

**CONCURRENT REGISTRATION FORM
REQUEST TO ATTEND ANOTHER ACCREDITED COLLEGE**

NOTE:1) A total of 60 credit hours will be accepted from a Community College. Courses taken at a Community College after a student has received 60 credit hours from a Community College WILL NOT COUNT TOWARD HOURS REQUIRED FOR GRADUATION. 2) Students are required to complete the last 30 hours at Northeastern. 3) Credits must be degree oriented (not vocational). 4) Grades earned at other colleges are not calculated into the NEIU GPA. 5) Courses used to meet general education, major or minor requirements cannot be taken on a Pass/Fail basis and a grade of "C" or better must be earned. 6) Students wishing to use financial aid at another institution must contact the Office of Financial Aid.

I understand the above statements and also understand that it is my responsibility to have an official transcript sent to the Office of Enrollment Services within 30 days after the course has been completed AND to submit a request for re-evaluation of my records to the Office of Enrollment Services.

Student Signature

DATE

NAME:

Last Name

First Name

NEIU ID: _____

ADDRESS: _____

PHONE: _____

City _____

State _____

Zip Code _____

I REQUEST PERMISSION TO ATTEND: _____

DURING THE SCHOOL TERM BEGINNING _____

Name of Other Institution

AND ENDING _____

My reason for attending another school: _____

I wish to take the following course(s): **Please use Dept., Course # and Title of course from OTHER INSTITUTION.**

DEPT. NAME

COURSE#

TITLE

ADVISOR or CHAIR SIGNATURE IS REQUIRED IF: Major, Minor,
Teacher Cert. Req. **or** any College of Business & Technology course

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

How do you plan to use the course(s)? (Check all that apply)

Elective(s):

Major/Minor Req.:

Math Competency:

General Education:

Teacher Certification Req.:

Constitution:

English 101 Req.:

Improving Human Relations Req.:

Other:

FOR RECORDS OFFICE USE ONLY

COMMENTS:

HOURS WILL APPLY TOWARD THE MINIMUM 120 HOURS NEEDED FOR GRADUATION _____

HOURS WILL NOT APPLY TOWARD THE MINIMUM 120 HOURS NEEDED FOR GRADUATION _____

To Whom It May Concern:

The above named student has permission to take course(s) at: _____

Signed: _____