

Greek Expansion Policy Greek Life



Northeastern Illinois University

Greek-lettered organizations wishing to expand their chapter to NEIU must follow the bellow procedures. Overall, the organizations must work with the United Greek Council, the governing council for all Greek-lettered organizations, the Student Activities Office and the Student Government Association.

Procedures

1. Groups planning to expand must provide a letter to both the Assistant Director for Student Activities and the United Greek Council President, indicating your interest in expanding to our campus. The letter must provide a brief overview of your organization, a statement of intent and contact information. The letter must be received 10 days before the next UGC meeting.
2. After the letter has been received, the organization can attend a UGC meeting and propose your expansion before the delegates and officers. The proposal should include the history of the organization, purpose for expansion and mechanisms to ensure success in recruitment and retention of members at NEIU. UGC meets the first Tuesday of every month at 1:40 p.m.
3. Once the UGC has approved the organizations expansion, the organization must work with the Assistant Director of Student Activities to begin recruiting members on campus. The Assistant Director can assist with reserving rooms, reserving tables and helping promote the expansion of the new organization.
4. The organization must have two members and an on-campus advisor before attending a Student Government Association meeting to be recognized as a student group. Once you have been approved by UGC and have 2 members and an on-campus advisor, then you will go before Student Government to request organization status:
 - a. <http://www.neiu.edu/~deptsao/startorg.htm> (forms and check list provided here)
 - b. You must provide a constitution and bylaws

- c. Application for organization status
 - d. You must have a letter from an advisor stating their intention to advise
 - e. You must attend a Charter and Rules Committee meeting
 - f. You must attend a Student Government general assembly meeting
5. Once approved by Senate, you must attend a New Organization Orientation sponsored through the Student Activities.
6. You must complete the final paperwork indicating your officers to the Student Activities Office and continue to comply by all policies set by the SAO.
7. After all paperwork is complete, then the new organization will need assign one delegate to the UGC and comply by all UGC policies. Membership is required for all Greek-lettered organizations into UGC in order to maintain their status at NEIU.