

# Graduate College

## Professional Development Seminar Series

### Understanding Data Management

**Saturday, April 18, 2009**

**Room B-158 9:30 a.m. to 12:30 pm**

**Presented by David Kamper Sr.**

- Brief introduction to computer storage as it is used for databases.
- Provide an introduction to basic database terminology.
- Describe pre-database system and early database system.
- Discuss how to do a database design, the steps involved.
- Discuss the functions and services provided by a database management system (DBMS).
- Discuss the features of Microsoft's Access software.
- Show how to create a database using Access.
- Show how to create queries using Access.
- Show how to create reports using Access.
- Show how to use data entry forms using Access.

***Please sign in to attend at the Graduate College B-159 773-442-6015  
or Contact Alice Pennamon for Information, A-Pennamon@neiu.edu***