

I wish to order a replacement/duplicate diploma(s) for my:

- Bachelor's Degree \$20.00 Master's Degree (11x14) \$25.00
 Graduate Certificate \$20.00

My date of graduation was:

Month/Year

I would like my name to appear on my diploma **exactly** as I have indicated below:

NOTE: If you have changed your name since you graduated, you must submit an official Change of Name form with appropriate documents so that we may issue your diploma with your current legal name. You will find that form at: neiu.edu/academics/registrar/services/forms.

Name (Please **print** current name)

CHECK ONE:

- Please notify me when my diploma is available and I will pick it up
 Please mail my diploma to me at the address below

Name (Please print)

Address

City

State

Zip

Phone Number

E-mail

Student Signature

Date

Student ID Number

Please allow 6-8 weeks to process. Only current University officer signatures are printed on diplomas.

Please complete and submit this form to:
The Office of Enrollment Services (D-101)
Northeastern Illinois University
5500 North St. Louis Avenue, Chicago, IL 60625