FACULTY COUNCIL ON ACADEMIC AFFAIRS

September 18, 2008

Room CLS-3071
1:40 P.M.-2:50 P.M.

MINUTES

Present: Effie Kritikos (Chair), Dan Milsky, Kim Ambriz, Jon Hageman, Janalyn Meehan, Tim Scherman, Mostafa Maksy, Emmanuel Nyadroh, Lesa Davis, Cyndi Moran

Absent: Crystal Xiaobei Chen

Guests: Provost Larry Frank, Kate Hahn, David Jonaitis, Kim Tracy

The meeting was called to order at 1:45 p.m.

1. Old Business

   No discussion of old business.

2. Approval of Minutes

   No review of prior meeting minutes.

3. Report from Chair

   Chair Effie Kritikos called for volunteers to serve as:
   - Liaison to the Faculty Senate
   - Liaison to the Budgetary Council
   - Curricular Committee Members

   Tim Scherman (Meehan 2nd) – Motioned to approve the following members to the designated committees (passed):

   - Liaison to the Faculty Senate: Mostafa Maksy
   - Liaison to the Budgetary Council: Tim Scherman and Jon Hageman
   - Curricular Committee Members: Lesa Davis (Chair), Cyndi Moran (Co-Chair), Dan Milsky, Kim Ambriz, Janalyn Meehan and Tim Scherman

4. Report from Provost

   Provost Frank deferred his report to allow time for reports from other guests.

5. Report from Kate Hahn: Writing Intensive Courses

   Kate presented information regarding the writing intensive courses (five pages in total). The Writing Intensive Council Committee (WIFAC) is responsible for approval of courses related to the writing intensive courses. Its members are appointed by FCAA and report to FCAA annually.

6. Report from Lesa Davis, Title Varies Courses

   Lesa Davis advised that a memo be re-issued regarding title varies courses. She also reported that the Global Studies Committee needs a website

   Lesa Davis (Scherman 2nd) – Motioned to approve. Passed

7. Report from Kim Tracy, University Computing Services

   Kim Tracy made a report about options for classroom projection technology. He requested feedback from FCAA members regarding which of two options (see descriptive sheets) is the preferred choice of the FCAA. Members leaned toward the first option but requested that minor details be clarified before selecting between the options.

8. New Business

   Tim Scherman stated that it is imperative that all secondary education professors attend the Summit Series. RSVP Donna Larsen @ d-larsen@neiu.edu.

9. Adjournment

   The meeting adjourned at 2:55 p.m.

Respectfully submitted,

Mostafa Maksy
Secretary