
SECTION IV. STUDENTS

A. ADMISSION POLICIES

The university shall develop policies for the admission of undergraduate and graduate students. The policies shall become effective when approved by the President and shall be:

1. Consistent with the Board's commitment to equal opportunity for qualified students to attend Northeastern Illinois University.
2. Consistent with admission standards approved by the Board of Higher Education.
3. Published in the university catalog.

B. STUDENT FINANCIAL AID

1. Definition

Student financial aid includes tuition waivers, scholarships, grants, loans, and employment opportunities that are provided for students to assist them in meeting the costs of university attendance whether from university, state, federal, or private resources.

2. Financial Aid Policies

The university shall develop policies for the administration of its financial aid program. The policies shall become effective when approved by the President.

Financial aid policies shall be consistent with the Board's commitment to provide an equal opportunity to qualified Illinois residents to attend Northeastern Illinois University. The policies shall include the following provisions and such other provisions as are necessary and appropriate:

- a. The policies and procedures concerning the award of tuition waivers shall describe all tuition waivers issued by the university and the criteria for their award. The policies and procedures shall comply with Board of Higher Education tuition waiver policies and the other applicable laws, policies, rules, or requirements.

In compliance with [110 ILCS 680/25-90](#), the university's policies and procedures for the award of tuition waivers shall provide that each eligible child of any Northeastern Illinois University employee who has been employed for at least 7 years by Northeastern Illinois University shall, upon proper application and verification of eligibility, be offered a 50 percent tuition waiver for any academic year for which the child:

- 1) is under the age of 25 at the commencement of the academic year during which the partial tuition waiver is to be effective. Eligibility for this purpose will be verified on a year-by-year basis;
- 2) qualifies for admission under the same admissions requirements, standards, and policies which the university to which the waiver will be applied generally applies to applicants for admission to its respective undergraduate programs;

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- 3) is the natural, adopted, foster, or step-child of a current employee who has been employed for a total of at least seven cumulative years by Northeastern Illinois University. Academic years shall count as calendar years for those employees normally employed on an academic year basis. Employment which is or was contingent upon an individual's status as an enrolled student shall not be counted as part of this seven cumulative years of employment;
 - 4) has, if the application is for a renewal of the award, maintained satisfactory academic progress toward graduation as this would be determined by the established rules of the university; and
 - 5) has not expended a total of 4 years of undergraduate 50 percent tuition waiver benefits as provided under this section. For purposes of this subsection, 4 years shall be considered either 12 academic terms or the number of hours necessary to complete an undergraduate degree, whichever is completed first.
- b. The policies and procedures concerning the employment and compensation of student hourly workers shall comply with the rules of the State Universities Civil Service System and with applicable state and federal employment law.
 - c. Policies and procedures concerning the appointment, hours of work, and compensation of graduate assistants. Graduate assistants may not hold faculty rank and must hold at least the baccalaureate degree or its equivalent.

C. STUDENT CLASSIFICATION AND RESIDENCY DETERMINATIONS

(as amended by the Executive Committee of the Board August 28, 2026)

1. Student Classification

The University shall set a domestic student tuition rate and an international student tuition rate. Beginning in the fall semester of 2026, the University shall determine whether a student is classified as a domestic or international student for tuition and administrative purposes. The University may also continue to determine in-state residency when required by state or federal law, eligibility for certain financial aid, tuition waivers, veteran benefits, or for other purposes.

- a. If an international student is classified by error as a domestic student, a change in tuition charges shall be applicable beginning with the term following reclassification. If the erroneous resident classification is caused by false information submitted by the student, a change in tuition charges shall be applicable for each term in which tuition charges were based on such false information. In addition, the student who has submitted false information may be subject to appropriate disciplinary action.
- b. If a domestic student is classified by error as an international student, a change in tuition charges shall be applicable during the term in which the reclassification occurs, provided the student has filed a written request for review in accordance with this regulation.
- c. The University shall establish procedures to classify students as either domestic or international. Such procedures for classification shall be based upon criteria established by the President and published by the University.

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2. **Classification Appeal Procedure**

Students who take exception to their classification status shall pay the tuition assessed, but may file a claim in writing to the university office responsible for reconsideration of classification status. The written claim must be filed within 30 calendar days from the date of the tuition bill or the student loses all rights to a change of classification status for the term in question. If the student is dissatisfied with the ruling in response to the written claim made within said period, the student may file a written appeal within 10 calendar days of receipt of the decision to the responsible university office. Such written appeals shall be forwarded to the appropriate university vice president, who shall consider all evidence submitted in connection with the case and render a decision which shall be final.

3. **Special Situations**

Upon recommendation of the President, the Board may, in special situations, authorize exceptions or special classification when required by law or when circumstances warrant an exception.

D. STUDENT CONDUCT

(Subsection D. Student Conduct Amended: February 4, 1999, Board Action)

The university shall develop policies concerning student rights and conduct. The policies and any changes shall become effective when approved by the President.

The policies shall include the following provisions and such other provisions as are necessary and appropriate:

1. Recognition of basic student rights.
2. Clarification of the distinction between university conduct standards and those established by civil and criminal statutes.
3. Specific prohibited conduct, with sanctions, which may be imposed for such conduct.
4. Procedures for presenting complaints of prohibited conduct and a due process for determining whether violations have occurred.
5. Grievance procedures.

E. STUDENT ACTIVITIES AND ORGANIZATIONS

The university shall develop policies concerning student activities and organizations. The policies and any changes shall become effective when approved by the President.

The policies shall include the following provisions and such other provisions as are necessary and appropriate:

1. Procedures for recognition of approved university activities and organizations.
2. Procedures for the approval of allocations and expenditures of student activity funds.

F. STUDENT PUBLICATIONS AND BROADCASTING POLICIES

The university shall develop policies concerning the operation of all student media that are supported in whole or in part by university funds. The policies and any changes shall become effective when approved by the President.

The policies shall include the following provisions and such other provisions as are necessary and appropriate:

1. Necessary management elements for the conduct of student media organizations, including specifying the line of authority and responsibility from the President to the staff of each organization.
2. Method of funding and procedures for budget approval.
3. Establishment of a staff organization, of fiscal authority responsibility, and of guidelines for the conduct of operations.
4. Provisions for a faculty/staff advisor and for selection of principal student staff and advisors.
5. Establishment of appropriate ethical and professional standards.
6. Complaint procedures.
7. Requirements for assuring compliance with all applicable laws and regulations.

G. MILITARY SERVICE

The university shall develop policies concerning credit for students who enter active military service. The policies and any changes shall become effective when approved by the President.

The policies shall include the following provisions and such other provisions as are necessary and appropriate:

1. Provisions for course credit and residence credit for students who withdraw during the term.
2. Provisions for make-up of coursework missed while attending annual training.