
SECTION VI. PHYSICAL FACILITIES

A. USE OF UNIVERSITY FACILITIES

The university shall develop policies concerning the use of university facilities. The policies and any changes shall become effective when approved by the President.

The university shall develop policies concerning the use of its facilities and shall include the following provisions and such others as are necessary and appropriate:

1. Protection of the right of free speech, subject to reasonable limitations on the time, place, and manner of exercise of that right.
2. Restriction of the use of university facilities to events and meetings sponsored by (a) university groups and organizations, (b) non-university groups and organizations, (c) individuals. University facilities may be used by individuals or non-university groups and organizations only when the event or meeting is of educational, cultural, or social significance or serves the general community welfare. Use of university facilities for official activities or by university groups and organizations shall have priority over use by individuals or non-university groups and organizations.
3. Prohibition of fundraisers, canvassers, solicitors, vendors, and their agents from pursuing their occupations on university property except on official university business or in accordance with approved university regulations.
4. Provisions concerning compliance by individuals, groups, and organizations using university facilities with university requirements regarding insurance to protect the Board, its members, and employees.

B. CONSTRUCTION

1. Selection Procedures for Architects and Engineers

The university shall develop policies and procedures for the selection of architects and engineers for university projects. The policies and procedures shall implement the [30 ILCS 535/ Architectural, Engineering, and Land Surveying Qualifications Based Selection Act](#) and the current fee schedule used by the Capital Development Board and shall become effective when approved by the President.

2. Change Orders

The provisions of Section V.B.6., of these Regulations shall govern construction contract change orders.

C. NAMING OF BOARD PROPERTY

1. The Board reserves the right to name and rename all buildings, or parts thereof, structures, facilities, streets, grounds, and other real property belonging to the university, hereinafter referred to as "University property" subject to such agreements as it may make with third-parties.
2. University property may be named for donors of substantial funds, or public persons of the State or Nation or of any country.

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3. University property shall not be named for persons holding elective or appointive office in national, state, or local government, members or employees of the Board of Trustees, or members or employees of the Board of Higher Education during the term of their office or employment.
4. The university shall develop policies for the naming of university property. The policies and any changes shall become effective when approved by the President.
5. The President shall make recommendations to the Board, regarding the naming of University property.

D. ALCOHOLIC BEVERAGE POLICY

The university shall maintain policies concerning the sale, delivery, possession, use, or consumption of alcoholic beverages on university property. The policies shall require compliance with all applicable statutes and shall become effective when approved by the President.

E. CAMPUS DISTURBANCES OR DEMONSTRATIONS

In order that normal educational processes can continue without interruption and in order that individual safety, personal freedom, and property rights can be enjoyed without impairment, the Board has established this policy.

1. Unauthorized Activities

a. Criminal Damage

Criminal damage to State property is committed by any of the acts specified in [720 ILCS 5/21-1.01](#).

b. Criminal Trespass

Criminal trespass to State land is committed by one who enters upon the campus or a building with legal notice that entry is forbidden or who remains in an area after notice to depart.

Persons who violate established university regulations for the use of university facilities shall be notified to depart. This notification should be given publicly and orally by an authorized university representative. If such persons remain, a police officer or other authorized university representative should read applicable portions of the criminal trespass statute [720 ILCS 5/21-3](#), and advise them that they are in violation of the law and may be arrested. In appropriate circumstances, court action of an injunctive or criminal nature should be sought.

c. Interference

Interference with a public institution of higher education is committed by one who, without authority from the institution, through force or violence, actual or threatened, willfully acts as prohibited by [720 ILCS 5/21.2-2](#). In appropriate circumstances, court action of an injunctive or criminal nature should be sought.

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d. **Institutional Vandalism**

A person commits institutional vandalism when, by reason of the actual or perceived race, color, creed, religion or national origin of another individual or group of individuals, he or she knowingly and without consent inflicts damage to a school, educational facility or community center or the grounds adjacent to, and owned or rented thereby all as provided in [720 ILCS 5/21-1.2](#). In appropriate circumstances court action will be pursued to enforce rights provided thereby.

2. **Penalties**

Persons who willfully damage State property, commit trespass on the campus, or interfere with the university's operations shall be penalized in accordance with [Article 21 of the Illinois Criminal Code](#).

Members of a campus community who participate in unlawful activities, which disrupt educational functions, shall be dealt with in accordance with established disciplinary and administrative processes. Such processes may be invoked regardless of either civil or criminal actions arising out of the same event.

3. **Outside Assistance**

When the President believes that unlawful activities, which disrupt educational functions, warrant, he/she is authorized by the Board to make prompt application to those agencies provided by the State for the purpose of dealing with those who break the law.

F. MOTOR VEHICLE AND BICYCLE REGULATORY POLICIES

The university shall develop policies concerning the registration and use of motor vehicles on university property and may develop policies concerning the registration and use of bicycles on university property. The policies and any changes shall become effective when approved by the President.

The policies shall include the following provisions and such other provisions as are necessary and appropriate:

1. Regulations which govern the use of vehicles on university property in accordance with applicable federal, state, and local laws, which preserve the safety and protect the property of both individuals and the university, and which provide for enforcement by authorized university personnel.
2. Sanctions to be imposed for violations, with an appropriate appeal process for those sanctions.
3. Registration and parking regulations with fees, which shall stipulate that such fees shall be devoted to defraying costs associated with registration and parking operations, and maintenance of those facilities and other property.

G. USE OF UNIVERSITY MOVABLE EQUIPMENT AND OTHER PROPERTY

The university shall develop policies concerning the use of university movable equipment and other property (e.g., paintings) which shall comply with all Illinois

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statutes, including the State Property Control Act. The policies and any changes shall become effective when approved by the President.

H. FIREARMS ON CAMPUS

(Section VI, Item H added February 9, 2012, Board action)

1. No person shall carry, maintain, or store a firearm, concealed or otherwise, on any property owned, leased, used, controlled, or operated by the University or at any University event, except as provided herein.
2. The following exceptions apply to this policy:
 - a. Members of the University Police Department who are regularly employed by the University and are required to carry a firearm in accordance with their law enforcement duties and responsibilities.
 - b. A firearm, real or replica, used in connection with a drill, public ceremony, or theatrical performance.
 - c. Federal, state, or local law enforcement officers in the performance of their official duties.
 - d. Possession of firearms is permitted for peace officers, as defined by Illinois law, and members of the Armed Forces, or National Guard while acting in the scope of their duties or responsibilities.
 - e. Any individual meeting any of the above exceptions and carrying a firearm must report to University Police upon entering campus.
3. Violations of this policy should be reported as follows:
 - a. University Police should be immediately notified of any individual found to be in violation of this policy. Employees are required to report violations to University Police if they become aware of violations.
 - b. The University may ban from campus any individual found violating this policy.
 - c. Student violations of this policy will be referred to the Vice President for Student Affairs for discipline according to the Student Code of Conduct. If the student is found to have knowingly used or possessed such firearm(s) in a way that would violate this policy, disciplinary sanction up to expulsion may be imposed.
 - d. Employees violating this policy will be referred to the appropriate Vice President for discipline according to applicable University policy or collective bargaining agreement. If an employee is found to have knowingly used or possessed such firearm(s) in way that would violate this policy, disciplinary sanctions up to termination of employment may be imposed.