organizations within the College of Business & Management.

Samantha continued to fully utilize her resources at Northeastern by taking the Management 382 course "Internship in Business", where she completed a paid internship at ICI Staffing. In addition to receiving college credit, Samantha found that taking a course along with an internship was helpful in several ways. The journal entry assignments and class discussions allowed her to hear the experiences of her classmates and learn from them. Additionally, the professor, Dr. Li, was able to give continual feedback to keep Samantha focused, and ensure she was able to get the marketing experience she had intended. If she wasn't doing much marketing for a few days, Dr. Li would encourage her to go back to her internship supervisor to review her activities and goals.

"ICI Staffing was a great place to intern because I was able to gain a lot of useful experience that I will use when applying and interviewing for a job after NEIU. Since it was a staffing agency, I was able to note what

the recruiters liked, and what they didn't. It gave me an inside look at the hiring process, which I consider an advantage. I also gained a lot of assistance with further enhancing my resume and my LinkedIn profile...Before working at ICI Staffing I really had limited exposure to LinkedIn, but during my time interning I learned a lot about what LinkedIn has to offer me with my career development."



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Employer & Internship Spotlight – UPS & Ramina Chlimoun



Ramina Chlimoun is a senior Business Administration major who discovered her interest in Human Resources during her coursework at Northeastern Illinois University. Many of her professors from the College of Business & Management encouraged students to visit the Career Development Center, but it wasn't until after a Career Advisor came to one of her classes to present on resumes and job searching that Ramina contacted the Career Development Center and made an appointment. "I decided that it was time to start building my resume and potentially find an internship since my time at Northeastern was coming to an end" she says. When meeting with a Career Advisor to go over her resume, Ramina mentioned her interest in HR. Since she had only had one course in Human Resource Management, the Advisor suggested a possible way to gain experience in the field. At the Advisor's

recommendation, Ramina approached her supervisors at Best Buy, where she'd been working for four years in customer service, to see if they would allow her an opportunity to train or intern with the HR department. They agreed, and Ramina was able to leverage that experience to gain her next internship, at UPS.

United Parcel Service Inc. was founded in 1907 as a private messenger and delivery service in Seattle, Washington. Now UPS is the world's largest package delivery company. UPS is a benefit-rich company: UPS offers tuition reimbursement to college students; students may receive up to \$5,250 dollars per year for part-time workers. UPS also offers health, dental, and vision insurance to both part-time and full-time staff; something most companies don't do. UPS's "promote from within" strategy makes it possible to have growth

"This internship has given me real life experience that will get me far once I graduate from Northeastern."

opportunities outside of the well-known driver and package handler positions, in areas such as finance, Human Resources, IT, and accounting departments.

Ramina is very pleased to have the paid internship opportunity with UPS. "I was able to have hands on experience in human resources as an intern at UPS. What I loved most about this internship is that the supervisors actually listen to my feedback and ideas and tried to make them come to life. I have gained knowledge in recruiting, organizational skills, interviewing and hiring. This internship has given me real life experience that will get me far once I graduate from Northeastern."



Ramina Chlimoun