



Graduate Program Add Request Form

Please submit the completed form to Graduate Records (D101).

A notification will be sent to your NEIU e-mail account once your request has been processed and your record has been updated.

To add a second program that is in a different discipline a full admissions application is also required.

Ex: A student currently in the Linguistics program who would like to add the TESOL certificate program will need to complete and submit a new graduate admissions application with all the supplemental materials along with this Program Add Request form. **Do not submit the application online**, please bring all documentation to the Graduate Records Office.

NEIU ID#	Last Name	First Name
Current Graduate Program		Graduate Program to be Added

Student Signature

Date

Current Program Advisor Name

Current Program Advisor Signature

Date

Requested Program Advisor Name

Requested Program Advisor Signature

Date