

## Resources for NEIU Instructors and Faculty

### GENERAL TEACHING ISSUES

#### AdjunctImpact

[www.adjunctimpact.com](http://www.adjunctimpact.com)

This is an interactive program that is currently piloted at the University of Texas Brownsville (UTB). Since the program is still in its pilot phase, you can test-ride it for free. Modules include: Building Your Syllabus; Building Your Lesson Plan; First Impressions; Student Reactions; The First Two Weeks; Student Profiles; Planning Assessments; Building an Effective Test; Assigning Papers/Research; Assigning Group Projects; Effective Grading; Disruptive Students; Student Retention; Ongoing Education; Classroom Discussions; Teaching With Technology; Problem-Based Learning; What's New in Learning Theory?

#### Short Tips on College Teaching

<http://www.neiu.edu/~ctl/teaching/tips.pdf>

A PDF-file with 31 one or two-page suggestions on classroom teaching, including topics such as: Course planning, Leading discussions, Using instructional media, Student study skills, Active learning techniques, Writing test questions, Dealing with demanding students.

#### IDEA Papers

<http://www.idea.ksu.edu/resources/Papers.html>

Short articles (4-6 pages) on about 40 different college teaching issues, developed by Kansas State University's Idea Center.

#### Topics on Writing for Instructors

<http://www.neiu.edu/~ctl/teaching.html#writing>

A list of links to resources on various topics related to writing across the curriculum such as how to design writing assignments and how to handle the paper load.

#### Emerging issues in the practice of University Learning and Teaching

<http://www.aishe.org/readings/2005-1/>

An online book on issues of teaching and learning in higher education.

### TECHNOLOGY

#### CTL Learning Technologies (Center for Teaching and Learning)

<http://www.neiu.edu/~ctl/technology.html>

Provides training and resources to NEIU faculty on the use of technologies for teaching and learning, instructional design support for the development of online and hybrid courses and administration, faculty training and faculty support for the Blackboard learning management system.

## **Blackboard Faculty Resources at NEIU**

<http://www.neiu.edu/~ctl/blackboard.html>

A site to support faculty users of Blackboard, including current and past news and announcements, online tutorials and job aids on how to use Bb features, tips and tricks, etc. Student Bb issues are handled through Student Computing Services or the Help Desk (see below).

## **Client Services**

<http://www.neiu.edu/trainme>

The Client Service Center of University Computing provides training and support for computer literacy and for university-supported software to faculty and staff.

## **The Help Desk**

[http://www.neiu.edu/NEIU%20Departments/Administrative%20Departments/University%20Computing/Help%20Desk/Help\\_Desk.html](http://www.neiu.edu/NEIU%20Departments/Administrative%20Departments/University%20Computing/Help%20Desk/Help_Desk.html)

Provides a single point of contact for all your computer problems and questions for hardware, software, Administrative Information System (AIS) and the Campus Network.

## **Student Computing Services**

<http://www.neiu.edu/scs>

Provides technology help and support for NEIU students and information on faculty and staff resources (such as software requests and installation for computing labs), student resources (such as student discounts, computer security), and computer lab hours and locations.

## **University Media Services**

<http://www.neiu.edu/~umsdept/>

Provides the majority of audio visual materials, equipment, production studio facilities, and professional help for instructional and administrative activities on campus.

## **IMPORTANT OFFICES & PROCEDURES**

### **Manual for New and Part-Time Faculty**

<http://www.neiu.edu/~ctl/teaching/manual.htm>

Important policies and campus procedures, including paper work requirements and things to do throughout the semester.

### **Guide to Faculty Resources**

<http://www.neiu.edu/~ctl/teaching/fac-res-guide.html>

A comprehensive listing of University services, departments and contact information.

### **Academic Development**

<http://www.neiu.edu/AcDev.htm>

The Office of Academic Development provides academic and support service programs for Northeastern Illinois University students. Many offices operate under its umbrella including: The Learning Center on the 4<sup>th</sup> floor of the library (for tutoring of Gen-Ed students), the Math Development Program (with a Math Lab for walk-in assistance, also 4<sup>th</sup> floor Library), and the Accessibility Center (for students needing extra help, e.g. because of disabilities).