

MEMO

To: Deans, Chairs, Coordinators

From: Brett Stockdill, Chair FCAA

Date: May 18, 2009

Re: Curricular Proposal Transmittal Form

I am writing as chair of the Faculty Council on Academic Affairs to notify you that the triplicate version of the Curricular Proposal Transmission Form is no longer mandatory. Either the triplicate form or a one-sheet form is acceptable.