

TEAM CITIZENSHIP EVALUATION

The following evaluation of your team members is a tool to help improve the group-work experience, by determining the degree to which members have been active, cooperative participants. Be consistent in evaluating each team member's performance, using the guidelines below.

1 – never	2 – rarely	3 – sometimes	4 – usually	5 – always
N – not enough information to rate this/ not applicable				

These ratings should reflect each individual's level of participation, effort, and sense of responsibility as a team member, not his or her academic ability or level of understanding of the material.

In the vertical spaces at the tops of the columns, enter each of the team-mates names, *including your own*. Assign a rating, from above, to each group member listed (*including yourself!*) for each of the questions.

NAME:					
<i>Rate each member on each of the following:</i>					
1. Was the student <i>present</i> and <i>on time</i> for team meetings?					
2. Did the student come <i>prepared</i> (with necessary resources/ materials); and actively participate in team activities as much as possible?					
3. Was the student respectful and helpful to other team members? <i>(allow/ encourage others to speak/ contribute ideas; fair; objective, and honest)</i>					
4. Was the student dependable; did s/he follow through with their individual commitments to the team, & completing work on time?					
5. Did the student communicate with team members in a timely manner, particularly if unable to attend a meeting or fulfill an obligation?					
6. Did the student fulfill the duty to perform a responsible role in the group, by taking leadership for specific tasks?					
7. Did the student contribute to a positive team dynamic: show willingness to consider other ideas/ perspectives, have a positive attitude about the team project, and encourage a constructive and positive team environment?					
-----instructor use only-----					

Comments (*continue on the back if more space is needed*):

Your (**legible!**) signature _____