



**Biennial Review of
Northeastern Illinois University
Alcohol and Drug Abuse Prevention Program
2020-2022**

NORTHEASTERN ILLINOIS UNIVERSITY

BIENNIAL REVIEW 2020-2022

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INTRODUCTION

The health and well-being of Northeastern Illinois University (NEIU) students, faculty and staff are critical components of the overall health of our University community. Consequently, NEIU seeks to maintain a campus environment that is free from the illegal use of alcohol and other drugs.

Consistent with its mission as a public institution of higher education, the University is committed to educating the students, faculty and staff on the dangers of alcohol and drug abuse, and to establishing standards of conduct that maintain a campus environment in which such abuse is prohibited. These standards are intended to be in full compliance with the Drug-Free Workplace Act of 1988 (41 U.S.C., Section 701, et seq.) and the Drug-Free Schools Act of 1989 (34 C.F.R. 86, et seq.) by annually producing and distributing this Alcohol and Drug Abuse Prevention Information. This information will comply with the Department of Education, Federal Student Aid, Drug and Alcohol Abuse Prevention Information 668.14(c); 34 CFR 86

This information applies to University students and employees. It applies to incidents that occur on University property, as well as off-campus functions sponsored by the University or supervised by University personnel. It is the University's responsibility to include in this review the determination of the following: (1) the number of drug and alcohol-related violations and fatalities occurring on the campus, or as part of their activities that are reported to campus officials; and (2) the number and type of sanctions the University impose on students or employees as a result of such violations or fatalities.

The NEIU campus and community are provided comprehensive alcohol and drug abuse prevention programs and services that involve information distribution, education, intervention, research and assessment. At a minimum, the Dean of Students Office will annually distribute the University's Alcohol and Drug Abuse Prevention information via a targeted e-mail notification to every student and employee of the University. The policy will include:

- Standards of Conduct and Prohibitions to the unlawful possession, use or distribution of alcohol and illegal drugs on campus or at campus sponsored activities.
- A description and reference of Illinois Law that describes the sanctions for the unlawful possession or distribution of alcohol and illegal drugs.
- An explanation and clear statement of disciplinary sanctions that will be imposed by the university to students and employees that violate laws and policies regarding improper or illegal use of alcohol or illegal drugs.
- A description of the counseling and support services available to students and employees.
- A description of the health risks associated with the abuse of alcohol and the use of illegal drugs.

This notification will also be available at all times, to students, staff and employees at:
<http://www.neiu.edu/university-life/dean-students>

The university will conduct a biennial review of its program with the following objectives: (1) determining the effectiveness of the policy and implementing changes to the Alcohol and Other Drug (AOD) program if they are needed; and (2) to ensure that the sanctions developed are enforced consistently.

ALCOHOL AND DRUG ABUSE PREVENTION PROGRAM COMMITTEE

Responsible offices of the AOD Prevention Program include the Office of the Dean of Students for students and Human Resources for employees.

Biennial Alcohol and Drug Abuse Prevention Program Review Committee Role and Responsibilities:

- The school must conduct a biennial review of its program to determine its effectiveness and implement changes to the program if they are needed and ensure that any disciplinary sanctions are consistently enforced.
- The committee will determine program effectiveness and implement changes to the program as needed.
- The committee will review a summary report of all disciplinary sanctions imposed by the Dean of Students and Human Resources to ensure that all sanctions are consistently enforced.

The committee will be chaired by a Student Affairs staff member and comprised of representatives from the following areas:

- Student Health Services
- Human Resources
- Student Counseling Services
- University Police
- Student Leadership Development
- Academic Affairs
- Financial Aid

Prior to the start of the fall semester, all students will be sent the NEIU Alcohol and Drug Abuse Prevention Information via email/targeted announcement.

Prior to the start of the fall semester, all employees will be sent the NEIU Alcohol and Drug Abuse Prevention Information via email/targeted announcement.

New students that begin the academic year during the Spring or Summer semester will be sent the NEIU Alcohol and Drug Abuse Prevention Information at the start of their respective semester via email/targeted announcement.

New employees will be sent the NEIU Alcohol and Drug Abuse Prevention Information via e-mail or as part of their new employee orientation materials distributed by Human Resources.

Counseling and Support Services

Students:

Student Counseling Services (773-442-4650) offers counseling and referral services to students who have drug or alcohol abuse-related problems. Student Affairs provides (a) information about on-campus substance abuse self-help groups, (b) referrals to off-campus prevention and treatment resources, and (c) substance abuse information and prevention literature.

Employees:

Human Resources (773-442-5200) responds to employees and their dependents who encounter drug and alcohol abuse problems are encouraged to seek assistance voluntarily from the University's Employee Assistance Program (EAP). If job performance is adversely affected by drug or alcohol abuse, an employee may be referred to the EAP. Participation in the EAP is confidential and is encouraged by the University; however, it will not preclude normal disciplinary action or relieve an employee of responsibility for performing assigned duties in a safe and efficient manner.

ALCOHOL AND DRUG ABUSE PREVENTION INFORMATION

University target announcements to all students and employees sent: 12/21/20

COVID-19 Update

COVID-19 related social isolation and stress can increase susceptibility to substance misuse, addiction and relapse. Substance use can lead to immune system, respiratory and pulmonary changes and may increase susceptibility to COVID-19 as well as complications. During these uncertain times, those who misuse or abuse alcohol and/or other drugs, are particularly vulnerable. The stress from social isolation and other COVID-19 related life changes can lead to or worsen substance use and misuse. There are also health risks resulting from chronic alcohol/drug use as it weakens the immune system and puts stress on the body's cardiovascular and respiratory system.

Alcohol

Alcohol consumption weakens the immune system and can increase the susceptibility to certain infectious diseases. For individuals who are dependent on alcohol, restricted access could lead to symptoms of withdrawal. Alcohol withdrawal can be fatal if not managed properly.

Cocaine

Smoking or snorting cocaine causes changes in the brain that results in constriction within the vascular system (arteries, veins, capillaries), and can lead to severe damage of the lung and respiratory system. Smoking cocaine can lead to many complications to the lungs such as swelling, hemorrhages, pulmonary edema, bronchitis, asthma, and emphysema.

Opioids and Methamphetamines

When opioids are taken at high doses, they act on the brainstem to slow breathing, which leads to decreased oxygen in the blood (hypoxemia). This puts opioid users at risk of an overdose, and is why opioids are particularly dangerous and often fatal. Methamphetamine use is particularly dangerous because it constricts the blood vessels, which can lead to pulmonary damage and hypertension.

Smoking and Vaping

We know that when you smoke or vape either tobacco or marijuana, you are at risk for health consequences such as cancer and lung damage. In addition to smoking, emerging evidence suggests that vaping causes damage to lung cells and inflammation to lung tissue. This reduces the ability for the lungs to respond to infection. Because COVID-19 attacks the lungs, smoking and vaping may pose serious risks to those who contract COVID-19.

Addiction and Stress

People with addiction also have depression, anxiety, and other mental health concerns. During COVID-19, the constant flow of stressful news may lead to increased feelings of worry, anxiety, and stress. Although turning to alcohol and/or drugs may temporarily help you feel better, they cause changes in your brain that will make you feel worse. It is imperative that you seek out healthy activities that will help alleviate stress/anxiety/depression. Take a break from the news and social media. Watch a comedy, read a book, explore a relaxation or deep breathing app, or call a friend.

Be Prepared

Addiction thrives on secrecy and loves to catch people off-guard. It can progress quickly, especially during COVID-19 social isolation. If you're dealing with strong cravings or relapse, contact your provider

immediately and, if possible, include your family or close friend. Ask about medication to treat your symptoms, a plan for refills, and also ask about options such as urgent or emergency services, as well as the risks of going to the local emergency department.

NEIU Student Counseling Services (773-442-4650) offers counseling and referral services to students who have drug or alcohol abuse-related problems.

Cannabis Update: January 2020

The rules regarding Cannabis on the campus of Northeastern Illinois University have not changed as a result of the newly enacted Illinois Cannabis Regulation and Tax Act [410 ILCS 705/]

As an institution that receives federal funding, NEIU is subject to the rules of the Drug Free Schools and Communities Act and the Drug Free Workplace Act. As a federally funded institution, we must follow federal law in this area and Cannabis is still a schedule 1 drug and therefore illegal on our campus.

New State Cannabis regulations

Lawful Possession of Cannabis

Cannabis laws allow Illinois residents age 21 and over to lawfully possess:

- Up to 30 grams of cannabis leaf
- Up to 500mg of THC-infused products; and
- Up to 5 grams of cannabis concentrate

For non-Illinois residents age 21 and over the lawful thresholds are half and they can legally possess:

- Up to 15 grams of cannabis leaf
- Up to 250mg of THC-infused products; and
- Up to 2.5 grams of cannabis concentrate

Medical Cannabis Plants: Qualified medical patients with a valid Illinois medical cannabis identification card can grow up to 5 cannabis plants within their residence. Any plant in excess of 30 grams must remain outside of public view within a closed locked space on the residential property. It remains illegal to grow a cannabis plant without a medical card.

It is illegal to possess, use or grow Cannabis in The Nest Residence Hall main campus apartments regardless of age.

Unlawful Possession of Cannabis

- It is illegal for any person, including 21 and over to possess more than 30 grams of cannabis which is in excess of the “personal possession” limits.
- It is illegal for a person under the age of 21 to possess any amount of cannabis.
- Possession for up to 100 grams is a misdemeanor and enforceable by the NEIUPD with a Civil Law Violation Notice (ticket).
- Possession by a person 17 and under would be considered a “juvenile” and would result in a civil law violation notice and processing in accordance with juvenile laws and procedures.
- It is illegal for a person 21 or older to facilitate the use of cannabis with a person under the age of 21.
- It is illegal for a person 21 or older to sell or transfer possession of cannabis to a person under 21.

- It is illegal to transport or carry cannabis (21 and older) unless the cannabis is carried in a state approved, sealed, childproof container. It remains illegal for a person under 21 to carry or transport cannabis.

NEIU is a smoke free campus and any smoking of cannabis on campus would be prohibited even for medical holders.

DUI Cannabis Enforcement

It remains illegal to operate a motor vehicle while under the influence of alcohol or narcotics. DUI enforcement for operating a vehicle while impaired by cannabis is enforceable. For persons 21 and over lawful possession in a vehicle must be in a state approved, sealed, childproof container. An example would be the container provided to the buyer from the approved cannabis dispensary where the purchase was made.

Health Risks

The abuse or illegal use of alcohol and the illegal use of controlled substances can seriously injure the health of employees and students, adversely impair the performance of their duties and their academic achievements, and endanger the safety and well-being of fellow employees, students, and others.

Substance abuse may involve not only controlled substances and illegal drugs, but also alcohol and other substances that pose a health risk. When drugs are combined, their negative effects on the mind and body are often multiplied beyond the effects of the same drugs taken singly, which can be deadly.

Here is Information describing some of the health effects associated with the use of alcohol and other drugs.

Alcohol: Alcohol is the drug most frequently abused on college campuses and in our society. Even small amounts of alcohol can impair the judgment and coordination required to drive a car, increasing your chances of having an accident. Alcohol may be an interacting factor in the incidence of aggressive acts, including vandalism and assault and serious health problems, such as liver damage. Consuming moderate to large amounts of alcohol impairs your ability to learn and remember information. Because alcohol is a depressant, very large amounts can cause respiratory and cardiac failure, resulting in death.

Cannabis: Marijuana and hashish impair the user's short-term memory and comprehension. They can cause confusion, anxiety, lung damage and abnormalities of the hormonal and reproductive system. Hours after the feeling of getting high fades, the effects of cannabis on coordination and judgment may remain, heightening the risks involved in driving or performing other complex tasks. Cannabis, a fat-soluble substance, may remain in the body system for weeks. An overdose or long-term use may bring about paranoia, panic attacks or psychiatric problems.

Club/Designer Drugs: The term "club drugs" and "designer drugs" refer to a wide variety of drugs including MDMA (Ecstasy), GHB rohypnol (roofies), ketamine (special K), methamphetamine (meth) and LSD (acid). Research indicates that these drugs can cause serious health problems or even death. They can have even more serious consequences when mixed with alcohol. Club/Designer drugs are also occasionally used or administered in connection with sexual assault.

Depressants: Barbiturates, benzodiazepines (e.g. valium), Quaaludes, and other depressants cause disorientation, slurred speech, and the other behaviors associated with drunkenness. The effects of an overdose of depressants range from shallow breathing, clammy skin, dilated pupils, and weak and rapid pulse to coma and death.

Hallucinogens: Hallucinogens such as LSD, MDS, PSP (angel dust), mescaline, peyote and psilocybin (shrooms) can cause powerful distortions in perception and thinking. Intense and often unpredictable emotional reactions can trigger panic attacks or psychotic reaction. An overdose of hallucinogens can cause heart failure, lung failure, coma and death.

Narcotics/Opiates: Heroin, codeine, morphine, methadone and opium are narcotics/opiates. There is a high likelihood of developing a physical and psychological dependence on these drugs. Health effects include anxiety, mood swings, nausea, confusion, constipation, and respiratory depression. Overdose may lead to convulsions, coma, and death. The risk of being infected with HIV, the virus that causes AIDS, or other diseases significantly increases if you inject drugs and share needles.

Stimulants: Cocaine/crack, amphetamines, and other stimulants can cause agitation, loss of appetite, irregular heartbeat, chronic sleeplessness, and hallucinations. All non-prescribed stimulants are extremely dangerous and psychologically and physically addictive. An overdose can result in seizures and death.

Tobacco: Nicotine, the active ingredient in tobacco, increases your heart rate and raises your blood pressure. The tar in cigarette smoke is a major cause of cancer and other respiratory problems. The carbon monoxide in cigarette smoke can promote arteriosclerosis. Long term effects of smoking cigarettes may include emphysema, chronic bronchitis, heart disease and lung cancer.

Emergency Services Hotlines:

- NEIU University Police (773) 442-4100 Emergency on-campus x 5511
- Alcohol and Drug Helpline: (800) 821-HELP
- Gateway Foundation: 24 hour Helpline: 1-877-505-HOPE(4673) <http://recovergateway.org/>
- Illinois Poison Control Center: <http://illinoispoisoncenter.org/> (800) 222-1222

Self-Help Groups

- Alcoholics Anonymous (312)346-1475
- <http://www.chicagoaa.org/>
- Al-Anon/Alateen (312)409-7245
- <http://www.niafg.org>
- Narcotics Anonymous (708) 848-4884
- <http://www.chicagona.org/>

Other resources

- Gersten Center for Behavioral Health – Swedish Covenant Hospital
www.gerstencenter.com
5215 N California Ave, Chicago, IL (847) 329-9210
- State Services Employee Assistance Program (866) 659-3848
- Chicago Treatment and Counseling Center (773) 506-2900
4453 N Broadway Ave, Chicago, IL
- Family Guidance Center, Inc. (773) 293-5582
Methodist Hospital of Chicago
5025 N. Paulina St, Chicago, IL 60640
- New Hope Recovery Center (888) 707-4673
2835 N Sheffield Ave, Chicago, IL
www.new-hope-recovery.com

- Alcohol: Rehab and Recovery, a guide from Help.org, a community organization dedicated to empowering people suffering from substance abuse addiction with tools and resources to start their personal journey toward recovery.
- Resources for Women and Children: Haymarket Center (312) 226-7984
932 W. Washington, Chicago, IL
- Detox Services: (312) 226-7984 ext: 348
- The University of Michigan Addiction Center
<https://medicine.umich.edu/dept/psychiatry/programs/addiction-center>

STANDARDS OF CONDUCT AND PROHIBITIONS

Students or employees who violate federal, state or local laws concerning drugs or alcohol are subject to criminal prosecution; those who violate university policies may also be subject to institutional sanctions or dismissal.

Employees and students, in their affiliation with the University, shall not manufacture, possess, use, deliver, sell or distribute any substance prohibited by the Illinois Controlled Substance Act or any other State or Federal statute, except as authorized by law, consistent with the regulations of the University's Board of Trustees.

No one under the age of 21 may possess, sell or consume alcoholic beverages on any property under the control of Northeastern Illinois University. Persons of legal drinking age, 21 and older, may possess or consume alcoholic beverages only in accordance with the University's [Alcohol Policy](#). The policy expressly limits consumption of alcoholic beverages to persons 21 years of age or older, who are attending as specific invitees of the President or appropriate Vice President or designee, at a function specifically approved by the President or appropriate Vice President or designee, held in a specifically approved designated area.

The unlawful or unauthorized possession, use, distribution, dispensation, sale or manufacture of controlled substances or alcohol is prohibited on university property or as part of any university activity. Students or employees who violate this policy may be disciplined in accordance with university policies, statutes, rules and regulations up to and including dismissal and referral for prosecution.

Prohibited Acts according to the NEIU [Student Code of Conduct](#)

9 - Manufacture, delivery, sale, use, possession, or distribution of either narcotic or dangerous drugs, except as permitted by law and University regulations.

#10 - Possession, consumption, or distribution of alcoholic beverages on University property or at University sponsored activities except in accordance with the university policy.

Human Resources Code of Conduct

In compliance with federal and state laws, employees are subject to disciplinary action, including discharge for, but not limited to the following:

- Unauthorized consumption of intoxicating liquors on institutional time or property
- Inability to satisfactorily perform their assigned duties as a result of drinking alcoholic beverages
- Illegal use of drugs, narcotics or intoxicants
- Unauthorized sale or distribution of drugs, narcotics or intoxicants, or otherwise
- Unfit to perform job duties due to the use of alcohol or illegal drugs.

Illinois Laws that Apply to Alcohol and Drug Use

Controlled Substances

The possession, sale and delivery of controlled substances is prohibited by Illinois through the Cannabis Control Act [720 ILCS 550/] and the Illinois Controlled Substances Act [720 ILCS 570/100]. Under the Cannabis Control Act, courts can set penalties that increase in accordance with the amount of substances containing cannabis in each case [720 ILCS 550/1]. In regard to both acts, penalties vary with: the amount of the drug confiscated, the type of drug found, the number of previous offenses held by

the individual, and whether the individual intended to manufacture, deliver or possess with intent to deliver [720 ILCS 570/401] [720 ILCS 570/402] [720 ILCS 550/4] [720 ILCS 550/5].

Underage Drinking

The consumption of alcoholic liquor by any person under the age of 21 years of age is illegal. [235 ILCS 5/6-20]. It is also against Illinois law for anyone to permit a gathering at their residence at which one or more persons under 21 possess or consume alcoholic beverages, to rent a hotel or motel room for such purposes, and to sell or deliver alcohol to anyone under 21, or to any intoxicated person [235 ILCS 5/6-16]. It is also illegal for a person under 21 to present false identification in an attempt to purchase alcohol [235 ILCS 5/6-16].

Amnesty

Northeastern recognizes that an individual who has been drinking or using drugs at the time of a potential sexual harassment incident may be reluctant to report the incident due to fear of potential consequences. Northeastern provides immunity to any student who reports, in good faith, an alleged violation of this policy to a staff, student staff or faculty member of the University (including the Title IX Coordinator). A reporting student will not be subject to remedial measures or disciplinary sanctions by the University for a student conduct violation, such as, underage drinking or illegal drug use that is revealed in the course of such a report, unless the University determines that the violation was egregious and/or placed the health or safety of any other person at risk.

Driving Under the Influence

Driving while under the influence of alcohol, drugs, intoxicating compounds, or any combination thereof is against Illinois law. Substantial penalties exist for individuals driving or physically controlling a motor vehicle with a blood or breath alcohol concentration of .08 or greater [625 ILCS 5/11-501.1] These acts, depending on the circumstances, may incur penalties, such as a jail sentence, fines, or suspension/revocation of a driver's license. Transporting open alcohol containers in a motor vehicle is also punishable under Illinois law [625 ILCS 5/11-502].

Federal Laws that Apply to Alcohol and Drug Use

Possession and delivery of a controlled substance is prohibited by the United States Code Uniform Controlled Substance Act [21 U.S.C. 801 and following]. Similar to the Illinois law, individuals can be penalized on the quantity of confiscated drugs, the type of the drug(s) found, the number of previous offenses by the individual, and whether the individual intended to manufacture, sell or use the drug.

DISCIPLINARY SANCTIONS

Northeastern Illinois University will impose sanctions on students and employees for violations of the standards of conduct (consistent with local, state and federal law) up to and including suspension, expulsion, termination of employment, and referral for prosecution.

Student Sanctions

The University will impose disciplinary sanctions (consistent with local, State and Federal law) on students who violate the University's foregoing policy up to and including expulsion and referral for prosecution and completion of an appropriate rehabilitation program, all in accordance with the [Student Code of Conduct](#). Furthermore, student employees who violate the University's foregoing policy may be subject to termination of employment.

Students charged or referred to Student Affairs for underage drinking or illegal drug use and possession will be charged with Non-Academic misconduct and are subject to the [Student Code of Conduct](#). Students found responsible for Underage Drinking or illegal drug use or possession will be sanctioned based on type, severity and frequency of misuse. Sanctions for this category range from restorative justice (community service), educational programs or assessments, conduct probation, suspension or expulsion.

Employee Sanctions

The University will impose disciplinary sanctions (consistent with local, State and Federal law) on employees who violate the University's foregoing policy up to and including possible termination of employment and referral for prosecution.

Applicable Legal Sanctions

Employees and students who violate State and/or Federal law may be subject to criminal prosecution. A number of Illinois and Federal statutes provide extended definitions of what constitutes illegal possession, use, and distribution of alcohol and drugs. Criminal penalties for violations of Illinois statutes include terms of imprisonment for up to sixty (60) years and fines of up to \$500,000. Equally, severe penalties and sanctions may be imposed for violations of Federal statutes. Detailed information on penalties and sanctions are distributed annually to all students, faculty and staff and are available from Student Affairs. Definitions of legal sanctions under Illinois law for the unlawful possession, use and distribution of illicit drugs and alcohol are included in 720 ILCS Sec. 570/201 et seq. and 720 ILCS Sec 550/1 et seq., copies of which are available for review by students and employees in the University library.

SERVICE OF ALCOHOLIC BEVERAGES

UNIVERSITY POLICY

| | | |
|-------------------------------------------------------------|------------------------------------------------------------------|-------------------------------------------------------------------------------|
| Volume E4: Event Planning and Space Management | E4.5 Service of Alcoholic Beverages | Responsible Office: Student Union, Event and Conference Services |
| | Effective Date: 01/01/17 Last Revised: 01/01/17 | Responsible Officer: Director |

Policy Statement

Northeastern Illinois University (the University) prohibits the unregulated purchase and serving of Alcoholic Beverages on University-controlled property.

Purpose of the Policy

To outline how Alcoholic Beverages may be obtained, served and consumed on University-controlled property.

Who is Affected by This Policy

All NEIU students, faculty, staff, and members of the University community.

Definitions

Alcoholic Beverage: Includes only legally produced, commercially available beverages having alcoholic content. All other beverages having an alcoholic content shall be strictly prohibited and excluded from the permissible uses under this policy.

Approved Event: Any University activity, function, or event where Alcoholic Beverages are to be served that has the final endorsement of the President of the University, or appropriate Vice President.

Regulations

[Liquor Control Act of 1934, 235 ILCS 5/6-15 \(amended\)](#)

1. PERMISSION TO SERVE ALCOHOLIC BEVERAGES

- 1.1. The department/division must obtain written approval from the President or appropriate Vice President in advance of any event where Alcoholic Beverages will be served.
- 1.2. There are no standing approvals.

2. AGE RESTRICTIONS

- 2.1. Persons younger than 21 years of age may not purchase, sell, possess, consume, serve or be served Alcoholic Beverages on University-controlled property.

3. SALES AND LOCATION RESTRICTIONS

- 3.1. Alcoholic Beverages may not be sold on any University-controlled property or at Approved Events. Private rentals are exempt from this regulation.
- 3.2. Alcoholic Beverages are permitted only at Approved Events in designated areas that are conducive to control by University personnel and/or appropriately licensed concessionaires, operators, or caterers, and are conducive to reasonable privacy. Approved Events must be attended by specific invitees of the President, appropriate Vice President, and/or representatives from the sponsoring agency, unit, department and/or division.
 - 3.2.1. An Approved Event taking place in an area where students may be in the vicinity must be appropriately cordoned off.
 - 3.2.2. Event participants may not remove Alcoholic Beverages from the controlled setting.

4. PURCHASE, SERVICE, AND CONSUMPTION RESTRICTIONS

Purchase

- 4.1. Alcoholic Beverages may not be purchased utilizing state or local funds.
- 4.2. Alcoholic Beverages may be purchased utilizing NEIU Foundation funds.

Service

- 4.3. Alcoholic Beverages may only be dispensed at Approved Events by a licensed bartender.
 - 4.3.1. Alcoholic Beverages purchased using NEIU Foundation funds for Approved Events will not include fees for bartender services. Licensed bartenders must be arranged for through the University's contracted food concessionaire, and payment for bartender services must be made directly to the food concessionaire.
- 4.4. All persons being served must be of the legal drinking age.
 - 4.4.1. Any person who appears to be inebriated will not be served.
- 4.5. Event participants may not bring their own Alcoholic Beverages to any University activities, functions or events.
- 4.6. "Tip jars" are not allowed at any University activities, functions or events.

Consumption

- 4.7. Any University department/division receiving permission to provide Alcoholic Beverages for its Approved Event is solely responsible for ensuring that the Alcoholic Beverages being served are consumed in a responsible manner.

5. Alcoholic Beverage restrictions FOR Resident Students

- 5.1. All resident students and their guests must be 21 years of age to possess, transport, store or consume Alcoholic Beverages. Storage of Alcoholic Beverages in a room where a minor resides is prohibited. This includes common areas such as kitchens and living rooms.
 - 5.1.1. Residents who are 21 or older may consume Alcoholic Beverages within the privacy of their own residence hall bedroom or any University housing so long as there are no minors present, and the door to the outside hallway is closed.
 - 5.1.2. Residents or guests who are under 21 years of age may not be in situations where Alcoholic Beverages are present and must vacate the area immediately.
 - 5.1.3. Resident students who are 21 years of age or older may not purchase or provide any Alcoholic Beverage to any underage resident or guest.

5.1.4. Staff members may require residents to dispose of Alcoholic Beverages if the possession of such is in violation of state law or University policy.

5.1.5. No one, regardless of age, may have open containers of Alcoholic Beverages in any public area, which includes but is not limited to, academic spaces, parking garage and lots, lawns, University Commons, athletic fields, apartment balconies and patios, lounges, study rooms, laundry rooms, or any other similar space.

5.1.6. Kegs, including those that are empty or untapped, bulk sources of Alcoholic Beverages, and any item used for the rapid consumption of Alcoholic Beverages are not permitted in or around University housing regardless of a resident's age. Any prohibited items will be confiscated and disciplinary action will be initiated.

- Alcoholic Beverage containers may not exceed one gallon, four liters, or one twelve pack of beer per person of the legal drinking age.

- Alcoholic Beverage container collections and/or displays (empty or unopened) are not permitted in University housing.

6. GENERAL RESTRICTIONS AND PROVISIONS

6.1. The University reserves the right to withhold its permission to serve Alcoholic Beverages from any organization, group or individual at any time and for any reason deemed appropriate by the University. The decision is discretionary and lies wholly with the University which will base such judgments on what the University believes to be in its best interest. The President of the University reserves the right to grant exceptions to this policy as deemed appropriate.

6.2. The NEIU Foundation reserves the right to revoke its approval to use Foundation funds to purchase Alcoholic Beverages.

6.3. Alcoholic Beverages may not be donated to the University. They must be donated to the NEIU Foundation.

6.4. Approved Events must meet the following conditions:

- must be hosted and controlled by a University unit;
- must provide alternative non-alcoholic beverages and food in sufficient quantities to serve the expected number of attendees;
- must be of a social or educational nature, such as a reception, dedication, or recognition program;
- must not have either a direct or indirect charge to participants for the Alcoholic Beverages and;
- must be limited to beer, wine, and champagne.

6.5. Alcoholic Beverages are not permitted at student sponsored events.

6.6. The Office of the President and appropriate Vice President areas, the management of the facility, the function sponsor, and the University Police share within their own areas of jurisdiction, responsibility for the enforcement of this policy.

6.7. Alcoholic Beverages possessed in violation of this policy will be confiscated, and those responsible for the violation may be subject to administrative and/or civil action.

Procedures

1. Alcoholic Beverages for Approved Events may be obtained in the following ways:

- As a personal purchase with no expectation of being reimbursed. The Alcoholic Beverages will then be donated to the NEIU Foundation in order to be usable for Approved Events.
- Alcoholic Beverages may be purchased for an Approved Event utilizing NEIU Foundation funds by departments/divisions that have an established Foundation account or access to Foundation funding.

2. If any department/division does not have a NEIU Foundation account, a new application for a Foundation account (with all appropriate signatures) should be submitted no fewer than thirty days (30 days) prior to the proposed event. Once the Foundation account is either opened or verified, departments/divisions may then apply for a permit to serve Alcoholic Beverages through the Student Union, Event and Conference Services office by completing a "Request for Alcoholic Beverage Service" application (see Appendix) at least three (3) weeks ahead of the proposed event. The request will be reviewed to ensure the proposed event meets the requirements of state law and University policies.

2.1. A copy of the approved permit will be displayed at the dispensary location(s) at all times during the event while Alcoholic Beverages are being served. The University reserves the right to shut down service of Alcoholic Beverages if the permit is not being prominently displayed.

3. Catering orders should be placed with the food service concessionaire in advance of the event indicating a request for bartending services. Requesting a bartender does not guarantee permission to serve Alcoholic Beverages. Arrangements to serve Alcoholic Beverages will be finalized with the University's food service concessionaire once the President's or appropriate Vice President's approval has been obtained.

3.1. Alcoholic Beverages not donated to the NEIU Foundation for use at Approved Events will be ordered by Student Union, Event and Conference Services.

4. The department/division will include as part of their event materials (in all event advertising and any published programs, or through signage at the event) the following statement: "This event is sponsored in part by the NEIU Foundation."

Guidelines

Northeastern Illinois University reserves the right to deny the use of its facilities and properties to any individual or organization whose activities or intentions are not consistent with the University's mission, policies or procedures, or are in violation of local, state or federal law.

Author Reference

[Illinois Liquor Control Act of 1934, 235 ILCS 5/6-15 \(amended\)](#)

NEIU Administrative Memorandum no. 51 (3/01/1995) – replaced by [Drug and Alcohol Abuse Prevention Policy](#)

[NEIU Administrative Memorandum no. 52](#) (3/01/1995)

NEIU Use of Facilities Policy and Procedures (7/1990)

NEIU Foundation Alcoholic Beverages Purchase Procedures

The Nest Resident Handbook

History

Formerly Administrative Memoranda Series #52 Selling and Serving Alcoholic Beverages

Appendix

Request for Alcoholic Beverage Service application

Related Policies, Documents, and Links

Northeastern Illinois University Conduct Codes

E4.4 – [Selling and Serving of Food](#)

Contact Information

Please direct questions or concerns about this policy to:

Contact

Director of Student Union, Event
and Conference Services

Phone

(773) 442-4630

E-Mail

SUECS@neiu.edu

Disclaimer

The University reserves the right to modify or amend sections of this policy at any time at its sole discretion. This policy remains in effect until such time as the Responsible Officer or University Officers call for a review. Requests for exception to any portion of this policy, but not to the policy statement, must be presented in writing to the Responsible Officer.



Request for Alcoholic Beverage Service Application

THIS APPROVED FORM MUST BE DISPLAYED AT ALL TIMES THROUGHOUT THE EVENT

| | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| APPLICATION DATE: | | ORGANIZATION/DEPARTMENT: | | | |
| CONTACT NAME: | | CONTACT PHONE: | CONTACT EMAIL: | | |
| UNIT HEAD OR FACULTY/STAFF SPONSOR NAME: | | FOUNDATION ACCT. NAME: NUMBER: <input type="checkbox"/> Office Use Only <input type="checkbox"/> SF - Approved <input type="checkbox"/> NSF - Declined: return for funding | | | |
| PURPOSE OF EVENT: <input type="checkbox"/> Institutional Advancement/Foundation <input type="checkbox"/> Conference/Convention <input type="checkbox"/> Reception <input type="checkbox"/> Cultural Event <input type="checkbox"/> Educational Event | | TYPE OF EVENT (Check all that apply): <input type="checkbox"/> NEIU Faculty <input type="checkbox"/> NEIU Staff <input type="checkbox"/> NEIU Alumni and Friends <input type="checkbox"/> Private Rental | | TYPE OF BEVERAGE (Check all that apply): <input type="checkbox"/> House Red Wine <input type="checkbox"/> Beer <input type="checkbox"/> House White Wine <input type="checkbox"/> Exception* <input type="checkbox"/> House Champagne <i>*For private rentals only</i> | |
| | | | | | |
| Day | Date / / | Begin: End: | Time am/pm am/pm | Estimated Attendance: | Event Location: |
| | | | | | |
| DIRECTOR, Student Union, Event and Conference Services Signature: _____ Date: _____ | | | AREA VICE-PRESIDENT/PROVOST/PRESIDENT Signature: _____ Date: _____ | | |
| | | | | | |
| 1. Have alcoholic beverages been ordered through SUECS? If NO , please indicate source: | | | | <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| 2. Have bartender services been arranged through the University food concessionaire? | | | | <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| 3. Will you allow students to be served alcoholic beverages? ^o | | | | <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| 4. Will everyone in attendance be at least 21 years of age? If NO , what percentage of the whole group will be under 21 years? <10% <input type="checkbox"/> 10% to 50% <input type="checkbox"/> >50% | | | | <input type="checkbox"/> YES <input type="checkbox"/> NO | |

| | | |
|-----|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| 5. | Will there be non-NEIU participants in attendance? | <input type="checkbox"/> YES |
| | <input type="checkbox"/> NO | |
| | If so, what percentage of the whole group will be non-NEIU? | <input type="checkbox"/> <10% <input type="checkbox"/> 10% to |
| 50% | <input type="checkbox"/> >50% | |
| | Please describe the nature of the non-NEIU attendees: | |
| | <p>◦ <i>Alcoholic beverages are not permitted at student sponsored events</i></p> | |

SIGNATURE: * _____ **DATE:** ____/____/____
 (Person Submitting Request)

SIGNATURE: * _____ **DATE:** ____/____/____
 (Unit Head or Faculty/Staff Sponsor)

** I have read, understand, and agree to abide by the NEIU alcohol policy (reverse side). By signing this request, Unit Head or Faculty/Staff Sponsor agrees to authorize payment for the purchase of alcohol from the appropriate Foundation Account.*

Charges for Alcoholic Beverages will be calculated following the event and charged to the Foundation Account listed above.

WHITE = Requestor

PINK = Student Union, Event & Conference Services

YELLOW = Foundation

ASSESSMENT

2016-18 were some of the most difficult times at the university due to the State of Illinois budget crisis that had a negative impact on the staffing and student programming at the university. 2018-2020 continued to be challenging with the start of the COVID-19 pandemic with the greatest impact in 2020-2022 academic years.

In 2020-2022 the university functioned mostly in remote modality with limited students living on campus. Several key employees involved in the Alcohol and Drug Abuse Prevention efforts have left the university or retired as stated in the last report, a plan to create a new committee is underway. A new Vice President of Student Affairs and Dean of Student was appointed and delegated Student Health Services to chair and develop this new committee. This committee will be made of employees from various departments: Student Health Services, Student Counseling Services, Student Leadership Development, Human Resources, University Policy, Academic Affairs, and Financial Aid. Student representation will also be invited to participate in this committee.

All meetings and trainings were conducted virtually. The university stayed in full compliance of our obligations according to the act. Prevention and education efforts remained during all orientation for first year, transfer students, international student, and summer transition programs. Continued efforts were made with education at the NEST (residential hall) during Residence Assistant (RA) training.

EDUCATION, INTERVENTION AND PREVENTION

The primary method of prevention education is a comprehensive peer education model co-facilitated by Student Health, Counseling Services and the Dean of Students Office. NEIU is developing an Alcohol and Drug Abuse Prevention Peer Ambassador Program working with the Illinois Department of Public Health and other external organizations for training, education, and resources. We will begin the process of starting this program in the Spring of 2024. Several students and student groups on campus are interested in this work and Student Health Services has begun a recruitment initiative.

Additional alcohol drug abuse prevention programs were conducted by the Office of Student Leadership Development. There were monthly programs for the general student population and specific targeted programming for student organizations. This educational programming contained comprehensive prevention programming for NEIU Greek organizations. Other activities included outreach and virtual programs, and social norming and prevention signage and messaging in all university bathroom locations and the NEST Residence Hall.

Recommendations for 2022-2024

1. The university has hired a Health Educator to begin the process of bringing best practices in prevention education to the University. The summer of 2023 is dedicated to develop a comprehensive alcohol and drug prevention campaign to increase the effectiveness of passive and active programming within the university with special attention to the Nest residence hall.
2. All members of the Alcohol and Drug Prevention Review Committee to be identified.
3. The Dean of Students area has changed the adjudication matrix involving first time alcohol and drug violations. For the first two years the first offense was adjudicated internally by the residence life staff. The committee found that his practice was inconsistent and recommended that all alcohol and drug offenses be referred to the Dean of Students as a non-academic misconduct report.
4. Establish the peer ambassador program.

REFERENCES

NEIU Administrative Memorandum No. 51 – May 27, 1997

UIC- Alcohol and Other Drugs policy - A policy and Resource guide for Students and Employees at the University of Illinois at Chicago

Chicago State University - Drug and Alcohol Policy

Formerly Administrative Memorandum No. 51 – Drug and Alcohol Abuse, May 27, 1997

Alcohol and Other Drugs Effects on Health