FACULTY COUNCIL ON ACADEMIC AFFAIRS

September 4, 2008

Room Su-215

1:40 p.m.

MINUTES

Present: Kim Ambriz, Lesa Davis, Joh Hageman, Dan Milsky, Cyndi Moran, Tim Scherman, Mostafa Maksy, Janalyn Meehan, Emmanuel Nyadroh

Absent: Crystal Xiaobei Chen

Ex-Officio: Provost Larry Frank

1. Approval of Minutes

   Tabled until next meeting

2. Report from the Chair

   - Current Chair Greenburg, present, is on sabbatical, no longer on council
   - Introductions. 4 Vacancies -- 2 Resource Professionals, 1 Education, 1 Business
   - The Provost asked if vacancies must be filled by election, or if appointment is allowed. The Chairperson said he will check bylaws.
   - Chair Greenburg recommends that FCAA review and revise bylaws this year.
   - Revise FCAA website – Andrew Sadock to include online access to Bylaws, Minutes, Proposals, Member Contact Info, etc.
   - Discussion of document management. Should FCAA members receive curricular proposals in print or online? Use university shared folders, portal. What are stumbling blocks to immediate action? Undergraduate colleges' curricular proposals are processed electronically, and governance should follow suit. This must be initiated from the top level. Consider an employee dedicated to digitizing all forms, place online. This is "not minor but fundamental" to entire process.

3. Elections

    - Moran (Nyadroh) nominated Effie Kritikos as **Chairperson.** Passed
    - Kritikos (Moran) nominated Lesa Davis as **Vice Chairperson.** Passed
    - Mostafa Maksy self-nominated as **Secretary**
    - Lesa Davis (Hageman) – Motion to approve. Passed

    Newly elected Chair Kritikos stated that meetings will start promptly at 1:40 pm and end at 2:50 pm.

4. Report from the Provost

    - Much summer planning, namely Strategic Planning. 100's of people involved. Steering Committee meets September 5. A consultant developed a six-point plan. The plan will be discussed initially at the President's State of the University Address on September 23. The plan's guidelines are not self-implementing – thus decisions must be made. University units must develop benchmarks. The plan includes a new Mission Statement and a new Vision Statement. The plan sets goals but does not describe implementation in detail. The Provost quickly detailed the 6 Goals of Plan (as yet unpublished)

    - Provost requested that FCAA help focus on plan and implementation.

    - Mel Terrell retired. Discussion of how Student Services will be restructured and organized. Provost asks us to give some suggestions for adjustments/ideas to improve Student Affairs.

    - ROTC motion from last spring – Provost would like us to revisit this term.

    - New TESL program, approved by FCAA in June, was approved by IBHE, approved, under "moderate and reasonable" criteria of modifications to an existing program

5. New Business

    - Lesa Davis – Some curricular proposals approved last spring, including ones in Anthropology, purportedly never entered system and now missing. To be investigated.

    - Revolving Topics Courses- need to follow up this term, Davis has written our policy but it is not yet disseminated and implemented. Cleanup of existing courses will take time and leadership.

    - Nyadroh (Davis) – Moved to recognize the stellar leadership and service of our outgoing chair, Brad Greenburg.
      Passed unanimously

6. Adjournment

Nyadroh (Maksy) Moved for adjournment. Adjourned at 3:08 p.m.

Respectfully submitted,

Cyndi Moran
Secretary