TRANSFERABLE SKILLS: THE SECRET TO STANDING OUT TO EMPLOYERS!

What Are Transferable Skills?

Transferable skills are abilities you develop through various experiences like school, jobs, volunteering, and everyday life, that can be applied to different careers and industries.

How Do You Develop Transferable Skills?

- **Schoolwork & Projects** – Writing reports, conducting research, group projects, public speaking

- **Part-Time Jobs & Internships** – Customer service, multitasking, problem-solving

- **Volunteering & Clubs** – Leadership, event planning, communication

- **Hobbies & Personal Interests** – Creativity, organization, self-motivation

Top Transferable Skills Employers Want

Communication – Clear writing, public speaking, active listening

Teamwork – Collaborating with diverse people, resolving conflicts

Problem-Solving – Thinking critically, troubleshooting issues

Adaptability – Learning new skills, handling change smoothly

Leadership – Taking initiative, motivating others

Time Management – Meeting deadlines, prioritizing tasks

Technical Skills – Using software, analyzing data, researching

Attention to Detail – Spotting errors, ensuring accuracy

Customer Service – Understanding needs, providing solutions

Creativity – Generating ideas, designing solutions

How to Showcase Your Transferable Skills

✨ Feature them in your **resume & cover letter** by showing how you've used these skills.

✨ Give specific examples in **interviews.**

✨ Show them off on **LinkedIn & Handshake.**

Remember: No experience is wasted!

Every job, class, or activity helps build your skills for future success.