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**McNair Scholars Program**

**Participation Agreement**

The McNair Scholars Program, funded by the U.S. Department of Education, is an academic skills support program that provides services to disadvantaged undergraduate students who have a desire to pursue a Ph.D. degree.

The McNair Scholars Program at Northeastern Illinois University, on behalf of the Graduate College, enters into the following agreement (which outlines the terms and conditions governing each McNair Scholar’s participation in this program) with:

|  |  |
| --- | --- |
| Participant’s Name: |  |

***Please initial each item to indicate that you have read and agree to the commitment.***

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| --- | --- | --- | --- |
| **A. Spring Commitments** | |  | |
|  | |  | |
|  | Attend McNair Spring Meeting | |
|  | Schedule and attend individual educational planning meeting with the Academic Skills Specialist | |
|  | Meet with faculty mentor throughout the semester | |
|  | Enroll in and attend McNair course, “Developing a Research-Based Thesis” | |
|  | Attend McNair Scholars and Families dinner in May (Date TBA) | |
|  | Prepare for the McNair Summer Research Component | |
|  | Attend GRE workshops | |
| **B. Eight-Week Summer Research June-July** | | | |
|  | | | |
|  | Submit approved research proposal | |
|  | Document time and effort as required (Minimum 30hrs/week for eight weeks) | |
|  | Enroll in and attend McNair Course, “Preparing for Graduate Study” | |
|  | Attend GRE workshops | |
|  | Meet with mentor at least once per week | |
| **C. Fall** | | |
|  | | |
|  | Attend individual graduate school counseling with the Academic Skills Specialist | |
|  | Take the official GRE and provide scores to Program Director | |
|  | Meet with mentor at least once each month | |
|  | Meet with prospective recommenders | |
|  | Submit a draft of personal statement to program Director by October 30th | |
|  | Enroll in and attend Mc Nair course “College Teaching for TA’s” | |
|  | Identify a research conference to attend | |
| **D Ongoing Commitments** | | | |
|  | | | |
|  | Enroll in a graduate program by the fall term of the academic year immediately following the completion of undergraduate degree | | |
|  | Maintain a satisfactory GPA (3.0 or above) | | |
|  | Check NEIU e-mail for correspondence from the McNair staff | | |
|  | Notify McNair program staff of any and all potential schedule conflicts or appointment cancellations | | |
|  | Notify McNair program staff of any changes in academic status and contact information | | |
|  | Notify McNair program staff of graduate school acceptances, graduate enrollment status, honors and academic degrees | | |
|  | Comply with all federal, state and local laws and all University regulations and procedures when participating in program activities | | |
|  | Present research project at a McNair conference or at a professional conference | | |

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|  | Present McNair research project at the NEIU Annual Student Research and Creative Activities Symposium | | |
|  | Develop a graduate admission portfolio and apply to at least two graduate schools. A completed graduate admission portfolio includes: | | |
|  |  | Timeline based on applicable admission and financial aid deadlines |
|  |  | Personal statement |
|  |  | Receipts of ordered academic transcripts |
|  |  | Copies of completed recommendation forms and/or copies of letter requests for recommendations |
|  |  | Weekly Mentor Meeting sheet(s) |
|  |  | Completed applications (originals or copies) |
|  |  | A record of submitted applications (provide postmarked dates) |
|  |  | GRE registration dates and scores |
|  | Allow the McNair Program to use photographs or videotapes of me in publications and promotional materials for the Program | |
|  | Allow the McNair Program to use data collected about me through my participation in the program in research designed to explore the effectiveness of the program | |

**Termination Policy**

The McNair Program at NEIU recognizes that our students have many responsibilities and very demanding schedules. However, Program requirements are intended to enhance your undergraduate experience and graduate school success.

Any failure to comply with the McNair Program requirements (i.e., failure to submit documentation or assignments, or unexcused absence from program events) is considered an infraction. The following details the procedure that will be followed for each infraction:

First infraction: Student will receive a written warning from the McNair staff.

Second infraction: Student will meet with the McNair Director.

Third infraction: Student will receive a written recommendation from the Program

Director for termination

Reasonable exceptions to participation in, or completion of, the above program activities may be granted. Students may submit a written appeal to the Dean of the Graduate College.

**I have read and understand the requirements, policies, and procedures of the Northeastern Illinois University McNair Program detailed above, and I agree to the terms of the Participation Agreement.**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Student Signature | | |  | | | Date | | |  |
| Name | | |  | | | | | | |
| Address, City, State, Zip | | | |  | | | | | |
| Home Phone |  | | | | Cell Phone | |  | | |
| Social Security #: | |  | | | Student ID #: | | |  | |

**McNAIR SCHOLARS PROGRAM ADMINISTRATION**

|  |  |  |  |
| --- | --- | --- | --- |
| Angela Vidal-Rodriguez  Director |  | Date |  |
| Peggy Valdes,  Academic Skills Specialist |  | Date |  |

**Effective through the completion of the Program**