



Committee on General Education

Minutes for February 23, 2006

Building C: 5th Floor Conference room 11:30 a.m. – 1:30 p.m.

Present:

Tom Weaver (exiting co-chair); Bonnie Chauncey (entering co-chair); Roger Reinsch (co-chair); Dan Milsky; William Sieger; John Parker; Charletta Gutierrez; Janalyn Meehan. Ex-officio (advisory): Angeles Eames; Roger Gilman; Shelley Bannister; Edmund Hansen.

Absent:

Amy Hietapelto (excused); Mary Hay Verne.

Co-chairperson Weaver called the meeting to order at 11:40 a.m.

I. Welcome to New Members and Election of New Officers: Members identified themselves for the rest of the committee.

A. *Election of Co-Chairs:* It was noted by Tom Weaver, that this is usually done at the beginning of the academic year. However, due to the lack of a quorum, election of new officers was delayed. The floor was opened for nominations for chair/co-chair. John Parker and Dan Milsky respectfully declined the nomination, Shelley Bannister, is not eligible for the position. Roger Reinsch and Bonnie Chauncey were elected as co-chairs.

B. *Election of Secretary:* With the assignment of Bonnie Chauncey as co-chair, it became necessary to open the floor for nominations to fill this vacated position. Janalyn Meehan respectfully declined the nomination. John Parker and Charletta Gutierrez were elected as co-secretaries.

II. Approval of Minutes: John Parker moved to accept the minutes, Bill Sieger, seconded, passed unanimously.

III. Memo on new Math/Quantitative Literacy Gen Ed Requirement: Roger Gilman reported on the progress of the Memo. FCAA approved the Memo and it has been forwarded to the Provost's office. The Memo will be sent to all members and posted on the website. Note: The memo was developed by Roger Gilman for the Committee on General Education and requests that a new category be added to the General Education Requirements. This category is Mathematics/Quantitative Reasoning. The memo further specifies the courses that are to be included under this heading.

IV. General Education Assessment Updates:

A. *Academic Profile Proctor Orientation sessions Schedule:* Angeles Eames reported that two orientation sessions are to be given to the proctors (Tuesday, February 28, 12:05-1:30; Friday, March 3, 12:00 -1:30) it was reported that proctors need only attend one of the sessions. Tom Weaver, redefined the process of sampling the students in specific classes. A recommendation was made to notify instructors when proctors will be attending their classes and who the proctor will be. Members identified which Orientation session they plan to attend.

B. *Subcommittee on Quantitative Skills/Math Assessment:* Angeles Eames started the discussion with an overview of the committee challenges. Briefly, the task of this subcommittee is to develop a local instrument to measure the numeracy or quantitative skills of students who have taken general education courses. The subcommittee consisting of Tanya Cofer, Nancy Wrinkle, John Parker, Linda Rueckert, Angeles Eames, Roger Reinsch and Tom Weaver met to identify common learning objectives across several courses. More ongoing discussion is necessary. John Parker self-nominated for the Chair of the QS/MA subcommittee as he serves on related committees and can be the spokesperson those committees. Once a standard is developed, the subcommittee will bring it to the full membership for review.

C. *Subcommittee on Oral Skills Assessment:* Edmund Hansen reported that he has contacted potential members. Once he receives acceptance then the committee will convene.

V. Reconsideration of Anth 215 as a natural science credit in Gen Ed: Roger Gilman reported that the CAA Committee – supported this recommendation, but pointed out that this may have external ramifications. This course is clearly a science class, but the Provost has delayed renegotiating with the state-wide Articulation Agreement. After some discussion it was agreed that it is not our position to become involved with the renegotiating process. We have already supported and voted to recommend it based on the merits of the course. Dan Milsky will follow-up. In the future we will keep copies of all the signed-off forms.

VI. New Courses Submitted for inclusion in General Education:

A. Introduction to Latino and Latina American Studies (LLAS 101): Tom Weaver has invited Victor Ortiz to the meeting to present the merits of the course. As Dr. Ortiz is not present the discussion was tabled until next meeting, moved by John Parker and seconded by Bill Sieger. It was noted that Dr. Ortiz may not have been notified about the location of the meeting. Roger Reinsch will follow-up with Dr. Ortiz and invite him to the meeting of Thursday, March 9, Building C – 5th Floor Conference room. It was mentioned that the Gen Ed committee has reserved this room through the end of the semester.

B. Introduction to African and African American Studies (AFAM 200): Barbara Scott will be invited to the next meeting of Thursday, March 9, Building C – 5th Floor Conference room, to present the merits of the course. Roger Reinsch will contact Dr.

Scott to set-up the presentation. It was noted that both of the guests should be invited towards the end of the meeting.

VII. New Business:

A. Annual Report: Angeles Eames reminded the members that we are a committee of the Faculty Senate and we need to present/prepare an annual report. Co-chairs Bonnie Chauncey and Roger Reinsch will coordinate the effort.

B. It was recommended that we bring Steve Pajak to a meeting to discuss policy issues relating to AP Credit. This would allow us to do some “fact-finding.” Bonnie Chauncey will contact Dr. Pajak for his availability.

C. Next year the committee will need to build a framework of how faculty apply to have a course added to the General Education Requirements. After much discussion, it was determined that we need to wait for the assessment data to be able to help guide us in the process.

Move to adjourn the meeting by Roger Reinsch, seconded by John Parker. Meeting adjourned at 1: 20 p.m.

Respectfully Submitted,

Charletta Gutierrez, Co-Secretary

Next meeting scheduled for March 9th 11:30 a.m. – 1:30 p.m.: Building C: 5th Floor
Conference room