

# ***The Doris Vrooman Alumni Mentoring Scholarship***

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## **Purpose:**

To support and recognize an NEIU student who will be involved in a mentorship opportunity at Northeastern Illinois University.

## **Eligibility Requirements:**

- o Must complete the application
- o Must present a letter of support from a faculty member
- o Must submit an academic resume with application
- o Must schedule and complete the mentee interview (*on hold for Fall 2025*)
- o Must be a first semester sophomore (Can apply 2<sup>nd</sup> semester Freshman year)
- o Minimum 2.75 cumulative grade point average
- o Open to any major (College of Arts and Science preference)

## **Scholarship Requirements:**

- o Meet four times (in-person or via internet) with mentor during the semester (16 weeks)
- o Work with mentor on final reflection assignment that summarizes the experience
- o Submit final evaluation
- o (Optional) Participate in 'informational interviews', mutually arranged by the alumni mentor and mentee, with an external third party

## **Award amount:**

- o \$500 (4 scholarships awarded per year). The first half is awarded at the beginning of the semester and the second half is awarded at the end of the semester.

## **Application Submission Deadline:**

- o The application deadline for Fall 2025 is September 1, 2025. The application deadline for Spring 2026 is November 1, 2025.

## **Submission of Application Materials to:**

- o Lauren Lenart-Proctor, Assistant Director  
Office of Alumni Relations (Alumni Center, Building I)  
Northeastern Illinois University  
5500 N. St. Louis Ave.  
Chicago, IL 60625  
Email: [l-lenartproctor@neiu.edu](mailto:l-lenartproctor@neiu.edu)

**Questions:** For questions about the scholarships from the Office of Alumni Relations, email [l-lenartproctor@neiu.edu](mailto:l-lenartproctor@neiu.edu). General Scholarship questions email to [M-Morrow@neiu.edu](mailto:M-Morrow@neiu.edu) or [scholarships@neiu.edu](mailto:scholarships@neiu.edu). For program implementation or scholarship coordination questions, email [alumni@neiu.edu](mailto:alumni@neiu.edu).

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## **Directions**

To be considered for the Doris Vrooman Alumni Mentoring Scholarship, please submit this application with an academic resumé and completed essay questions to the NEIU Office of Alumni Relations by **the deadlines above.** A resumé should highlight your leadership positions, academic honors, special awards, work experiences, and community activities.

## **General Information**

***Please print:***

Name \_\_\_\_\_ NEIU ID# \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (    ) \_\_\_\_\_ Birth Date \_\_\_\_\_

E-mail Address \_\_\_\_\_

Major \_\_\_\_\_

Cumulative GPA \_\_\_\_\_ Total Earned Credit Hours \_\_\_\_\_

Number of hours you are currently registered for the current semester \_\_\_\_\_

## **Required Documents**

In addition to your completed application and an academic resume, please answer the following short essay questions. (Minimum of 250 words - Typed)

- 1. Describe what type of experience you expect and specific goals you have for a mentoring opportunity.**
- 2. Describe your prior and current participation in programs at NEIU.**
- 3. What majors/minors are you considering? Why?**
- 4. Submit a letter of support from a faculty member.**
- 5. Please schedule an interview with Alumni Relations staff, email [Alumni@neiu.edu](mailto:Alumni@neiu.edu)**

## **Award Form Certification**

I certify that all information provided on this form is complete and accurate to the best of my knowledge. I authorize the Scholarships Office to verify the information that is contained on this form.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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## **NEIU Mentoring Program Expectations and Guidelines**

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### **Mentee Expectations and Guidelines:**

- Maintain contact with assigned mentor throughout the semester
  - Student will be required to meet 4 times (in-person or via Google Meets or Zoom) with mentor during the semester
  - Prepare in advance for all interactions with your mentor
    - Need help breaking the ice? Here are a few questions to get you started:
      - What was your favorite part of your experience at Northeastern?
      - What made you decide on your career path?
      - If you could go back in time, what would you do differently?
    - If you need additional questions, let the Assistant Director of Alumni Relations know and she can help you out: [l-lenartproctor@neiu.edu](mailto:l-lenartproctor@neiu.edu).
  - Follow through on all commitments and respect the scheduling of mentoring sessions
  - Respond to requests for contact/information from Assistant Director of Alumni Relations
    - She won't bother you too often!
  - Assume responsibility for your own professional growth and development
  - Be receptive to constructive feedback from mentor
  - The focus of this program is professional development, not obtaining a job
  - Complete end of semester evaluation
  - This helps us do better for next semester!
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### **Mentor Expectations and Guidelines:**

- Mentor will be required to meet 4 times (in-person or via Google Meets or Zoom) with student
- Strive to develop a good rapport with your mentee(s)
- Maintain a positive attitude and keep an open mind
- Respond in a timely manner when your mentee reaches out to you
- Encourage your mentee(s) to grow and advocate for themselves
- Provide advice and guidance within the scope of your personal experience and knowledge
- Complete end of semester evaluation, if possible and if within your capacity to do so