

February 23, 2004

ADMINISTRATIVE MEMORANDUM NO. 75

To: Vice Presidents, Deans, Directors, Department Chairs, and Other
Administrative Officials

From: Salme Harju Steinberg, President

Subject: Significant Financial Disclosure Policy for Sponsored Research
Investigators

The University has the responsibility to manage, reduce, or eliminate any actual or potential conflicts of interest that may be presented by a financial interest of an investigator, who is seeking, or who has been awarded, research funding. Thus, the University requires that investigators disclose any significant financial interest that would reasonably appear to affect, or be affected by, sponsored research. This policy covers all activities for which research funding is available or is sought.

The University Office of Sponsored Programs is designated as the office responsible for the development, review and modification of this policy. When deemed necessary, the Office of Sponsored Programs will submit policy modifications to the President who will review and approve the policy in consultation with the Provost and Vice Presidents. The policy is posted on the website of the Office of Sponsored Programs.