

## RESUME BULLET POINT EXAMPLES USING THE STAR METHOD

WITHOUT ★	WITH ★
<i>Posted events on social media</i>	Created content using Photoshop for social media posts to engage with followers and promote student organization across campus resulting in an increase of student club members.
<i>Worked at the cash register</i>	Managed the cash register while using active listening and friendly attentive service to ensure transactions were processed accurately and creating a positive shopping experience for customers.
<i>Talked to people about the program</i>	Coordinated community outreach efforts to the neighborhood to communicate and create awareness about program services, resulting in an increase of program participants.
<i>Did a research project about plants</i>	Designed a research project on the effectiveness of fertilizers on plant growth including collecting data and analyzing the results. Created a presentation to showcase findings to promote awareness on agricultural practices for community gardens.
<i>Helped in the office.</i>	Managed appointments, inquiries, and administrative tasks as a front desk receptionist, ensuring smooth operations and providing excellent customer service, resulting in high patient satisfaction.
<i>Helped students with homework and played games.</i>	Collaborated with teachers to provide academic support to students during after school tutoring and facilitated in team building activities to foster relationships and build social emotional skills among students.