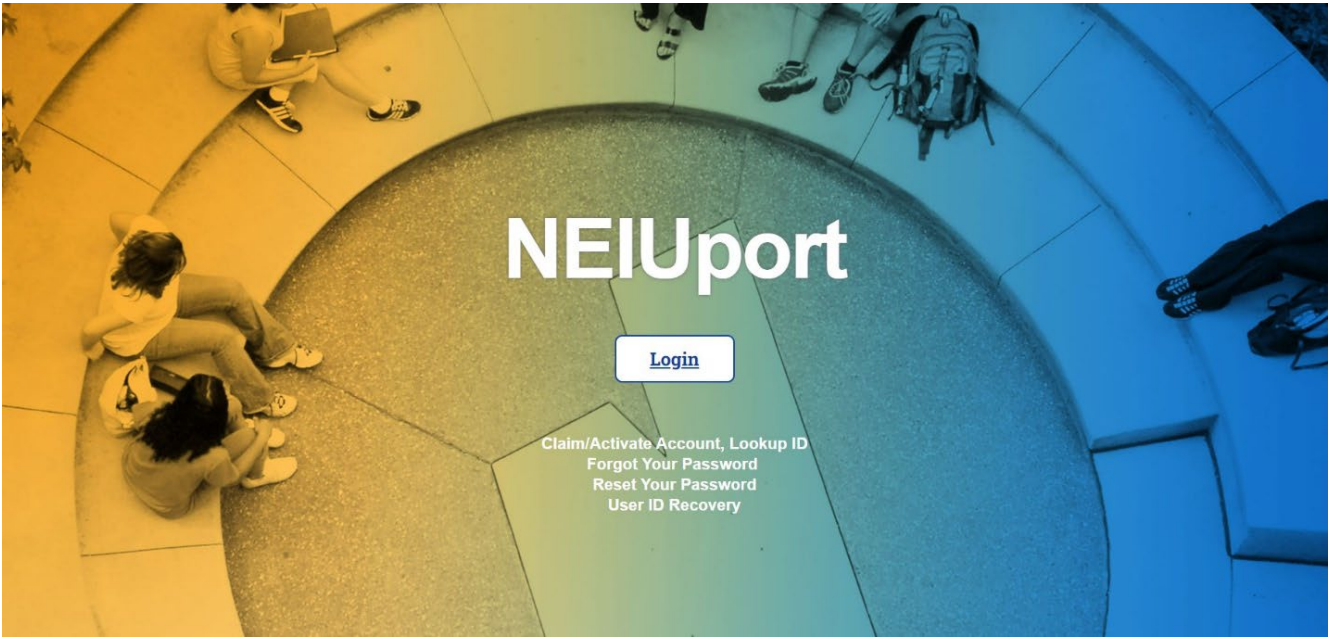
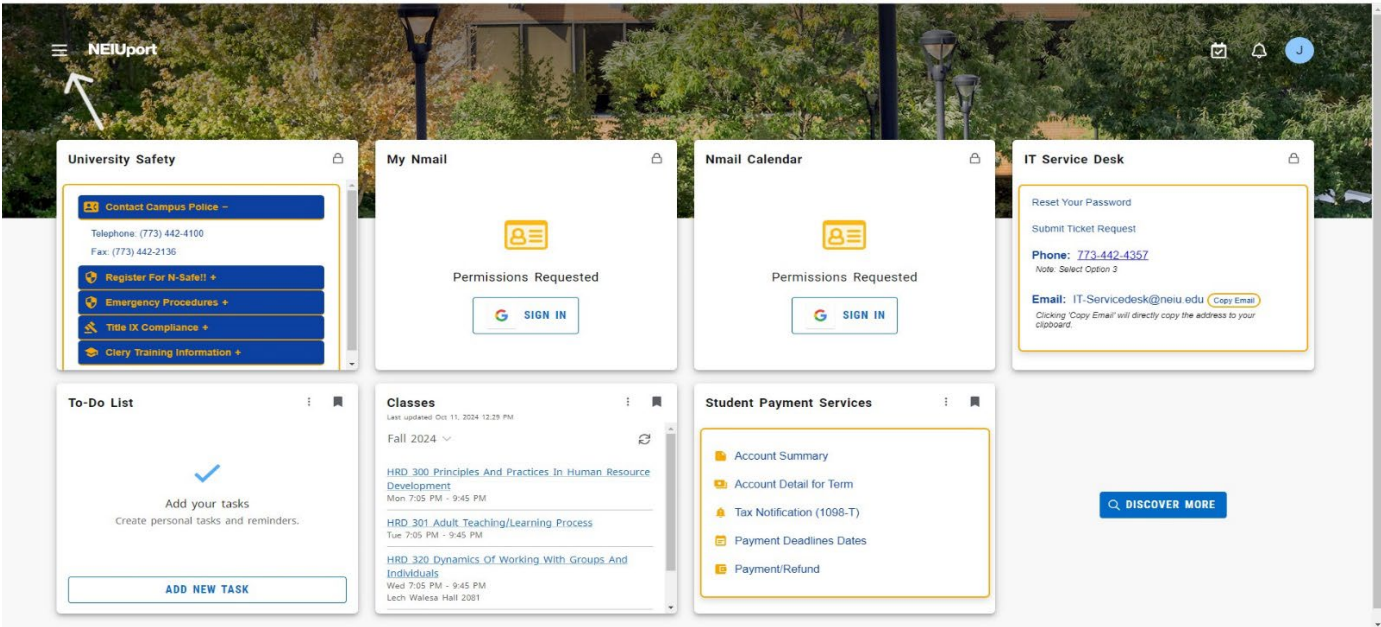


How to Drop or Withdraw from Classes

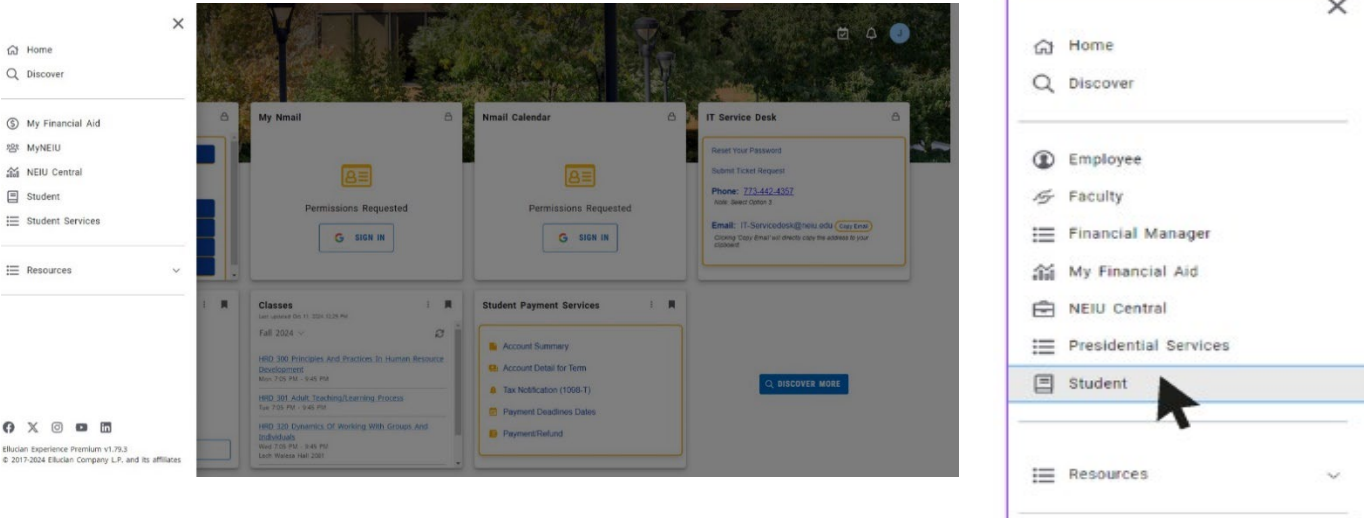
1. Go to <https://www.neiu.edu/neiuport> and click “Login”.



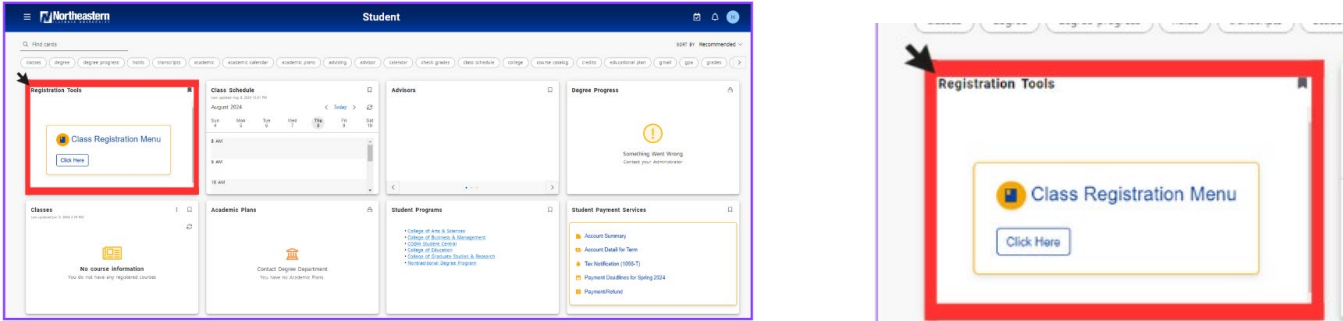
2. Once logged in, navigate to the menu located in the upper left corner:




3. From the menu, select “Student”:



4. From the “Student” page, locate the Registration Tools card. Select “Click Here”:



5. Select the term, and then click “Submit Term.”



To register for courses, you must accept the terms of this agreement. If you do not want to accept this agreement, click on the exit button, however; you will not be able to enroll in courses. NEIU does not cancel your registration for non-payment. Instead, we ask that you review and accept this Financial Agreement document, linked below. It is important that you are familiar with the terms of this document and that you understand NEIU will not cancel your classes for non-payment. To review the dates for dropping classes and the associated credit/refund percentages please see the online Schedule of Classes.

Select Term *


[Submit Term](#)


7. The “Registration” page will populate where you will select “Register for Classes:”


[Student](#) • [Registration](#)


Registration


What would you like to do?

[Prepare for Registration](#)
View registration status, update student term data, and complete pre-registration requirements.

[Register for Classes](#)
Search and register for your classes. You can also view and manage your schedule.

[Browse Classes](#)
Looking for classes? In this section you can browse classes you find interesting.

[View Registration Information](#)
View your past schedules and your ungraded classes.

[Browse Course Catalog](#)
Look up basic course information like subject, course and description.

8. Select a term, then click “Continue.”

Select a Term

Terms Open for Registration

[Continue](#)

9. Go to “Summary.”

Register for Classes

Find Classes Enter CRNs Schedule and Options

Search Results — 15 Classes
Term: Fall 2024 Subject: Economics

Principles Of Microeconomics Lecture	Economics	215	L19	3	19267	Fall 2...	Curran, Bryan (Primary)	S M T W T F S	07:05 PM - 09:45 PM	Type: Clas	El Ce...	19 of 29 seats re... 20 of 20 waitlist s...	Social/Behavioral Sci (Gen Ed)	Add
Principles Of Microeconomics Online	Economics	217	1	3	16223	Fall 2...	Golan, Kelly (Primary)	S M T W T F S	-	Type: Class Building: None	Online	FULL: 9 of 2... 19 of 20 wait...	Social/Behavioral Sci (Gen Ed)	Add
Principles Of Microeconomics Lecture	Economics	217	2	3	16989	Fall 2...	Gallagher, Ryan (Primary)	S M T W T F S	01:40 PM - 02:55 PM	Type: Clas	Main ...	11 of 39 seats re... 20 of 20 waitlist s...	Social/Behavioral Sci (Gen Ed)	Add
Principles Of Microeconomics Hybrid	Economics	217	3	3	16225	Fall 2...	Claessens, Christine (Ph...	S M T W T F S	11:30 AM - 12:45 PM	Type: Clas	Main ...	11 of 39 seats re... 20 of 20 waitlist s...	Social/Behavioral Sci (Gen Ed)	Add
Principles Of Microeconomics Lecture	Economics	217	4	3	16224	Fall 2...	Curran, Bryan (Primary)	S M T W T F S	09:25 AM - 10:40 AM	Type: Clas	Main ...	19 of 39 seats re... 20 of 20 waitlist s...	Social/Behavioral Sci (Gen Ed)	Add
Business And Economic Stat Lecture	Economics	220	1	3	16990	Fall 2...	Golan, Kelly (Primary)	S M T W T F S	01:40 PM - 02:55 PM	Type: Clas	Main ...	20 of 25 seats re... 20 of 20 waitlist s...		Add

Schedule

Class Schedule for Fall 2024

Class	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6pm							
7pm							
8pm							
9pm							
10pm							
11pm							

Summary

Title	Details	Hours	CRN	Schedule Type	Status	Action
General Psychology	PSYC 200, 2	4	16409	Lecture	Registered	None
Introduction To Social Justice	JUST 101, 2	3	19350	Hybrid	Registered	None
Mathematical Modeling With E	MATH 163, 1	3	16369	Online	Registered	None
Principles Of Microeconomics	ECON 217, 4	3	16224	Lecture	Registered	None
Principles Of Microeconomics	ECON 217, 3	3	16225	Hybrid	Registered	None

Total Hours: Registered: 18 | Billing: 18 | CEU: 0 | Min: 0 | Max: 18

10. Find the class you wish to drop/withdraw from and click on the dropdown arrow under “Action.” Select “Web Dropped.”

Action

None

None


****Web Dropped****

None

None

****Students may encounter the “Dept. app” error, but can still proceed with removing the class after encountering the message****

11. Once you have selected “Web Dropped”, click “Submit.” From there, your class status will be changed to “Withdrawn.”

Summary						Tuition and Fees
Title	Details	Hours	CRN	Schedule Type	Status	Action 
Arabic I	ARAB 101, 1	0	20757	Lecture	Withdrawn	None ▼
Biochemistry	BIO 462G, 1	0	23328	Lecture	Withdrawn	None ▼
Current Topics In Cell Biology	BIO 447, 1	3	24032	Lecture	Registered	None ▼
Inorganic Chemistry	CHEM 417, 1	0	23332	Lecture	Withdrawn	None ▼
Internship	EXSC 430, 1	3	23892	Internship	Registered	None ▼
Liquid Chromatography	CHEM 451, 1	0	20160	Remote Learning	Dropped	None ▼

****Students will encounter either a “dropped” or “withdrawn” status depending on when the action is taken. Students who drop classes during the Change of Registration period will NOT receive a “W” for the course. Students who withdraw from a course after the Change of Registration period will receive a “W” for the course on their transcript.****