

IV. Resume

Attach a resume listing your work and volunteer experiences, beginning with the most recent. Indicate whether the experience was part-time or full-time.

V. Successful Completion of Coursework in your Master’s Degree

Please check yes or no if you completed coursework in your Master’s degree in the following areas. Those who have not successfully completed the necessary coursework may fulfill them during the course of their studies toward earning the Addiction Certificate:

YES	NO	Description of coursework in the following areas	If answering yes, course number/name
		Counseling theories and interviewing	
		Human growth and development	
		Assessment and evaluation	
		Individual counseling	
		Group counseling	
		Family counseling	

Note: Admission to the non-degree Certificate in Trauma-Informed Counseling program does not constitute admission to the Department’s Clinical Mental Health, Family, Rehabilitation, or School Counseling programs. Students who wish to pursue a master’s degree in one of the above counseling programs must make formal application to Graduate Admissions and Records. Students-at-large can enroll only in courses for which they have been authorized by this Department.

The Department of Counselor Education expressly reserves the right to consider candidates for admission based on criteria in addition to the admission application. Specifically, the Department of Counselor Education may deny a student admission based on information that indicates the student lacks professional judgment or has exhibited behavior that calls into question the student’s suitability for the school counseling profession. Any student denied admission to the Department of Counselor Education may request review of the determination and will be afforded an opportunity to respond to the information upon which the decision is made.

For questions regarding your application, contact Counselor Education, 773-442-5550 or counsedu@neiu.edu.

Submit all application materials to: Graduate Admissions and Records, Northeastern Illinois University, 5500 N. St. Louis Avenue, Chicago, Illinois 60625. Email address as graduateadmissions@neiu.edu.

Applicant Signature _____

Date _____