

## **LABORATORY RULES**

1. Upon arrival in the lab, take out what you will need for class, and store all other belongings (backpacks/ bags, etc.) in the cabinet to the side of your seat. During lab sessions, the instructor and other students will be moving through the classroom; anything in the aisles presents a safety hazard and an obstacle. Proper storage allows maximum work space on the lab benches, leaves aisles clear for us to move around, and reduces damage to your possessions.
2. Food is not allowed in the laboratory. Drinks are allowed, if in a container with a lid: note, however, that it is only allowed to the degree that it does not interfere with work to be done, nor does it pose a risk of damaging any ESCI lab materials. You are responsible for cleaning up after yourself: dispose of trash in the proper receptacle, and place recyclables in the designated container.
3. ESCI lab materials are for use in the laboratory as directed. These materials are to be treated with care, in the manner directed by the instructor. Any intentional or incidental damage due to misuse of materials will result in lowered grade and/or financial obligation.
4. If you are unable to complete the lab exercise during the allotted lab period, materials will be accessible through the ESCI tutoring office (S-130) or as directed by the instructor; you will normally have opportunity for time outside of class to complete work. ESCI lab materials are not to be removed from the designated ESCI laboratory rooms.
5. Respect for others leads to a positive classroom dynamic. Turn off and put away any electronic/ telecommunication devices; listen when others are speaking, and keep an open mind to consider different viewpoints fairly.
6. Lab work will most frequently be accomplished through working in small groups or pairs; you will therefore be required to exhibit good team citizenship in this class. "Team citizenship" is not about having all the answers; rather, it is about respecting others (see rule #5!), putting forth your best effort, actively participating in the process and contributing to team discussions, and following through on your individual responsibilities to the team.