

**ACTION ITEM: RECOMMENDATION TO APPROVE USE OF A SEARCH FIRM FOR PROVOST AND  
VICE PRESIDENT FOR ACADEMIC AFFAIRS SEARCH**

In accordance with 110 ILCS 680/25-175 (Northeastern Illinois University Law) and University policy E1.08.1 Hiring of External Search Firms, the President may request Board approval to hire an external search firm when the specialized nature and scope of the position, including the academic, fiscal, technical and managerial responsibilities of a position, indicate that the scope of hiring will require a level of professional search experience exceeding that available to the University.

Northeastern seeks a permanent Provost. A professional external search firm will significantly enhance the University's efforts to attract the most qualified and diverse pool of applicants for this critical position.

The Illinois Public Higher Education Consortium (IPHEC) has awarded contracts to ten executive search firms for administrative and academic searches. Consistent with prior practice, Northeastern will select one of these search firms for services in accordance with the terms of the award in an amount up to \$100,000.

**Recommended Action**

I request that the Committee recommend approval to hire an external search firm to assist in employing a Provost and Vice President for Academic Affairs.



# Enrollment Management Report

Northeastern Illinois University

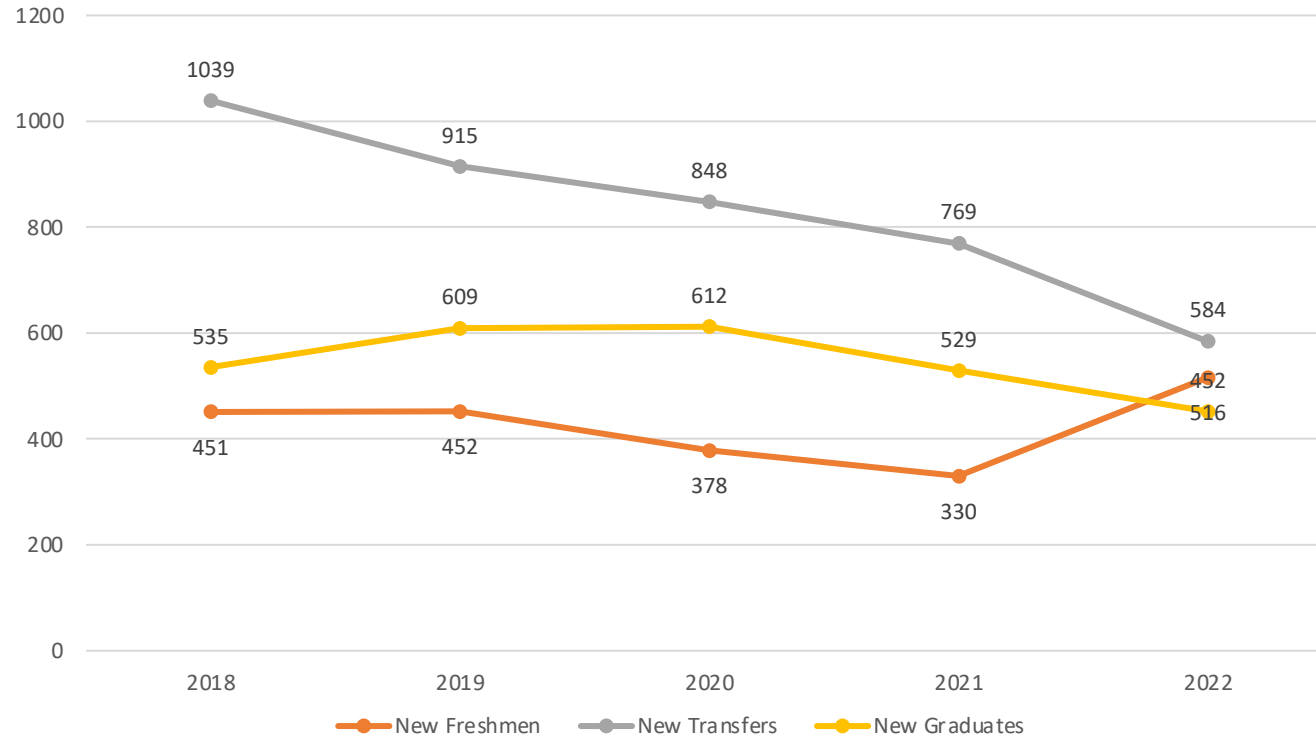
**Kimberley Buster-Williams, Ed.S.**  
*Vice President for Enrollment Management*  
October 13, 2022

# Introduction & Updates

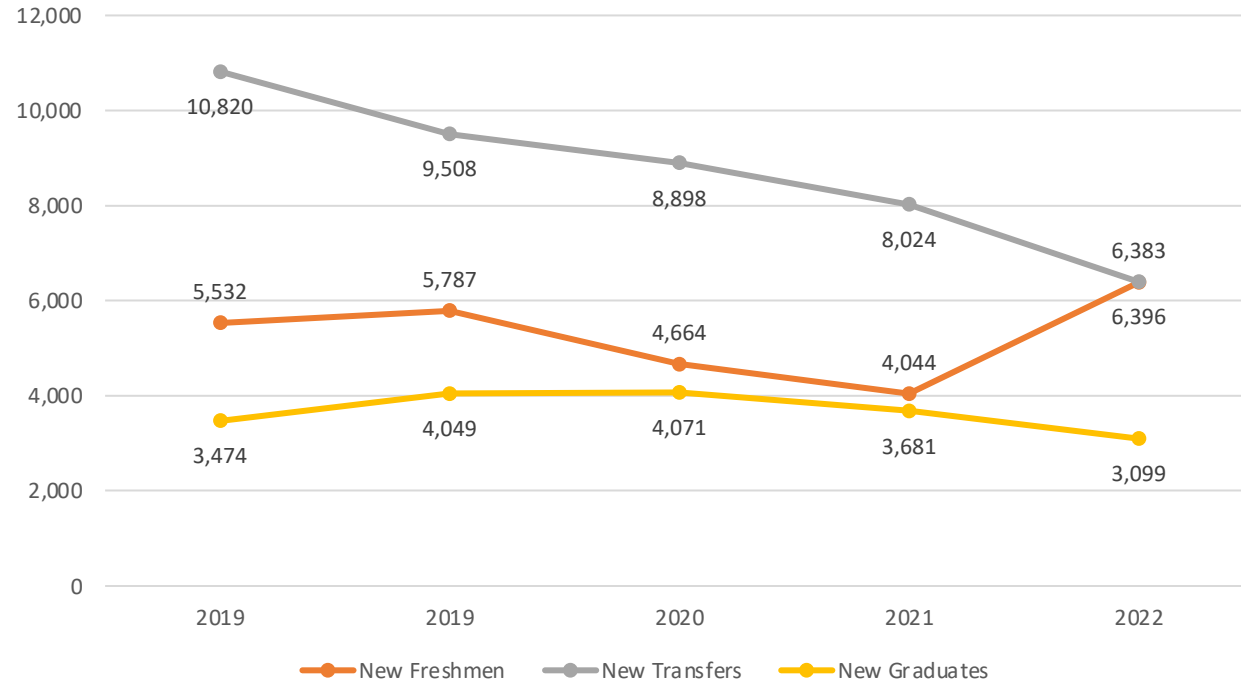
- **Fall 2022 Census Data**
  - Fall Term Enrollment By New Students
  - Fall Term Credit Hours By New Students
  - Fall Term Credit Hours By Student Level
- **Spring 2022 Enrollment Update**
- **Retention**
  - Fall-to-Fall Retention for First-Time/Full-Time Freshmen



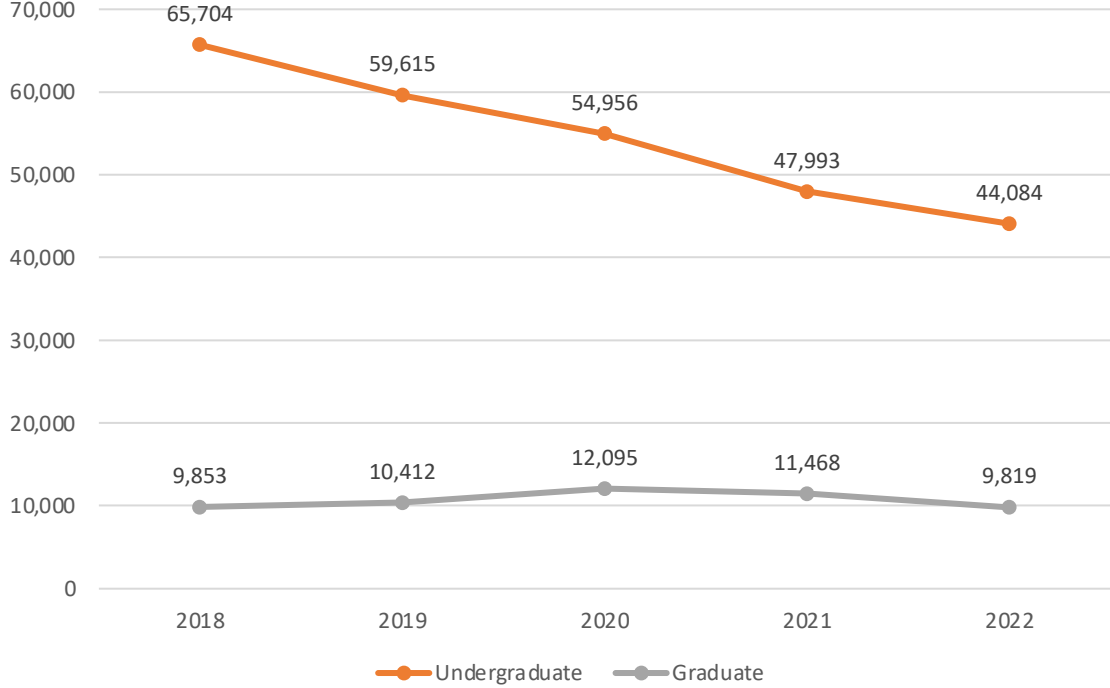
Fall Term Enrollment By New Students



Fall Term Credit Hours By New Students



Fall Term Credit Hours By Student Level



# Spring 2022 Enrollment Update: Applications, Admits, and ITS

As of October 5, 2022:

First-Year:

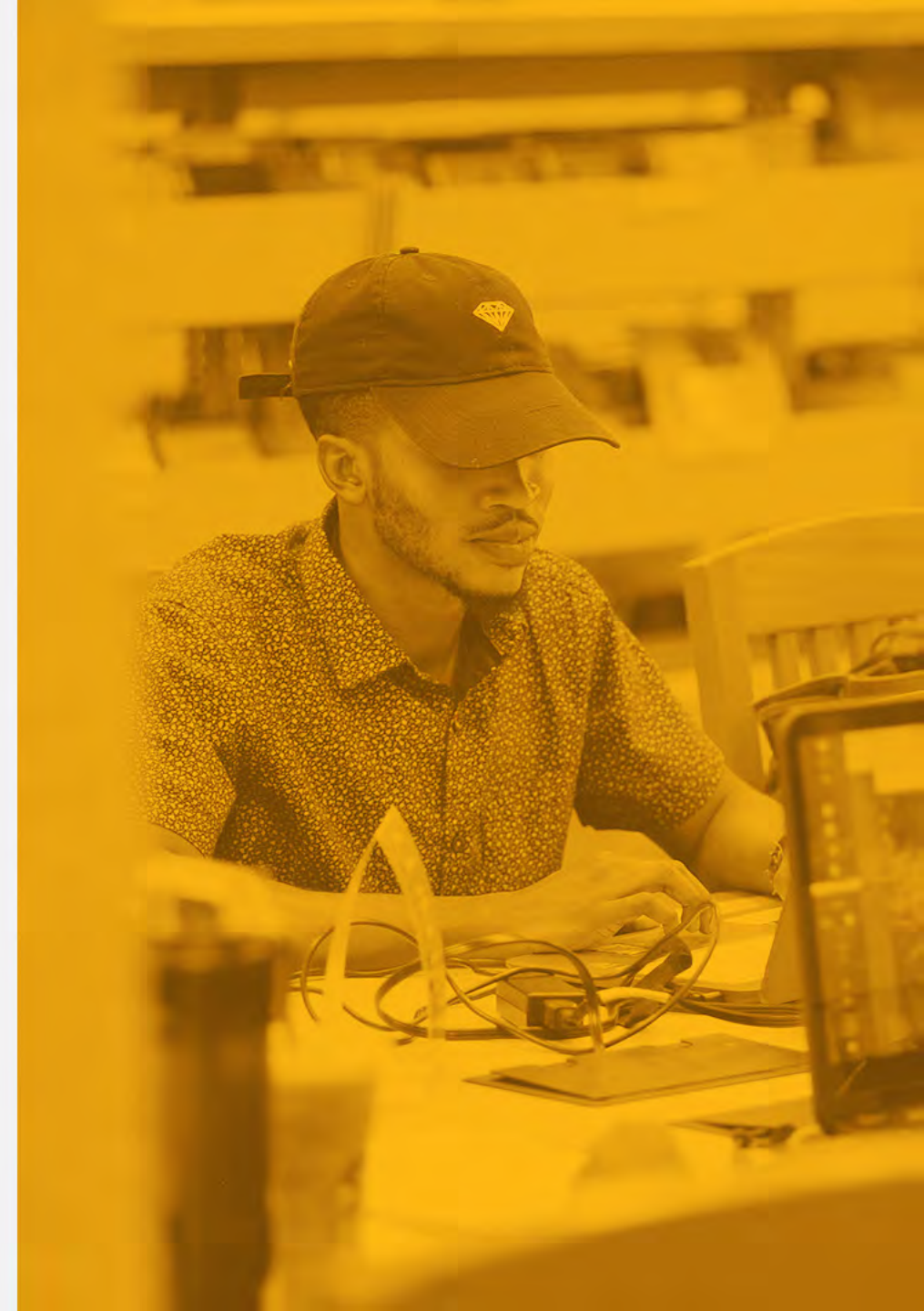
- Applications- 196
- Admits- 152
- ITE- 14
  - *Total enrolled Spring 2021: 14*

Transfer:

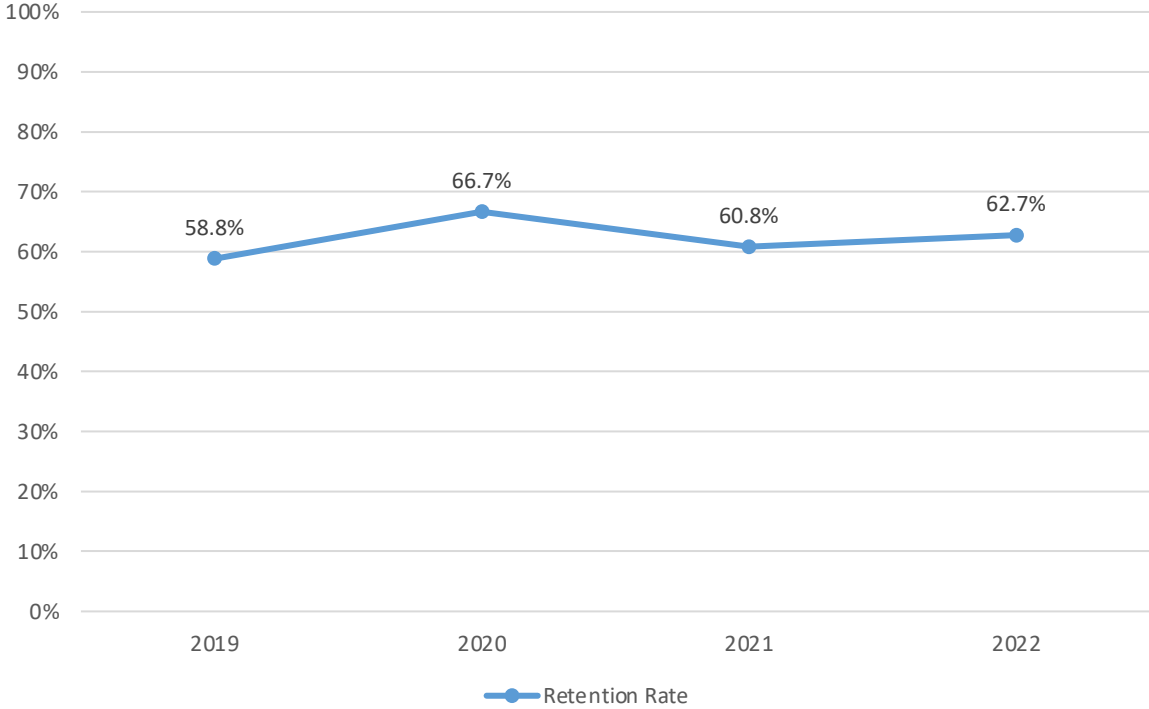
- Applications- 421
- Admits-162
- ITE- 77
  - *Total enrolled Spring 2021: 255*

Graduate:

- Applications- 413
- Admits- 152
- ITE- 58
  - *Total enrolled Spring 2021: 245*



### Fall-to-Fall Retention for First-Time/Full-Time Freshmen



# Retention Efforts

## Academic Advising

- Weekly NEIU Academic Adviser meeting (all three sites & open to all departments) to share best practices and professional development opportunities.

## NEIU Star

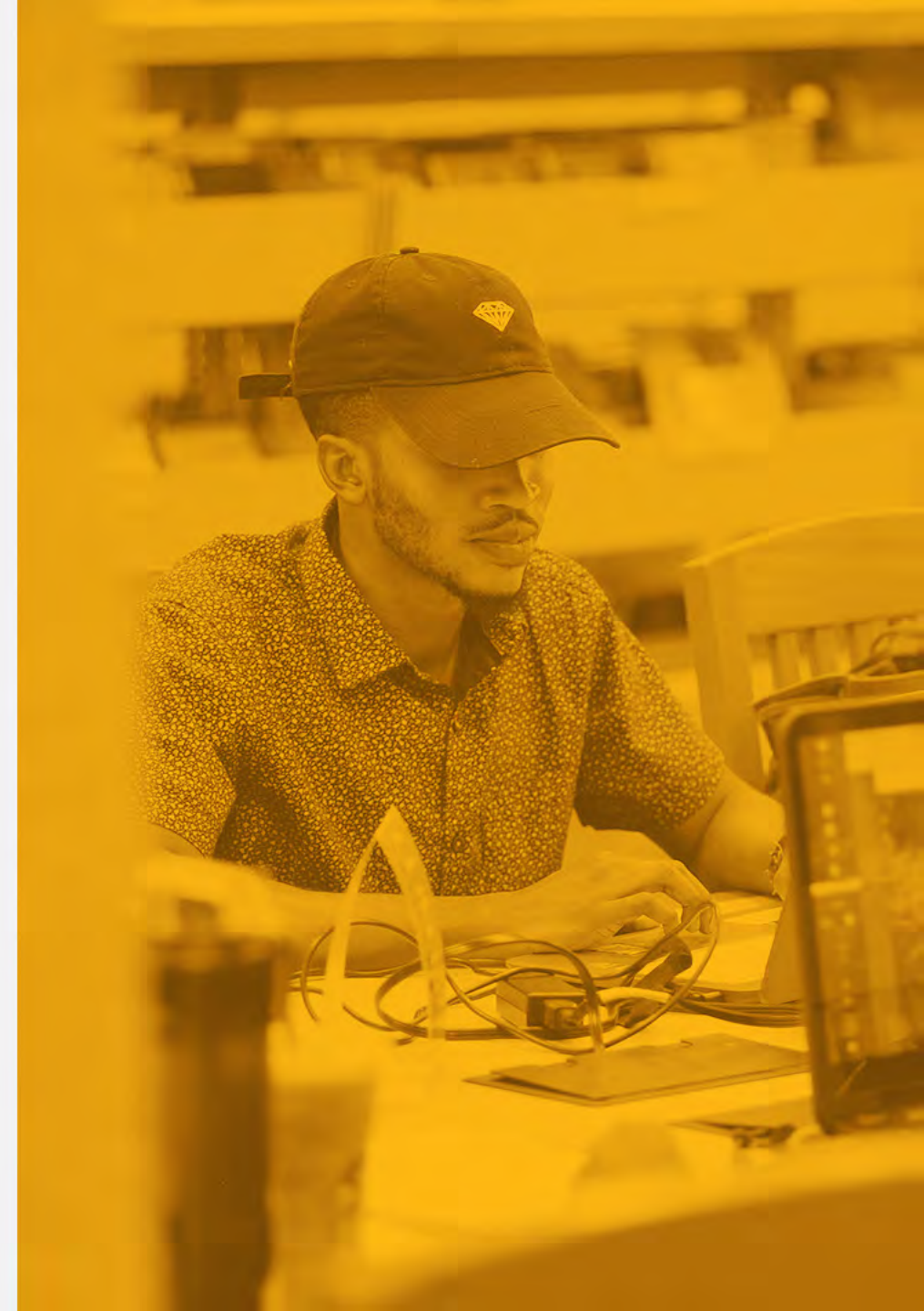
- NEIU Star (Starfish) Training initiated with Academic Advisers, FYE faculty, El Centro staff, CCICS Staff, College of Bus and CAS to encourage and support usage.
- Software available to faculty and staff to provide early alerts for student challenges (i.e. non-attendance, academic challenges, need for tutorial services or other support services etc.) and to communicate between and among departments/schools and colleges.

## Retention and Success Committee (cross section of faculty/staff)

- In progress: The creation of a committee to identify strategies and initiatives that support student engagement and time to degree for first year freshman, transfer and continuing students.

## Intergroup Dialogues (hosted in the Nest)

- In collaboration with the Pedroso Center (scheduled to begin in Sept 2022)



# Questions?



# Office of Institutional Research and Assessment (OIRA)

- Marcelo Sztainberg, Dean Graduate Studies, Analytics, and Research
- Sandy Vue, Interim Director of Institutional Research and Assessment
- Tom Mesikapp, Institutional Research Analyst
- Vacant, Institutional Research Analyst

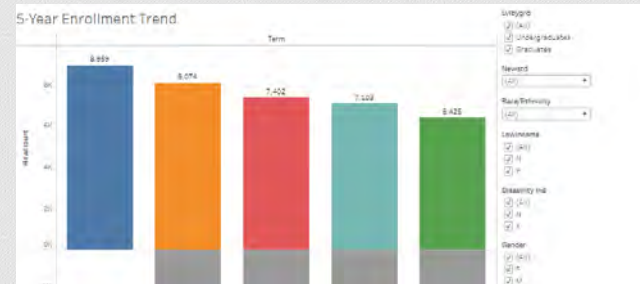
# OIRA Goals

- Disseminates institutional data on students, faculty, and academic programs. Our office develops, standardizes, and analyzes key University data in support of institutional planning, policy-making, and external compliance.
- Supports the assessment process by providing resources and housing assessment data from programs, colleges, and the University.
- Supports and trains stakeholders to be able to navigate their data needs.
- Oversees the operational data store (ODS)

# Data Tools

- Cognos
  - Business intelligence tool users use to pull data from the ODS to create, run, and send reports.
- Tableau
  - Data visualization tool users use to interact and make inferences about the data.
- Qualtrics
  - Survey tool users use to create, share and analyze collected.
- R Studio
  - Data analytic tool IRA uses to project enrollment numbers.

Fall 2022				
Total Enrollment by Student Level				
		TOTAL HEADCOUNT	TOTAL CREDIT HOURS	TOTAL FTE
Undergraduate	Freshmen	819	9,585	639.00
	Sophomore	498	5,476	365.07
	Junior	1,174	12,514.5	834.30
	Senior	1,571	15,610	1,040.67
	Unclassified Undergrads	145	898	59.87
<b>Total</b>		<b>4,207</b>	<b>44,063.5</b>	<b>2,938.90</b>
Graduate	Classified Grad	1,211	7,987	665.58
	Unclassified Grad	209	926	77.17
	Grad Certification	129	906	75.50
<b>Total</b>		<b>1,549</b>	<b>9,819</b>	<b>818.25</b>
<b>Total University</b>		<b>5,756</b>	<b>53,902.5</b>	<b>3,757.15</b>



# Types of Report

## External

pulled every semester/year

- Illinois Board of Higher Education (IBHE)
- Illinois Department of Employment Security (IDES)
- Illinois State Board of Education (ISBE)
- Higher Learning Commission (HLC)
- Integrated Postsecondary Education Data Service (IPEDS)
- Common Dataset
- US News and World Report

## Internal

pulled every semester

- Enrollment
- Retention Rate
- Graduation Rate
- Program Reviews
- Course section tally sheets
- Faculty Characteristics
- Degrees/Certificates conferred

# Questions?

# College of Arts and Sciences

## October 13, 2022



**Katrina E. Bell-Jordan, Ph.D.**  
Dean



**Fine Arts**

**Humanities**

**Social & Behavioral Sciences**

**STEM**

# CAS at a Glance

# College of Arts & Sciences at NEIU

## Academic Affairs

CAS

GCOE

COBT

CGSR

Library

African & African American Studies • Anthropology • Art+Design • Biology • Chemistry • Child Advocacy Studies • College of Arts & Sciences Education Program • Communication, Media & Theatre • Earth Science • Economics • English • English Language Program • Environmental Science • Geography & Environmental Studies • Global Studies • History • Justice Studies • Latino/a & Latin American Studies • Linguistics • Math Development • Mathematics • Music and Dance • Philosophy • Physics • Political Science • Psychology • School for the Advancement of English Language & Learning • SAELL • Social Work • Sociology • Student Center for Science Engagement • Teaching English to Speakers of Other Languages • Women, Gender & Sexuality Studies • World Languages & Cultures

University: Admissions, Advising, Registrar,  
El Centro/CCICS/UCLC, Student Affairs,  
Facilities, HR, Marketing, Institutional  
Advancement, Alumni Affairs, .. + external

# Revenue & Expenditures

## CAS Primary Sources of Revenue

- **State-Funded Revenue:** Operational Budget/State Allocation
- **Grant Funding and Indirect Cost (IC) Funds:** External Competitive Grant Awards, and Associated IC funds
- **Alternative Revenue Streams:** CAS Cohort Courses (ENG, CMT, Math, TESOL, WLC) for CPS and Chicagoland Dist. 211/214/219; CAS Professional Development Seminar Series; and English Institute, offered via Community & Professional Education (CAPE) Program

## CAS Primary Expenditures/Costs

- **Personnel:** Administrative & Instructional
- **Program Support:** Accreditation Memberships; Safety/Compliance (e.g., hazardous waste removal); Equipment/Maintenance Costs; Academic Events/Professional Development
- **Overload:** Instructional/Non-Instructional

# CAS Operational Budget/State Allocation

## **FY 2022 and AY 2022 Snapshot**

CAS Operational Budget	\$20,098,000
AY 2021 (F21, Sp22) SCH Revenue	\$24,979,284
<b>Net Revenue to NEIU*</b>	<b>\$ 4,881,284</b>

\*Does not include external CAS grants or CAS alternative revenue streams

# Grant Funding and Indirect Cost Funds

- **Chicago Cancer Health Equity Collaborative (Chicago CHEC)** 5 year, \$17.7 million (\$4 million for NEIU) partnership grant from National Cancer Institute with UIC and Northwestern University
- **Advancing Research and Career Opportunities in STEM (ARCOS)** 5 year, \$5 million STEM Articulation grant from U.S. Dept. of Education
- **Maximizing Access to Research Careers (MARC) NU-STAR** 10 year (renewed), \$2.6 million National Institutes of Health
- **Agua en Comunidades Experimentales (HACE)** 5 year, \$1.5 million from the National Science Foundation HSI Program
- **Creating Access to STEM for All (CASA)** Title V U.S. Dept. of Education 5 year, \$3 million grant on STEM-focused learning community
- **Community Research on Climate and Urban Science (CROCUS)** 5 year, \$25 million multi-institutional grant with Argonne National Lab to study climate science at local and regional level. NEIU portion ~\$750,000
- (NEIU wide) **Improving Multiple Pathways for Academic and Career Thriving of Students (IMPACTOS)** Title V U.S. Dept. of Education 5 year, \$3 million grant to develop career paths

# Indirect Cost (IC) Funding: CAS Planning and Expenditures

**\*Typical Range \$75,000/year - \$200,000/year**

## **Two Primary Expenditure Areas:**

- **SCSE Summer Faculty-Student Research Program**  
**Expenses:** CAS Support = ~\$50,000/year
- **Programming:** Program Initiatives, Program Operations and other Support (Conferences/Symposia, Equipment, Facilities Maintenance, Safety/Compliance Costs, e.g., hazardous waste disposal)



**Fine Arts**



**Humanities**



**Social & Behavioral Sciences**

**STEM**

# CAS Financial Overview

# CAS Financial Overview

NEIU Enrollment & SCH, CAS Enrollment & SCH, and Tenure Track Faculty: Five Year Trends

	Fall 2018	Fall 2019	Fall 2020	Fall 2021	Fall 2022
NEIU Enrollment	8,103	7,423	7,119	6,440	5,756
NEIU SCH	75,559	70,026	67,050	59,461	53,903
CAS Enrollment	2,818	2,461	2,264	1,967	1,679
CAS SCH	49,083	42,853	38,646	33,395	31,823
CAS Sections	1,097	1,046	1,017	898	845
CAS TT Faculty	167	157	153	141	132

Note: Data from NEIU Office of Institutional Research & Assessment

# CAS Financial Overview

## CAS Retention and Graduation: Four Year Trends

CAS Data	F17→F18	F18→F19	F19→F20	F20→F21
Fall Enrollment	3586	3267	3017	2347
UG Retention	83%	82%	86%	81%
Graduate Retention	79%	81%	83%	86%
UG Degrees	841	771	774	646
Graduate Degrees	137	146	141	162

Note: Data from NEIU Office of Institutional Research & Assessment



<https://www.neiu.edu/about/office-of-institutional-research-and-assessment/data-digest/graduation-and-retention-rates>

# CAS Financial Overview

## CAS Enrollment, SCH and Revenue Snapshot

### Changes from FY 2018 to FY 2022

FY2018	CAS Budget	CAS SCH	Tuition Revenue	# of Sections*	Revenue /Section	Avg SCH/Sec	Avg cost/sec	NEIU Budget
CAS SCH	\$23.73 M	102,869	\$36.83 M	2,267	\$16,245	45.38	\$10,469	\$89.64 M
<b>Net Revenue</b>			<b>\$13.1 M</b>					
FY2022	CAS Budget	CAS SCH	Tuition Revenue	# of Sections*	Revenue /Section	Avg SCH/Sec	Avg cost/sec	NEIU Budget
CAS SCH	\$20.1 M	63,079	\$24.98 M	1,793	\$13,932	35.18	\$11,209	\$86.88 M
<b>Net Revenue</b>			<b>\$4.88 M</b>					
<b>4-YEAR CHANGE</b>	-15%	-39%	-32%	-21%	-14%	-22%	7%	-3%

\*Does not factor in stacked sections



Note: Data from NEIU Office of Budgets



Fine Arts

Humanities

Social & Behavioral Sciences

STEM

# CAS Academic Overview

# CAS Academic Overview

CAS Programs with Large Numbers of Majors: Snapshot for FY 22 (F21, Sp22)

CAS Departments		Majors*	SCH (AY 2022)	TT Faculty*	Instructors FT/PT*
Psychology	BA, MA	258	5235	9	7
Social Work	BSW, MSW	225	8319	9	25
Biology	BS, MS	160	5260	13	10
Art+Design	BA, BFA	116	3846	7	15
CMT	BA, MA	100	4574	8	11
Justice Studies	BA	93	2622	5	9

SCH Data from NEIU Office of Institutional Research & Assessment



<https://www.neiu.edu/about/office-of-institutional-research-and-assessment/data-digest/courses-and-student-credit-hours>

# CAS Academic Overview

CAS Programs that are Growing: Snapshot for  
FY 22 (F21, Sp22)

Program	Degree	Program Start Date	Majors	New Faculty Hires
Graphic Design	BFA	Fall 2016	73	0*
Social Work	MSW	Fall 2016	138	6*
Environmental Science	BS	Fall 2015	17	0

# CAS Academic Overview

## CAS Programs with Small Numbers of Majors: FY22 Snapshot

CAS programs		Majors*	SCH (AY 2022)	TT Faculty	Program Cost	Revenue Generated
Philosophy	BA	5	1582	3	\$320,711	\$642,358
Environmental Science	BS	17	135*	0	N/A	N/A
Women's, Gender & Sexuality Studies	BA	6	879	1	\$166,455	\$348,251

Also: Anthropology, Earth Science, Geography, Global Studies, Latin and Latin American Studies, Physics

- Serve Gen Ed, and other majors, including other colleges
- Generate tuition revenue in excess of their costs; Generate major grant awards (e.g., STEM programs)
- Value to NEIU; Justified annually to IBHE

# CAS Academic Overview

## CAS Programs with High Costs: Snapshot for FY 22 (F21, Sp22)

CAS Departments		Majors	SCH (AY 2022)	TT Faculty	Program Cost	Revenue Generated
Music	BM	22	2073	8	\$1.48 M	\$821,281
Music Education	BA	9				

- Individual lessons, tailored to student need
- Broad training (multiple instruments) required for Music Education
- Historical 100% placement rates for Music Education graduates
- Value to NEIU and community
- Music also offers a Minor in Dance

# CAS Academic Overview

## CAS Programs with High Grant Activity/Major Grants

Biology	National Institutes of Health, National Science Foundation, U.S. Dept. of Agriculture, U.S. Dept. of Education
Earth Science	National Science Foundation, U.S. Dept. of Agriculture, U.S. Dept. of Education
Environmental Science	U.S. Dept. of Education, U.S. Dept. of Energy, Environmental Protection Agency, U.S. Dept. of Agriculture
Economics	National Cancer Institute
Mathematics	National Science Foundation, National Cancer Institute, National Institutes of Health
Physics	National Science Foundation, U.S. Dept. of Energy
Psychology	National Science Foundation, National Institutes of Health

Note: One particular STEM-focused grant (CASA) involves Humanities and Social & Behavioral Sciences to develop curriculum relevant to STEM majors (Ethics, History, etc.)



Fine Arts



Humanities



Social & Behavioral Sciences

STEM

# CAS Financial Planning & Enrollment Management

# CAS Financial Planning

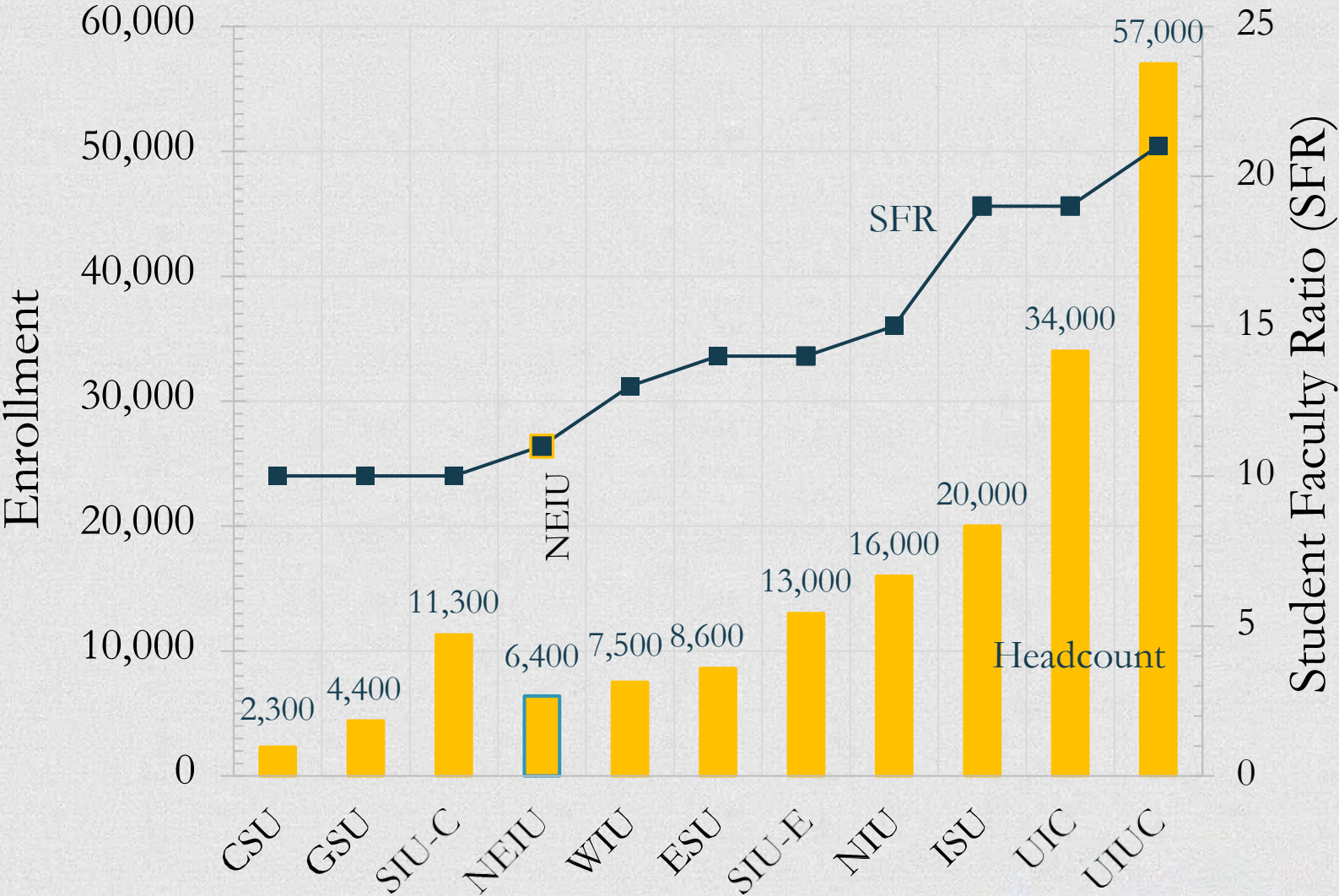
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## NEIU New Admits

	Fall 2018	Fall 2019	Fall 2020	Fall 2021	Fall 2022
New Freshmen	451	452	378	330	516
New Transfer	1,039	915	848	769	584
New Graduate	535	689	612	529	452
New, Other	264	297	249	198	234
TOTAL	2,289	2,353	2,087	1,826	1,786

# Student Faculty Ratio: Illinois Public Universities



Data from Offices of Institutional Research at IL Public Universities (Fall 2021)



# CAS Enrollment Management

## Data-Informed Processes:

### Enrollment Data (Office of Institutional Research & Assessment)

- Weekly Enrollment Reports
- Tableau Program Dashboards

Provide: Data for proactive management of schedules; analysis of enrollment patterns; and informed schedule adjustments (e.g., College-wide enrollment; General Education and University-course enrollments; enrollment of majors in upper-level courses)

- Active Student Reports

Provide: Data for tracking/advising program majors, encouragement of timely registration, and progress toward degree completion

### Program Dashboards (University Budget Office)

- Retention/Graduation Data
- Cost/Revenue Data

Provide: Indicators of program management, effectiveness of program delivery, and student success

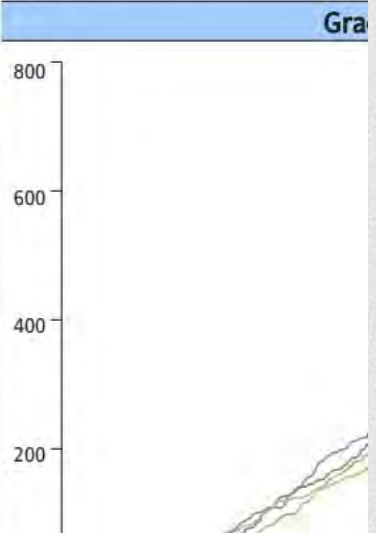
### Program Assessment & Annual Reporting

Provide: Information/data on program development, goal achievement and program improvement planning

# Weekly Enrollment Reports

## Fall 2022 Registration Report for August 2, 2022 New Students

Overall Summary							
Incoming Class	Fall 2022 Today	Fall 2022 Yesterday	One-Day Change	One-Day Percent Change	Fall 2021 LY To-Date	Fall 2021 to Fall 2022 Change	Fall 2021 to Fall 2022 Percent Change
New Freshmen	437	437	0	0.0%	251	186	74.1%
New Transfers	398	387	11	2.8%	518	-120	-23.2%
New Undergraduate Readmits	64	59	5	8.5%	70	-6	-8.6%
New Unclassified	26	26	0	0.0%	33	-7	-21.2%
<b>Total Undergraduate</b>	<b>925</b>	<b>909</b>	<b>16</b>	<b>1.8%</b>	<b>872</b>	<b>53</b>	<b>6.1%</b>
<b>Total Graduate</b>	<b>303</b>	<b>299</b>	<b>4</b>	<b>1.3%</b>	<b>339</b>	<b>-36</b>	<b>-10.6%</b>



NEIU Office  
of Institutional  
Research &  
Assessment

# Tableau Program Dashboards



Dashboard: Active Student List

**FILTERS**

TYPE: Primary Major ONLY

College: Arts and Sciences

Department: Mathematics

**Active Students**  
Primary and Secondary Majors  
**FILTERS**  
College: Arts and Sciences; Department: Mathematics; Major: Mathematics  
Student Level: Undergraduate; Student Class: All  
Race/Ethnicity: None; Gender: None

Primary Ad..	Secondary ..	Ar Hold Ind	Av Hold Ind	Bannerid	City	Cohort Cas..	Cohort Trio	College	Contact Fir..	Spring 202..	Department	Email Neiu	Email Perso..	Summer 20..
[Redacted]	Null	N	N	[Redacted]	Evanston	Null	Null	Arts and Sci..	[Redacted]	No	Mathematics	[Redacted]	[Redacted]	Yes
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	Norridge	Null	Null	Arts and Sci..	[Redacted]	No	Mathematics	[Redacted]	[Redacted]	No
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	Chicago	Null	Null	Arts and Sci..	[Redacted]	No	Mathematics	[Redacted]	[Redacted]	Yes



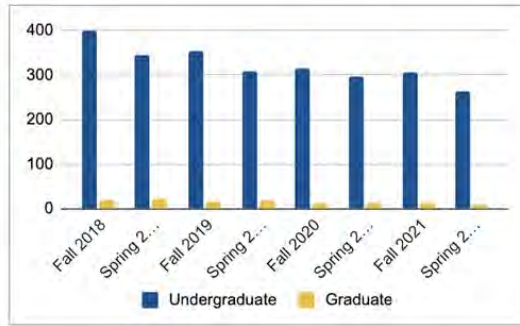
# Active Students Report

Active List

Fall 2022 Reg.

n	Department	Email Neiu	Email Personal	Summer 2022 Reg Ind	Fall 2022 Reg Ind	Last Name	Major/Minor	Phone Number Cell	Phone Number Pr
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	[REDACTED]
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry		[REDACTED]
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	[REDACTED]
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	[REDACTED]
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	[REDACTED]
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	
	Chemistry	[REDACTED]	[REDACTED]	Yes	No	[REDACTED]	Chemistry	[REDACTED]	[REDACTED]
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	[REDACTED]
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	[REDACTED]
	Chemistry	[REDACTED]	[REDACTED]	No	No	[REDACTED]	Chemistry	[REDACTED]	
	Chemistry	[REDACTED]	[REDACTED]	Yes	No	[REDACTED]	Chemistry	[REDACTED]	[REDACTED]
	Chemistry	[REDACTED]	[REDACTED]	Yes	Yes	[REDACTED]	Chemistry	[REDACTED]	[REDACTED]
	Chemistry	[REDACTED]	[REDACTED]	No	Yes	[REDACTED]	Chemistry	[REDACTED]	[REDACTED]
	Chemistry	[REDACTED]	[REDACTED]	Yes	Yes	[REDACTED]	Chemistry	[REDACTED]	[REDACTED]

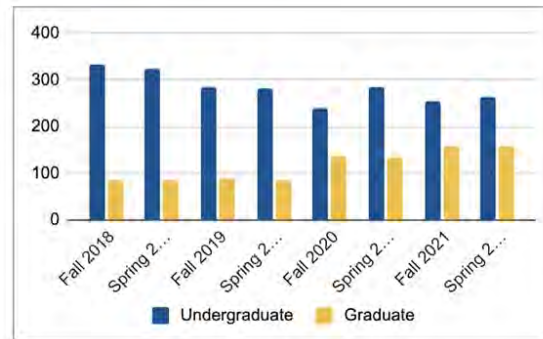
# Program Dashboards from the NEIU Office of Budgets



Dept		
CAS : Psychology		
Enrolled		
Undergraduate	Graduate	
Fall 2018	398	19
Spring 2019	345	22
Fall 2019	353	17
Spring 2020	309	18
Fall 2020	314	13
Spring 2021	298	12
Fall 2021	307	12
Spring 2022	263	11

		# Credit Hours	Gross Tuition Revenue	Instructional Salary Expense
31447				
FY19	Fall 2018	3,767	\$1,492,448	
FY19	Spring 2019	3,408	\$1,350,216	\$1,111,511
FY20	Fall 2019	3,286	\$1,327,905	
FY20	Spring 2020	2,979	\$1,203,844	\$1,173,955
FY21	Fall 2020	3,284	\$1,353,665	
FY21	Spring 2021	2,993	\$1,233,715	\$1,199,829
FY22	Fall 2021	2,713	\$1,118,299	
FY22	Spring 2022	2,522	\$999,191	\$1,097,697

Dept Enrollments for: CAS : Psychology											
College	Dept	Program	Level	Fall 2018	Spring 2019	Fall 2019	Spring 2020	Fall 2020	Spring 2021	Fall 2021	Spring 2022
CAS	CAS : Psychology	Geront									
CAS	CAS : Psychology	M.A. in									
CAS	CAS : Psychology	B.A. in									



Dept		
CAS : Social Work		
Enrolled		
Undergraduate	Graduate	
Fall 2018	333	86
Spring 2019	325	86
Fall 2019	285	87
Spring 2020	283	85
Fall 2020	240	136
Spring 2021	286	134
Fall 2021	253	159
Spring 2022	262	159

		# Credit Hours
31457		
FY19	Fall 2018	3,997
FY19	Spring 2019	4,208
FY20	Fall 2019	3,434
FY20	Spring 2020	3,740
FY21	Fall 2020	3,999
FY21	Spring 2021	4,329
FY22	Fall 2021	4,068
FY22	Spring 2022	4,251

Dept Enrollments for: CAS : Social Work										
College	Dept	Program	Level	Fall 2018	Spring 2019	Fall 2019	Spring 2020	Fall 2020	Spring 2021	Spring 2022
CAS	CAS : Social Work	Master of Social Work	Graduate	57	57	58	57	81	80	
CAS	CAS : Social Work	Master of Social Work (Advanced standing)	Graduate	29	29	29	28	55	54	
CAS	CAS : Social Work	Bachelor of Social Work	Undergraduate	333	325	285	283	240	286	

# Program Assessment & Annual Reporting



## Annual Report 2020-2021



### College of Arts and Sciences

- Dean - Dr. Katrina Bell-Jordan
- Acting Associate Dean - Dr. Sudha Srinivas
- Acting Associate Dean - Dr. Timothy Libretti

College of Arts and Sciences • cas@neiu.edu • (773) 442-5700

<https://www.neiu.edu/academics/college-of-arts-and-sciences/college-of-arts-and-sciences-annual-reports>



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## College of Arts and Sciences Annual Reports

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# CAS Enrollment Management

## Key Metrics:

- Course Section Enrollment Comparisons
- Program Enrollment Capacity
- Program & Time-to-Degree Variables
  - Accreditation Requirements
  - Prerequisite & Required Course Requirements (Major/Minor)
  - Capstone Course Requirements (e.g., internship, research, practicum/studio/service learning courses)

# CAS Enrollment Management

## Strategy 1: Course Rotation Planning

- CAS programs produce course rotation plans from which to schedule classes, respond to declining enrollments, support student advising, and mapping of student time to degree. Based on: program & time-to-degree variables; faculty resources; space/facility availability
- CAS programs employ “stacked classes” as a logistics tool, as well as a way to respond to declining enrollments, support student advising, and mapping of student time to degree. (e.g., Department of Art+Design)

# CAS Enrollment Management

## CAS Scheduling Management: “Stacked Classes”

Fall 2022 Snapshot for Art+Design with 708 students enrolled

Course/Sec	Caps	Enrolled	Fill Ratio
ART 170A: Studio Experience Photography	8	8	
ART 261-1: Photography I	12	12	100%
ART 170B: Studio Experience Painting	10		
ART 230-1: Painting I	10	17	85%
ART 170C: Studio Experience Sculpture	18		
ART 230-1: Sculpture I	2	17	85%
ART 340-1: Ceramics II	10		
ART 341-1: Ceramics III	5		
ART 342-1: Ceramics IV	5	13	65%
“Published” # of Sections in Art+Design	58		<del>12/section</del>
<b>Actual # of Sections in Art+Design</b>	<b>40</b>		<b>18/section</b>

# CAS Enrollment Management

## Strategy 2: Focused Schedule Analysis, Enrollment Monitoring and Adjustments

- Analysis of course offerings at every level of the curriculum: University-required courses, General Education courses and service courses (e.g., *Ethics* for COBT); intermediate, upper-level courses and graduate courses.
  - To identify appropriate section reductions and to identify programs that have enrollment capacity in their schedules (e.g., with sections that average a capacity of less than 60% for the previous academic year)
- Consideration of enrollment declines, overload costs, and impact of canceling sections on the ability of programs to grow and meet the course rotation and scheduling needs of the program, as well as the diverse schedule needs of NEIU students.

# CAS Enrollment Management

## Strategy 3: Monitoring General Education Enrollments & Strategic General Education Course Offerings

- CAS programs carefully monitor enrollment data and consult with Academic Advising and Enrollment Management in monitoring course capacity and schedule adjustments.
- Strategic scheduling of General Education course offerings, with a focus on historical data, overall enrollment declines, and the impact of cancelling sections on the ability of the programs to meet the needs of new and continuing students.

# CAS Enrollment Management

## Strategy 4: Instructional Cost Projections & Overload Cost Analysis

- **Instructional Cost Projections:** Comparison of course rotation and scheduling plans to previous enrollments and enrollment trend data to make cost projections for budgeted and unbudgeted instruction
- **Review/Evaluation of Overload Costs:** Identification of programs with higher overload costs; Evaluation of possible reasons for higher overload (e.g., curriculum/disciplinary demands, understaffing of TT faculty); and Assessment of solutions to address higher overload costs (e.g., comparing and/or aligning curriculum and disciplinary practices with other universities)



**Fine Arts**



**Humanities**



**Social & Behavioral Sciences**

**STEM**

**Thank You**



**Fine Arts**



**Humanities**



**Social & Behavioral Sciences**

**STEM**

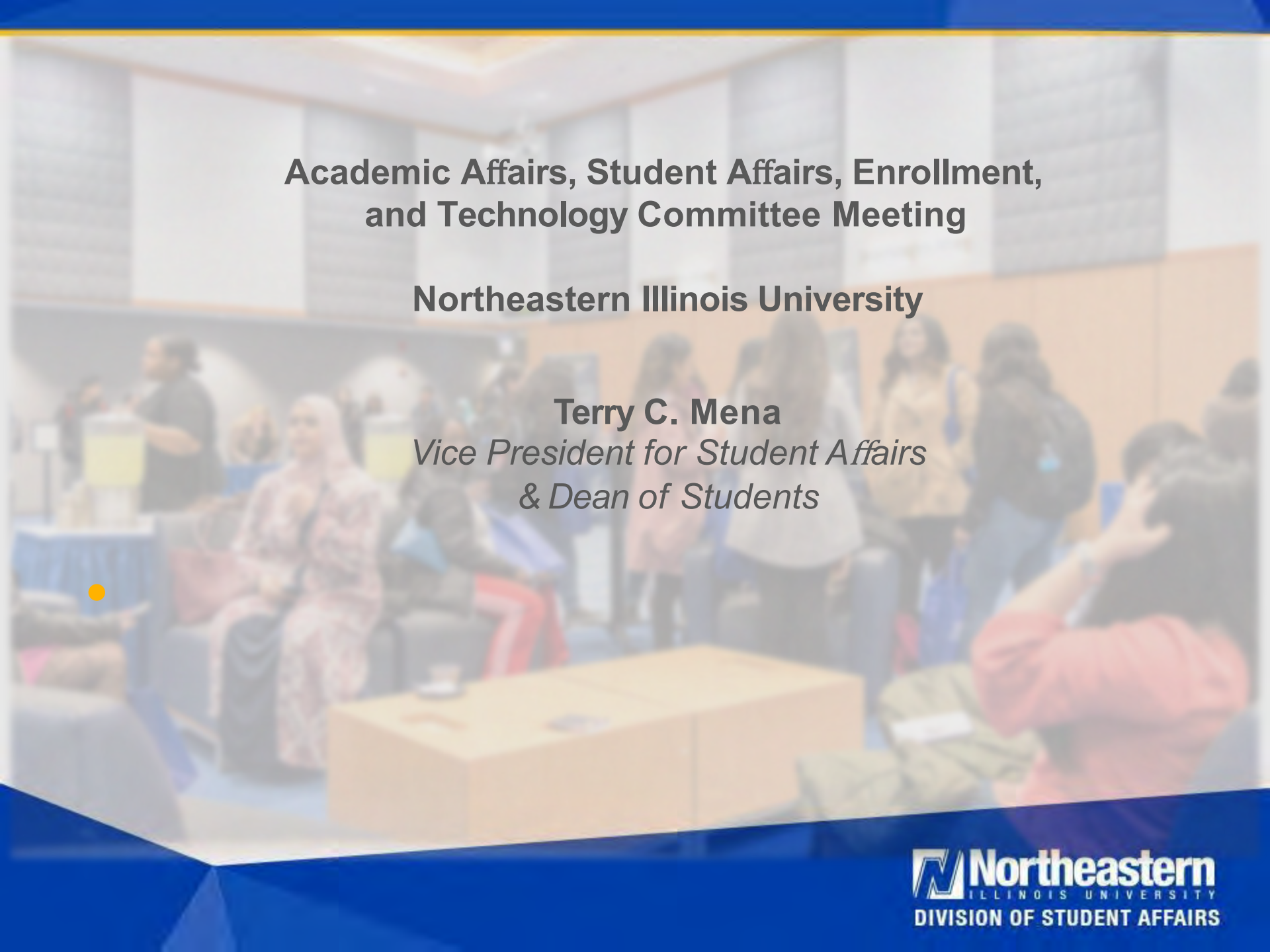
**Comments/Questions?**

# College of Arts and Sciences

## October 13, 2022



**Katrina E. Bell-Jordan, Ph.D.**  
Dean

A blurred background image of a meeting room. Several people are seated around a large, light-colored wooden table. The room has large windows in the background. The overall scene suggests a professional or academic gathering.

## Academic Affairs, Student Affairs, Enrollment, and Technology Committee Meeting

**Northeastern Illinois University**

**Terry C. Mena**  
*Vice President for Student Affairs  
& Dean of Students*

# NEST Occupancy

<b>Communities:</b>	<b>Fall 2022</b>
Hope Chicago Scholars	25
East St. Louis	2
LLCs Students*	115
International/Exchange Students	45
Returning Students	117
Graduate Students	18
Staff Housing	36
New Residents (FTIC/Transfer)	56
<b>Total</b>	<b>414</b>

\* Discover Yourself, Future Teachers, CASEP, STEM, Honors, and Social Justice

- Total Rentable 440
- Leased 414
- Fall 2022 Occupancy 94.09%

We came about 200K ahead of budgeted occupancy contributions.

# Student Counseling Services

**7/1/22 - 9/30/22:**

# Students Seen: 155	(total for all of AY22: 341)
% of above Students living in Nest: 21.4%	(total for AY22: 17.8%)
# Walk-In Consultations: 31	(total for all of AY22: 71)
# Crisis/Hospitalization (from SCS): 1	(total for all of AY22: 2)
# Outreach Sessions Held: 25	(total for all of AY22: 121)
# Total Clinical Appointments: 511	(total for all of AY22: 2517)

# Student Services Engagement & Activities

Services, Events & Activity (Aug. 2022 – Oct. 2022)	Participation #
Fall Fest Concert	671
Lock-in At Campus Recreation Building with Student Leadership Development	300
How to Connect to Counseling Services	85
Undocumented Student Ally Training	2
Q Spot LGBTQ+ Affinity Space	12
Hispanic Serving Institution Kick-off Event	100
Bystander Intervention (SHS)	67
Student Health Services (SHS) encounters	351
Free STI testing (SHS)	15
Violence Prevention Fall Fest (SHS)	23
SNAP Enrollment Application Support	37
Sister Talk: Sip & Paint	12
Building B Block Party	200+
Campus Recreation Kickoff	200+

# Student Services Engagement & Activities

<b>Services, Events &amp; Activity (Aug. 2022 – Oct. 2022)</b>	<b>Participation #</b>
Golden Eagle 5k Run	40
Intramural Sports Leagues (Volleyball, Soccer, Basketball)	35
Grab N'Go: Coffee & Bagel Bar (The Nest)	75
Paint & Sip (The Nest)	35
Karaoke Night (The Nest)	82
Tie Dye Totes & T Shirts (The Nest)	70
Meme & Mingle Pizza Social (The Nest)	92
Lovely's Study Guides - Academic Planners & Syllabus (The Nest)	30
Study Abroad Info Session with International Programs & The Nest	42
Ramsey Financial Literacy Curriculum Welcome Event - The Nest	20

# Student Services Engagement & Activities

Services, Events & Activity (Aug. 2022 – Oct. 2022)	Participation #
Journaling Event (The Nest)	30
“Tik Talk” Speaker: The Latino Speaker	45
Latinx Kick-off Aztec Ceremony	12
La Copa Soccer Tournament	60
Latinx Art Gallery	30+
LGBTQ+ Kick Off: Trivia Night	8
Free STI Testing	40
Sister Talk: Redacted Black Out Poetry	13
Journaling Event (The Nest)	30
Cultural Event: Kayaking	15
Adulting with Autism (weekly)	6
Body Doubling Study Hall (weekly)	9
Syllabus Party	10
Career Development classroom presentations	280
Career Development Open House	40
Career Development Weeks of Welcome/Handshake Launch	78

# Questions?

# University Technology Services



October 13, 2022

# UTS Areas of Focus

- Security
- Service Desk and Customer Support
  - Network Operations
  - Enterprise Applications
  - Project Management
- Leadership Roles & Succession Planning

# Key Projects & Operations

- Applications
  - DegreeWorks
  - eProcurement
  - ILP – Intelligent Learning Platform
    - Automate D2L Banner
  - Ellucian Experience (replacement of current portal)
  - Workday Integration with Banner
- Security
  - Risk Register Developed
  - Business Continuity / Disaster Recovery (UTS focus)
  - Data Classification
- Project Management Office
  - PM Framework
  - Dashboards
  - Capture Risks, Dependencies, Resource Allocation and Timelines
- Service Desk – Customer Support
  - Reimplementation of Ticketing System
  - Development of Tier 1 & 2 Roles/Responsibilities
  - Call Center Implementation
    - Automation of Queues and Call Trees
  - Updating of Knowledge Base Articles
  - Novell
  - Completions of Computer Rollouts
  - Remote Desktop Support Tool
- Network
  - Novell migration
  - VoIP
  - E911
  - Wireless Access Points
  - VPN and Firewall Upgrade

# Leadership Roles & Succession Planning

- Interim & Contracted Roles
  - Chief Information Officer (8/22/22)
  - Associate Director of Enterprise Applications (9/26/22)
  - Associate Director of Client Services (7/19/22)
  - Banner Support (7/1/22)
- Recruitment – Leadership Roles
  - Chief Information Officer Network Operations
  - Associate Director of Enterprise Applications
  - Associate Director of Client Services
  - Associate Director of Infrastructure Services
- Recruitment – Knowledge Workers
  - Workday Specialist
  - ETL Developer
  - Programmer Analyst
- New Hires
  - Project Management Officer (9/1/22)
  - Programmer Analyst (8/22/22)

**Thank you**

**Questions and Discussion**