

APPLY ONLINE • [WWW.NEIU.EDU/ADMISSIONS](http://WWW.NEIU.EDU/ADMISSIONS)

## Application and Credentials Deadlines

Fall	July 15
Spring	November 15
Summer I (May-August)	May 15
Summer II (July-August)	June 15

## GRADUATE STUDENT-AT-LARGE INFORMATION

A Graduate Student-at-Large (SAL) is an individual who does not wish to pursue a degree but wants to take courses for professional or scholarly reasons, personal enrichment, or to take a few courses before deciding whether to apply to a program. SALs are not admitted to a degree-granting program. As non-degree seeking students, SALs have permission to take graduate-level classes. However, if later admitted to a degree-granting program, only nine credit hours taken as an SAL may be applied toward a degree at the discretion of the Program. SALs are subject to all of the same rules governing degree-seeking graduate students. Graduate SALs must have earned a baccalaureate degree or higher. International students are not eligible to apply as a Student-at-Large. Graduate SALs **do not qualify for financial aid**.

## DECISION AND REVIEW PROCESS

Applications are considered **complete** when Admissions Review and Processing Office has received **all** required application materials, including immigration documents and proof of degree. Applications are reviewed in order based on the date the file is complete. Please read the instructions carefully for your applicant type to avoid processing delays.

## GENERAL INFORMATION

1. A non-refundable \$30 application fee is required with the application. Any application received without the application fee will not be processed. Do not send cash.
2. Application and all materials, such as immigration documents and proof of degree, are required by the application and credentials deadline.
3. Graduate SALs must submit official proof of degree in the form of transcripts. Only proof of highest degree is required. If your bachelor's degree or advanced degree was awarded from a college or university outside of the United States, you must submit official transcripts or mark sheets in English or Educational Credentials Evaluators, Inc. (ECE) evaluation. Your degree must be equivalent to a bachelor's degree or higher to be considered a Graduate Student-at-Large.
4. If you are a Permanent Resident of the United States, attach a clear copy of your Permanent Resident card. If you have been granted temporary residence, conditional entrance, or if you are a parolee, refugee, asylee, or in the process of becoming a Permanent Resident, you must submit appropriate U.S. Citizenship and Immigration Services documentation. If on a valid (not expired) visa, attach a clear copy.
5. Applicants who served in the U.S. Armed Forces must submit a copy of form DD-214.
6. This application is valid only for the semester for which you are applying. If you do not enroll for the semester for which you applied, you will have to apply again for a future semester. If you would like to change your application to the next available semester (i.e. from Spring to Summer), you may request a changeover one time, in writing. Address your request for changeover to the Admissions Office. This request must be received by the application and credentials deadline.
7. If you graduated from Northeastern Illinois University you do not need to submit a Student-at-Large application. If you plan to seek a Second Bachelor's degree, fill out the Undergraduate Application. If you attended NEIU as an undergraduate Student-at-Large and now wish to take graduate courses, you must submit proof of degree.
8. A note about your Social Security Number: We are requesting your Social Security number for compliance with federal and state reporting requirements. Although you are not required to provide your Social Security number, students receiving Financial Aid or Veterans benefits as a result of participation in a grant program should provide it to avoid delays in processing.

# Northeastern

## ILLINOIS UNIVERSITY

### REMINDER!

*IF YOU ARE INTERESTED IN A MASTER'S DEGREE PROGRAM, PLEASE USE THE GRADUATE PROGRAM ADMISSIONS APPLICATION.*

*GRADUATE STUDENTS-AT-LARGE ARE NOT ADMITTED TO DEGREE GRANTING PROGRAMS AND ARE NOT ELIGIBLE FOR FINANCIAL AID.*

### AFFIRMATIVE ACTION STATEMENT

Northeastern Illinois University subscribes to the principle of affirmative action and does not discriminate against any individual on the basis of age, color national origin, race, religion, gender, veteran status, disability, or sexual orientation.

### MAILING ADDRESS & CONTACT INFORMATION

Send Graduate Student-at-Large  
Application and materials to:

Admissions Review and Processing  
5500 North St. Louis Avenue  
Chicago, IL 60625-4699

Contact 773-442-4050 for more information

### STUDENT RIGHT TO KNOW ACT

In compliance with federal regulations, Northeastern Illinois University discloses our graduation rate to students, prospective students, and the general public, upon their request. Information regarding the graduation rate can be found on our website at [www.neiu.edu/~isp/studentrighttoknow.html](http://www.neiu.edu/~isp/studentrighttoknow.html).

A printed copy may be obtained by sending a written request to Northeastern Illinois University, Office of Enrollment Services, Graduation Rate, 5500 North St. Louis Avenue, Chicago, IL 60625-4699.

### ADDITIONAL CONTACT INFORMATION

Educational Credentials Evaluators, Inc (ECE)

Phone: 414-289-3400  
Fax: 414 289-3411  
[www.ece.org](http://www.ece.org)

### CRIME AWARENESS AND THE CLEARY ACT

In compliance with Federal Regulations and the Jeanne Cleary Disclosure of Campus Crime Statistics Act, 20 U.S.C. 1092 (a) and (f), Northeastern takes this opportunity to inform you that its Safety and Security Information Report is available at: [http://www.neiu.edu/DOCUMENTS/Public%20Safety%20-%20Docs/s\\_and\\_s.pdf](http://www.neiu.edu/DOCUMENTS/Public%20Safety%20-%20Docs/s_and_s.pdf). This report contains information on (1) the reporting of crimes or emergencies, (2) law enforcement authority and interagency relationships, (3) security awareness and crime prevention program, (4) maintenance and security of campus facilities, (5) access to campus facilities, (6) drug and alcohol policy, (7) crime statistics, (8) where to find information on Illinois registered sex offenders, and (9) policy and procedures regarding sexual assault (including prevention and awareness of sex offenses, procedures to follow if a sex offense occurs, procedures for on campus disciplinary action, possible sanctions, and distribution). Any individual who wishes a paper copy of the Safety and Security Information Report may obtain one upon request from the Office of Public Safety.

### GRADUATE ADMISSIONS QUESTIONS

If you would like additional information regarding admission into graduate degree granting programs, please contact Graduate Enrollment Services at 773-442-6005.

You may also visit [www.neiu.edu/Admissions](http://www.neiu.edu/Admissions) for more information about what graduate programs are offered or if you would like to apply online. There are a variety of events taking place throughout the year aimed at providing admission and financial aid information to prospective graduate students.



