

*FIELD EXPERIENCES AND CLINICAL PRACTICE
CANDIDATES' DOCUMENTATION INFORMATION: LOGS*

CONFIRMATION LETTER PURPOSES:

- Indicates and confirms your SCHOOL PLACEMENT
- Indicates school, address, phone number, and CONTACT individual at school
- Allows you to call the CONTACT to set up your participation schedule [have a schedule of days you would like to come when you call]
- Contact is to be made immediately so you will not lose your spot at the school

DOCUMENTATION OF LOG INSTRUCTIONS:

- Careful record keeping is required to meet the state and program requirements.
- Completion of documentation information on second sheet is critical. All MUST be completed prior to handing in the NCR two page log.
- Since these are new logs, be sure you read the instructions carefully and check with your university supervisor as you complete this vital information.
- Print your name NEATLY on both sheets in the indicated spaces.
- SAMPLE of how you will complete the forms in each area. Remember, the time is cumulative through the end of your experience. Complete each 20 hour block as you finish it. REFLECTION is critical for this experience. Remember this is ACTIVE PARTICIPATION FOR 2/3 OF THE TIME in the school. Print NEATLY because this will be viewed as an important evaluation piece.

NAME: Susan MacNamara

HOURS / DATES [list dates & hour number - E.g., 1/3/02 = 5 hours]

ACTIVITIES /Briefly explain what you have done during this time frame.

NOTE: If observation only, indicate HOW MANY hours. E.g., 10 hours = observation
During these activities, do you think you impacted student learning? HOW?

Explain for EACH time frame. [list 2 - 3 significant points*]

YOUR personal reflections about EACH time frame spent in the school.

What did you learn? What do you need to learn? Etc. . . . [*]

STUDENT TEACHER AUTOBIOGRAPHY

Submit *two copies* of a *typed or computer generated* essay with your student teaching application. Keep the following in mind:

- A school will use this as their picture of you as a future teacher.
- Think about what you have written, reflect on it, and then have someone else read it. You are selling yourself to this school. Were you successful?
- Discuss your philosophy of education.
- Why did you choose teaching as your future career?
- What do you have to offer the teaching profession?
- What skills, other languages, experiences, or hobbies do you have to enhance any school situation?
- What do you hope to gain from this experience?
- Any other information you deem pertinent.
- Check your spelling, grammar, punctuation, sentences, etc .
- Limit this to maximum of three, double spaced, 12 point, pages.

Make certain your *NAME APPEARS ON BOTH COPIES* of the essay.

NEIU STUDENT TEACHING WEEKLY ACADEMIC REPORT

Week of _____

Student
teacher _____

School / grade _____

Cooperating
teacher _____

STUDENT TEACHER SECTION:

List and briefly describe one or two new concepts you have learned about children, curriculum, management, materials, methods, planning, etc.

What activity or experience had particular significance for you? Briefly explain.

Write ONE goal that you will work on this coming week.

COOPERATING TEACHER SECTION:

Student teacher showed strengths in.....

Student teacher needs to develop, incorporate, concentrate, practice on, etc, the following: