A Prior Learning Portfolio is a written, documented description of college equivalent learning acquired from actual or practical experience.

Prior learning (or experiential learning) includes learning acquired from: work and life experiences, community and volunteer extension courses, civic, community and volunteer work, and participation in informal courses and in-service training sponsored by associations, businesses, government, and industry.

The student's learning must be comparable to what students learn from taking a course at an accredited college or university.

There are three steps for preparing to write a portfolio.

1. Be admitted to the BAIS Program and schedule an appointment for advising with a BAIS Advisor.
2. Obtain preliminary instructions and a Portfolio Information Packet from a BAIS Advisor.
3. Attend an on-campus Portfolio Development Session I and Session II workshop.

To find out more information about the Prior Learning Portfolio and Portfolio Development Workshops, please call us at 773-442-6030.