College of Education Application Materials Submission Checklist

Student Name: _____ Program: _____
First name last name

Notice to applicant: You are required to submit these items at the same time to the College of Education in this envelope.

- **Completed College of Education Application Form**
- **Letter of recommendation from university professor in a sealed envelope with the professor's signature on the envelope seal**
- **Transfer students: Submit copy of Transfer Evaluation of Credits**
- **NEIU resident students: Submit unofficial transcript from NEIU**

The College of Education will be evaluating your submitted materials and your computerized NEIU academic record for the following requirements:

- **Declaration of Major and Illinois Certification Testing-Basic Skills Passing Score (Basic Skills not required for Inner City Studies)**
- **"C" or better in English 101**
- **"C" or better in math course for NEIU math competency**
- **2.5/4.0 GPA**
- **30 semester credits at NEIU or transfer credits**
- **Background Check (not required for HRD and ICS)**