

# GRADUATE PROGRAM ADVISOR AGREEMENT FORM

**Department of Geography & Environmental Studies  
Northeastern Illinois University  
5500 N. St. Louis, Chicago IL 60625**

This form, which should be submitted to the Graduate Coordinator, must be completed by a student and faculty advisor prior to the student's receipt

of candidacy, and should be completed within the first two semesters after admission. Students should consult with faculty to determine the best Program Advisor to guide their curriculum. The relationship is by mutual consent and so this form requires both.

The Program Advisor must be a full-time tenure-track G&ES faculty member, and normally it is the person who most closely shares the student's academic interests. The Program Advisor provides regular academic guidance to the student and usually serves as chairperson for the comprehensive examination and thesis or research paper. All courses of study shall be chosen in consultation with the Program Advisor. To change Program Advisor, consult both with the old advisor and the new one, and submit a new form.

All parties please sign the following form, which certifies an agreement between the student and faculty member. The student will rely primarily on that faculty member for academic advice during the student's graduate study; the faculty member agrees to provide that advice and assistance.

Date: \_\_\_\_\_

Student Name PRINT \_\_\_\_\_

Student Name SIGN \_\_\_\_\_

Faculty Member PRINT \_\_\_\_\_

Faculty Member SIGN \_\_\_\_\_

File this form with the Graduate Coordinator [Dr. Erick Howenstine] . Thereafter the student should meet regularly and as needed with their Program Advisor. The Graduate Coordinator will continue to serve as a liaison between the student and the graduate college, and will be available to students in unusual situations.