I. Call to Order / Approval of Minutes
   a. Motion by Chris, 2nd by Shreya. Unanimous vote for yes

II. Vice President for Student Affairs - Dr. Lopez
   a. Follow-up communications to be done by Amie

III. Chair’s Report
   a. Administrative Team Meeting
      I. Next one on 10/16

IV. Committee Reports
   a. Board of Trustees
      I. New faculty were introduced. Presentation was done by the Nest staff (Sara Garcia) about Nest operations. The marketing plan was presented to make prospective students aware of the Nest and its benefits. AFSCME contract is waiting to be approved. Rally is to be held at an unknown date. Dr. Gaytan and Dr. Fraire provided updates on enrollment and retention regarding 1st time freshmen. Enrollment is down, but the yield has increased in comparison to past years (up by 13%); partially due to the efforts of the “Golden Tour”. BoT approved a 2% pay increase made effective in October and will be retroactive from July 1st, 2019. Retention went up from 49.2% to 58.8%, according to stats from Dr. Gaytan. Plans are in place for the creation of a Doctorate program in Educational Leadership according to the work plan in the Board meeting materials.
   b. UPBC Updates
      I. Hasn’t met since Sept. 13th
   c. UAC Updates
      I. No updates
   d. Black student Success
I. New chair was established as Timothy Mays. Transition was done via ritual by Dr. Sharon Bethea, former chair. Items discussed were re-defining the committee’s place and existence within the university as an advisory council to the president, advocate for a committed budget for committee’s work, create a website, and vote on items to champion as priorities from the “open letter” of issues black students face at NEIU. The Black Student Luncheon is to take place on Oct. 22nd from 12:30-2:30 p.m. in Alumni Hall.

V. Old Business
a. Onboarding of A&P
   I. Explanation of onboarding toolkit outline was given noting the six components of a healthy onboarding. Suggestion was made to make the “networking” component to have the language be centered around relationship-building.

b. Bulletin Board
   I. Bulletin Board is still there. To be updated by November meeting

c. A&P to civil service reclassification

d. Professional Development/Mentoring

e. Grievance Process for A&P Employees & Pay Equity

f. Website updates
g. Constituents Survey/Communication

VI. New Business
a. Tabled for discussion in next meeting
   I. Potential addition of a J-Term?

VII. Announcements
a. Next Board meetings
   I. Thurs. 10/17 – Academic/Student Affairs and Enrollment Management Committee @ El Centro
   II. Thurs. 10/17 – Ad hoc Committee (following the ASAEM Committee Meeting) @ El Centro
   III. Thurs. 10/24 - Finance, Bldg, & Grounds Comm
   IV. Thurs. 10/31 - Audit Committee

VIII. Adjourn
a. Motion by John, 2nd by Amie. Adjourned at 1:08 p.m.

b. Next meeting will be November 12th at 12 pm, C-330