

The CITI Program provides training for researchers in ethics, regulatory oversight, and administration of research projects.

The NEIU IRB requires that all prospective researchers complete **Course Group 1. Social and Behavioral Research – Basic Course**. Completion of the Basic Course with a score of at least 80% on all quizzes will certify a researcher for three years and enable the researcher to apply to the IRB for approval for research projects. *Completion of any other CITI course (e.g., Conflicts of Interest, Social and Behavioral Responsible Conduct of Research, IRB Reference Resource, IRB Members, other) will NOT satisfy the IRB’s requirements for initial investigator training and will not be accepted by the IRB.*

The Basic Course and certification:

- provides instruction in the ethical conduct of research with human beings,
- promotes the three foundational ethical tenets of human subjects research: Respect for Persons, Beneficence and Justice,
- is part of professional development as a researcher,
- is valid for three years.

The Basic Course consists of thirteen modules. The modules include reading materials on the history and practical aspects of human subjects protection and associated quizzes. The Basic Course may require up to 4 hours to complete. You are encouraged to use multiple log on sessions.

Course Group 1. Social And Behavioral Research Basic Course		
1. Introduction (No quiz)	6. Informed Consent	11. International Research
2. History and Ethical Principals	7. Privacy and Confidentiality	12. Internet Research
3. Defining Research with Human Subjects	8. Research with Prisoners	13. Northeastern Illinois University
4. The Regulations	9. Research with Children	
5. Assessing Risk	10. Research in Public Elementary and Secondary	

GETTING STARTED INSTRUCTIONS FOR NEW USERS:

- 1) Go to: <https://about.citiprogram.org/en/homepage/> or do an internet search for CITI Program.
- 2) To create an account, click the Register button on the upper right portion of the CITI program home page.
- 3) **Step 1. Use the option for persons affiliated with a CITI Program subscriber organization.**
- 4) Find Northeastern Illinois University by entering its name in the box, then choose from the list of choices provided.
- 5) Agree to the terms of service and affirm that you are affiliated with NEIU.
- 6) Click “Continue to Create Your CITI Program Username/Password.”
- 7) Step 2-4. Choose a username and password for your account, and enter your

information.

- 8) Step 5. Click NO to deactivate continuing education credits and NO if you don't want CITI to contact you with research and marketing information.
- 9) Step 6. Enter your language preference and other information requested by NEIU.
- 10) **Step 7. Select Curriculum. Under "Question1," Click Group 1: Social and Behavioral Research Investigators and Students (honors students, graduate students and McNair students).** Do NOT select any other courses at this time. There is an option to add a course or update learner group if you need to do it later.
- 11) Click "Finalize Registration."
- 12) You will now be able to access the Main Menu of your account. **Click on Group 1: Social and Behavioral Research Investigators and Students and begin the course.**

If you have any technical questions, you may email CITI at support@citiprogram.org or call 888-529-5929. You may also email the IRB at irb@neu.edu or call 773-442-4675.