



**IV. References**

List the two persons who will be completing the letters of recommendation: (e.g., employers, professors, and/or supervisors who are familiar with your scholarship and experience):

Name:	Name:
Title:	Title:
Address:	Address:
Telephone:	Telephone:
Email:	Email:
Relationship:	Relationship:

**V. Successful completion of coursework in your Master's Degree**

Please check yes or no if you completed coursework in your Master's degree in the following areas. Those who have not successfully completed the necessary coursework may fulfill them during the course of their studies toward earning the Endorsement:

YES	NO	Description of coursework in the following areas	If answering yes, course number/name
		Counseling theories and interviewing	
		Human growth and development	
		Assessment and evaluation	
		Individual counseling	
		Group counseling	
		Career development	
		Family counseling	
		Multicultural counseling	

**VI. Resume**

Attach a resume listing your work and volunteer experiences, beginning with the most recent. Indicate whether the experience was part-time or full-time.

**VII. Transcripts**

Submit official transcripts from all universities and colleges attended.

**VIII. Essay**

In order that we may better understand your interest in pursuing the Non-Degree School Counselor Endorsement, please prepare a 2-3 page essay (typed and double-spaced; include your name and date on each page of your essay) in response to the following questions:

1. What stimulated your interest in pursuing a program of study in school counseling?
2. What personal and professional qualities do you have that would make you a good candidate for the school counseling profession?
3. What are your hopes and concerns about working as a school counselor?

*Note: Admission to the Non-Degree School Counselor Endorsement program does not constitute admission to the Department's Clinical Mental Health, Family, Rehabilitation, or School Counseling programs. Students who wish to pursue a master's degree in one of the above counseling programs must make formal application to Graduate Admissions and Records. Students-at-large can enroll only in courses for which they have been authorized by this Department.*

*The Department of Counselor Education expressly reserves the right to consider candidates for admission based on criteria in addition to the admission application. Specifically, the Department of Counselor Education may deny a student admission based on information that indicates the student lacks professional judgment or has exhibited behavior that calls into question the student's suitability for the school counseling profession. Any student denied admission to the Department of Counselor Education may request review of the determination and will be afforded an opportunity to respond to the information upon which the decision is made.*

**Please direct any questions regarding your application to Counselor Education, 773-442-5550 or [counsedu@neiu.edu](mailto:counsedu@neiu.edu).**

**Submit all application materials to:** Graduate Admissions and Records, Northeastern Illinois University, 5500 N. St. Louis Avenue, Chicago, Illinois 60625. You may also email this application to [graduateadmissions@neiu.edu](mailto:graduateadmissions@neiu.edu).

Applicant Signature\_\_\_\_\_

Date\_\_\_\_\_