Goodwin College of Education Endorsement Application Process

- Log on to Tk20, <u>http://neiu.tk20.com</u>, using your NEIU credentials Note: DO NOT create a new account.
 Note: It is preferred that you use Google Chrome or Mozilla Firefox.
 Note: Your username and password are the same as NEIUPort, D2L or Nmail.
- 2. On the left navigation bar, click on Applications.
- 3. Click on the button called + Create New Application.





 From the drop down menu, Choose your application type that you would like to create and submit, select GCOE Endorsement Application – Summer 2021.

CREATE NEW APPLICATION	
Choose the application type that you would like to create and submit:	Please Select
	Please Select
	GCOE Endorsement Application - Summer 2021 *
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- 5. Click on the green **Next** button.
- 6. Start completing the application.

Note: You do not need to complete application during one time as you can save it and return to it later. Simply press the **Save** button in the lower right followed by **Close**. To return to the previously application in progress, simply complete steps 1-3 above the click on **GCOE Endorsement Application – Summer 2021**

7. Once you have provided all of the required information and uploaded the appropriate files you can click the **Submit** button.

**If you have any questions and/or concerns regarding the endorsement application process, please email <u>gcce-endorsements@neiu.edu</u>.

For questions regarding transcripts and highlighting courses that meet your endorsement requirements, please review <u>this guide</u> (linked).