The Northeastern Illinois University Financial Aid Office is attempting to pay funds against your billing account!

Students can check their financial aid status, awards, billing information and academic progress through their NEIU*port* account (http://neiuport.neiu.edu).

Here are the steps and a visual of how to say 'yes' for the Financial Aid Office to use your financial aid awards and pay your University billing charges.

- Once you have seen the red flag 🚩 asking for the Authorization, check on **'Financial Aid Awards'** for the 2022-2023 award year, this should take you to another screen with multiple tabs
- The first tab you see is that of General Information, click on the tab that reads **'Resources/Additional Information'** and you will find a series of questions
  - Anticipated enrollment for all three terms of the award year
  - Anticipated graduation date
  - 'Title IV Authorization' – **'click yes'**
- Click the 'Submit' button.
- **If you are unable to click 'Submit' or answer the question, please provide our office with a written authorization statement containing your signature and today's date. A print out of NEIUport with the authorization question is acceptable as long as your signature is included.**
- Once our office has reviewed your answer 'yes' the 'Title IV Authorization' will now appear with a green check mark ✓ under 'Financial Aid Requirements'

General Information	Award Overview	Resources/Additional Information	Terms and Conditions	Accept Award Offer	Special Messages

Do you plan to enroll at NEIU during the Fall term?

Do you plan to enroll at NEIU during the Spring term?

Please indicate your Anticipated Date of Graduation

RESPOND 'YES' IF A RED FLAG APPEARS UNDER FINANCIAL AID REQUIREMENTS FOR TITLE IV AUTHORIZATION:
I authorize the Northeastern Illinois University to apply my financial aid funds to any outstanding charges I have incurred while attending NEIU (e.g. tuition, emergency loans, bookstore charges, third party housing contract). I declare under penalty of perjury that all information I have provided to the Financial Aid Office is true, complete and accurate.

YES

Submit Information