A&P Council Meeting Agenda

April 28, 2020

Members: Rae Joyce Baguilat, Elizabeth Rodriguez, Amie Jatta, Christopher Maxwell, Shreya Patel, Lynette Correa-Velez
Guest: Devlin Hyna

I. Call to Order / Approval of Minutes
   a. Call to order at 12:06 p.m. Vote to add information on 4-14 by members. 2nd by Amie. Majority vote for yes. Members will add information to the 4-14 meeting minutes by end of business 05/01

II. Chair’s Report
   a. BYOL Event
      I. Amie reported out the appreciation of the openness of participants at the lunch. Amie spoke with VP of Finance and Amy Rempas about questions that arose from the BYOL. Tyler, University Ombuds, met with Amie and asked whether the questions were answered. Amie also got in touch with Joseph, Civil Service Chair, to check in on the state of things with the Civil Service council. Joseph inquired about reimbursement for parking since everyone has been told to stay at home.

III. Committee Reports
   a. Board of Trustees
      I. Positive feedback from others in the message shared during the meeting. The letter was shared with the BoT. Some feedback was shared directly with Amie from various places in the university. There are still efforts being made in getting a VP designated to liaise between the council and Executive Leadership
   b. UPBC Updates
      I. No meeting has taken place. No survey will be done by UPBC due to concerns of causing survey fatigue.
   c. UAC Updates
      I. Amie and Rae Joyce attended the meeting on 4/24. President Gibson gave a report. A vote to extend the terms of leadership members was postponed until August 2020. Updates on the amount of documented COVID-19 cases were shared. More information on the support from the CARES Act was shared as
well in regards to the federal assistance being given to NEIU. Provost is to provide an update on what will happen with summer session three.

d. Black Student Success

I. Nominations for a co-chair have been made within the committee. The decision is to expand the focus on nomination selection to include staff members as potential options along with tenure faculty. 15 students have used the Black Professional Membership initiative to gain membership into professional associations. Mention of creating a computer loan program for students in need of computer assistance, along with online tutoring programs as well.

e. Climate Study

I. Updates to be shared at the May 12th meeting

IV. Old Business

a. Covid-19

I. Stay at home is extended to May 30th

b. BYO Lunch Series

I. Next one on schedule is May 20th. Potential of having an earlier one on May 6th. Suggestion was made to create a form for employees to submit questions and feedback anonymously in case of concerns of speaking out in the presence of a VP. Efforts are being made to create and have it centralized under A&P Council and not a particular person.

c. Onboarding of A&P

d. Civil Service and A&P Mentoring Program Updates

e. Grievance Process for A&P Employees & Pay Equity

f. Excellence Award Recipient

g. Educational Leave

V. New Business

a. A&P Elections

I. Amie found the form previously used to conduct elections. Discussion was had to determine when to go about sending nominations for the 2020-2023 A&P Council body. Devlin Hyna provided information on the process in the past about timeline and communication logistics to do nominations.

VI. Announcements

VII. Adjourn
I. 1:36 pm

b. Next meeting Tuesday 5/12/2020 at 12 pm - Virtual