Welcome to Northeastern Illinois University!

Students can check their financial aid status, awards, billing information and academic progress through their NEIUport account (http://neiuport.neiu.edu).

Here are the steps and a visual of how to say ‘yes’ for the Financial Aid Office to use your financial aid awards and pay your University billing charges.

- Once you have seen the red flag asking for the Authorization, check on ‘Financial Aid Awards’ for the current award year, this should take you to another screen with multiple tabs
- The first tab you see is that of General Information, click on the tab that reads ‘Resources/Additional Information’ and you will find a series of questions
  - Anticipated enrollment for all three terms of the current award year
  - Anticipated graduation date
  - ‘Title IV authorization- click yes’
- Click the ‘Submit’ button.
- If you are unable to click ‘Submit’ or answer the question, please provide our office with a written authorization statement containing your signature and today’s date. A print out of NEIUport with the authorization question is acceptable as long as your signature is included.
- Once our office has reviewed your answer ‘yes’ the ‘Title IV Authorization’ will now appear with a green check mark under ‘Financial Aid Requirements’
- If you are unable to view your Resources/Additional Information tab please contact the Financial Aid Office (773)-442-5016 or financial-aid@neiu.edu

![Click to submit information](image-url)