

Board of Trustees of Northeastern Illinois University

Executive Committee Meeting Minutes

March 23, 2020

A meeting of the Executive Committee of the Board of Trustees of Northeastern Illinois University was convened via telephone conference call on Monday, March 23, 2020 at 10:02 a.m. Jim Palos, Chair of the Board, called the meeting to order.

Roll was called and the following Trustees answered present: Sherry Eagle, Jim Palos, Fatima Siddiqua, Jonathan Stein, and George Vukotich.

Trustees not present: Carlos Azcoitia, Barbara Fumo, Marvin Garcia, Ann Kalayil, and Charlie Serrano.

Others present: Gloria Gibson, President; Mary Pat Burns, Board Counsel; and Karl Voigt, Assistant Secretary to the Board.

Opportunity for Public Comment in Accordance with Public Act 91-0715

Trustee Palos announced the Opportunity for Public Comment. There was 1 request received prior to this meeting.

1. **Dr. Timothy Libretti** – Acting Associate Dean, College of Arts and Sciences
Topic: the need for policy and community dialogue about the role of donors in our hiring processes and other policy decisions

Board Counsel, Mary Pat Burns, announced that the public portion of today's meeting is being recorded and that a transcript of the proceedings will be available at a later date. She also provided a brief overview of the Governor's Executive Order 20-07, pertaining to the nature of today's proceedings.

President Gibson provided a comprehensive update on the University's activities and responses to the COVID-19 crisis affecting the University, including expressing her sincere gratitude to the COVID-19 Task Force and her executive team for their leadership in safely and efficiently closing down the campus and University locations. Dr. Gibson reported that she is in regular contact with the Governor's Office and other public university presidents throughout the state. Much work is yet to be done on how the University moves forward. Spring Break has been officially extended by one week to give faculty and students time to prepare for remote instruction following the break. At this time, the Task Force is working with Finance and Administration to determine appropriate student refunds. It is likely that May Commencement exercises have been canceled and will be re-scheduled. There are approximately 60 students still living on campus. The University has closed its daycare center, implemented Work from Home plans for staff, identified essential workers to be on campus, is determining its deep-cleaning and disinfecting schedule, and is developing resources for faculty to be able to take their courses online. Additionally, there is a COVID-19 section on the University's website to provide regular updates to the University community. Additional updates will be reported to the Board and the community.

At 10:40 a.m., Trustee Eagle, seconded by Trustee Vukotich, moved to convene the meeting in Closed Session. Roll was called and Trustees unanimously convened in Closed Session.

At 11:23 a.m., Trustee Eagle, seconded by Trustee Palos, moved to re-convene in Open Session. Chair Palos welcomed everyone back to the call and announced that among other matters discussed in Closed Session, the Executive Committee has asked Dr. Gibson to develop policies and procedures for the University's Marketing and Communications departments.

There was no further business.

Adjourn

At 11:24 a.m., Trustee Eagle, seconded by Trustee Vukotich, moved to adjourn. The meeting was adjourned by unanimous consent.

Respectfully submitted,

Jim Palos, Chair
Karl Voigt, Assistant Board Secretary
Approved June 11, 2020