

<b>2023 Monthly Leave Report Due Date</b>		
<b>Month</b>	<b>Employee Submission Date</b>	<b>Approver Submission Date</b>
January	6-Feb-2023	7-Feb-2023
February	6-Mar-2023	7-Mar-2023
March	6-Apr-2023	7-Apr-2023
April	4-May-2023	5-May-2023
May	6-Jun-2023	7-Jun-2023
June	6-Jul-2023	7-Jul-2023
July	4-Aug-2023	7-Aug-2023
August	7-Sep-2023	8-Sep-2023
September	5-Oct-2023	6-Oct-2023
October	6-Nov-2023	7-Nov-2023
November	6-Dec-2023	7-Dec-2023
December	4-Jan-2024	5-Jan-2024