



AGENDA FOR THE 220th MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

The University Civil Service Merit Board (Merit Board) will convene for its 220th Meeting at 1:00 p.m., Thursday, November 10, 2022, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, IL, and at the following locations:

Chicago State University
Cook Administration Building
9501 South King Drive
ADM Room 201
Chicago, IL

Governors State University
Room D34011
1 University Parkway
University Park, IL

Eastern Illinois University
MLK Jr. University Union, Room 1895
1720 7th Street
Charleston, IL

Northern Illinois University
Altgeld Hall, Room 131
116 Altgeld Hall
DeKalb, IL

Northeastern Illinois University
5500 North St. Louis Avenue
Student Union Building, Room 103 (Golden
Eagles Room)
Chicago, IL

Southern Illinois University Edwardsville
School of Dental Medicine
Alumni Conference Room, Room B273
2800 College Ave.
Alton, IL

Also, via live stream at the following address:

<https://multimedia.illinois.gov/sucss/sucss-live.html>

Note: If you are requesting to make public comments, you will need to contact Jenn Miles at jennm@sucss.illinois.gov by November 7, 2022, at 4:30 p.m. to receive additional information.

1. Call to Order and Roll Call –Julie Annette Jones, Chair

Chair to call the meeting to order and roll call of members pursuant to Section 2.01 of the Illinois Open Meetings Act.

2. Consideration of participation by other Merit Board Members not physically present at the meeting site – Action Item

The Merit Board will be asked to approve other Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.

3. Approval of the Agenda for the 220th Meeting of the Merit Board – Julie Annette Jones, Chair – Action Item

The Merit Board will be asked to approve the Agenda for the November 10 meeting.

4. Consideration of the Minutes of the 219th Meeting of the Merit Board, August 11, 2022 – Action Item

The Merit Board will be asked to approve the Minutes from the August 11, 2022, meeting.

5. Public Comments – Action Item

As of the publication of this Agenda, no requests have been submitted to present public comments.

6. Report of the Human Resource Directors Advisory Committee – Melissa Mlynski

Melissa Mlynski will update the Merit Board on recent committee activities.

7. Report of the State Universities Employee Advisory Committee – Jill Odom, Chair

Chair Jill Odom will update the Merit Board on recent committee activities.

8. Consideration of Discharge Proceedings Number UIC-22-15 filed against Anthony Williams by the University of Illinois at Chicago – Action Item

The Merit Board will be asked to consider and act on matters surrounding this discharge case. The Merit Board will then be asked to adopt a decision and order on this matter.

9. Consideration of Discharge Proceedings Number EIU-22-3 filed against Andrew Hubbard by Eastern Illinois University – Action Item

The Merit Board will be asked to consider and act on matters surrounding this discharge case. The Merit Board will then be asked to adopt a decision and order on this matter.

10. Consideration of Discharge Proceedings Number UIC-22-16 filed against Jesenia Zayaz by the University of Illinois at Chicago – Action Item

The Merit Board will be asked to consider and act on matters surrounding this discharge case. The Merit Board will then be asked to adopt a decision and order on this matter.

11. Consideration and action on proposed rulemaking to Sections 250.5 and 250.20 of the Code (80 Ill. Adm. Code §250.5 and §250.20) regarding definitions and Designated Employer Representatives (DER) form – Action Item

The Merit Board will be asked to approve the proposed rulemaking to Sections 250.5 and 250.20 of the Code regarding a definition change and DER forms.

12. Consideration and action on emergency rulemaking to Section 250.100 of the Code (80 Ill. Adm. Code §250.100 regarding the creation of a Transfer List for employers to use in the appointment of law enforcement – Action Item

The Merit Board will be asked to approve the emergency rulemaking to Section 250.100 of the Code regarding the appointment of law enforcement and the development of a “transfer list” for the hiring of police officers; along with the eligibility requirements.

13. Consideration of proposed change to the Bylaws of the University Civil Service Merit Board – Action Item

The Merit Board will be asked to approve the proposed changes to the Bylaws of the University Civil Service Merit Board regarding the deletion of the Administrative Advisory Committee.

14. Consideration of the 2023 Schedule of Meetings of the Merit Board – Action Item

The Merit Board will be asked to review and adopt a meeting schedule for the calendar year 2023.

15. Governance, Risk, and Compliance Audit Program review of recent activities

The Merit Board will be updated on current audit activities, including a brief recap of on-site visits conducted since the last meeting and the status of current reports.

16. Report of the Executive Director – Gail Schiesser

The Executive Director’s Report will include a recap of each of the following items:

- a. Budget Update – FY 23*
- b. FY 22 Annual Report*
- c. Classification/Examination Update*
- d. OAG Compliance Audit for FYs 20 and 21*

17. Report of Legal Counsel – Gail Schiesser

The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board and pending Administrative Review Cases.

18. Other Items as Presented