**UWW REVIEW BOARD INFORMATION**

The Review Board has the sole authority to evaluate the academic quality of a student’s program and to authorize graduation. Such authorization is made upon evidence of academic competence in three program areas: depth, breadth, and effective communication. The Review Board can outline specific requirements regarding any additional learning to be accomplished prior to graduation.

**PURPOSES:**

1. Academic evaluation of total UWW program.  
2. Identification of any deficiencies and requirements to eliminate any deficiencies.  
3. Determine graduation status:  
 A. graduation recommendation based upon written and oral material with no additional  
 requirements;  
 B. graduation recommendation, but contingent upon requirements as outlined by the Review  
 Board  
 C. proposed graduation not possible by projected graduation date.

**BASES OF EVALUATION:**

* DEPTH – Student’s knowledge and understanding of the academic concentration
* BREADTH – Student’s knowledge and understanding of subjects and disciplines not directly  
  related to the depth area
* EFFECTIVE COMMUNICATION – Student’s ability to effectively communicate orally  
  (including during Review Board) and evidence of written communicative skills in the

materials presented to the Board

**PROCEDURE:**

The Director of Nontraditional Degree Programs or a representative acts as the convenor and clarifies purposes and bases for evaluation for the Review Board.

1. A faculty person other than the student’s advisor is selected as Review Board Chairperson.
2. Chairperson conducts meeting:  
    A. student is asked to make introductory remarks regarding his/her program;  
    B. academic advisor is asked for comments regarding student’s program;  
    C. community advisor is asked for comments regarding student’s program;  
    D. outside evaluator is asked for comments regarding student’s program;  
    E. student has the option of making a presentation.
3. Oral examination of the student’s program takes place in order to determine ability to  
   formulate theoretical considerations and ability to apply theory to practice.
4. Student is asked to make concluding remarks regarding his/her program.
5. Student is excused.
6. Executive session determines student’s graduation status (voting can be either formal or  
   informal). The number of votes needed to authorize graduation is five (5).
7. Student is asked to return and recommendation of the Board is explained by Chairperson.
8. Chairperson initials memo to Director of NDP stating recommendation of the Review Board.  
   Review Board members sign a signature sheet.
9. Director of NDP sends letter to student formalizing Review Board.