

# CTL Bulletin

No. 27 – September 1, 2006

A bi-weekly information sheet by the Center for Teaching and Learning

## Fall 2006 Workshops By the Center for Teaching and Learning

On the back page find the CTL's listing of workshop offerings on issues of instructional technology, writing, and non-native English speakers. For more detailed information, consult our website or call us at extension 4467. We regret that we will not be able to offer stipends for workshop attendance this semester. Our grant is running out, and the remaining funds won't be available for workshop stipends, although there are some stipends to finish up work that was begun in previous semesters.

We are supplementing our format for offering workshops for the whole campus with an offer to individual departments (or groups within departments) to select their own workshop from a long list of options (see [www.neiu.edu/~ctl/ws-custom.html](http://www.neiu.edu/~ctl/ws-custom.html)). Any of the 29 workshops on that list can be tailored to your needs in focus and length. We can run these workshops for one to two hour time slots, or limit ourselves to specific issues for 15 or 30 minute mini-workshops. All you have to do is contact us a few weeks ahead of time and guarantee at least 6 participants.

### What else is new at the Center for Teaching & Learning?

We will have three special events this semester with outside presenters on the following topics:

Sep. 26: Dr. Terry Doyle (Ferris State Univ.), *"Integrating Learning How to Learn Skills into your Content Course"*

Oct. 6: Dr. Glen Jacobs and Associate (Dir. of Intern. Ctr. for Supplemental Instruction, Univ. of Missouri, K.C.), *"Introduction to Supplemental Instruction"*

Nov. 10: Dr. Susan Robison (College of Notre Dame of Maryland), *"Managing Diverse Faculty Responsibilities with Clarity, Balance, and Ease."*

The presentation parts to these workshops will be open to the University community. More details about time and location will follow as we get closer to the events.

We are also offering an Orientation Program for New Instructors called *"Navigating NEIU"* (Sep. 25 and Oct. 5, see table of events on back page). Instructors teaching on a part-time basis or those who have transitioned to full-time non-tenure track positions teach a wide variety of courses from general education courses to courses in the major and graduate level courses. You've started your classes and are not sure where to get teaching support, perhaps you're wondering if your employment paperwork went through, your students may be presenting some challenges you had not thought about before . . . do you need some answers? If so, come join us for an orientation to NEIU and introduction to the Center for Teaching and Learning. Refreshments and snacks will be served. All are welcomed! Your choice of two dates. To reserve your spot, send an email to [aeames@neiu.edu](mailto:aeames@neiu.edu) or register online at the CTL website.

### What Resources can I find at the CTL?

The Center maintains a website ([www.neiu.edu/~ctl/](http://www.neiu.edu/~ctl/)) with select resources that we have either created or carefully reviewed and found worth recommending. Among many other things, you can find: ➔

*Short Tips on College Teaching*

With some thirty 1-2 page tips on various classroom techniques (under Curriculum and Teaching).

*A Guide to Faculty Resources*

A comprehensive listing of University services, departments and contact information

*A Manual for New and Part-Time Faculty*

With relevant campus policies and procedures (under New Faculty);

<b>Month</b>	<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Place</b>	<b>Topic/Presenter</b>
September	22	Fri.	1:30-4:30	Lib. 310	Issues in Teaching Non-Native English Speakers (Kate Hahn)
September	25	Mon.	4:00-5:30	Lib. 310	Navigating NEIU: A Program for New Instructors (Angeles Eames & Kate Hahn)
September	26	Tue.	TBA	TBA	Integrating Learning How to Learn Skills into your Content Course (Terry Doyle, Ferris State Uni.)
September	27	Wed.	1:30-3:00	Lib. 349	Blackboard's New Discussion Board (Anthony Piña)
October	2	Mon.	1:30-4:30	Lib. 310	Designing Writing Assignments ... That Won't Kill You (Kate Hahn)
October	3	Tue.	1:30-3:00	Lib. 349	Blackboard 7.1: Going Beyond the Basics (Anthony Piña)
October	5	Thu.	1:30-3:00	Lib. 310	Navigating NEIU: A Program for New Instructors (Angeles Eames & Kate Hahn)
October	6	Fri.	9:00-10:00	TBA	Overview of "Supplemental Instruction" – An Effective Approach to Teaching High-Risk Courses (Glen Jacobs, Ctr. for Supp. Inst., Kansas City)
October	16	Mon.	1:30-4:30	Lib. 310	Helping Students to Interact with Assigned Readings (Kate Hahn)
October	18	Wed.	1:30-3:00	Lib. 349	Blackboard 7.1: Going Beyond the Basics (Anthony Piña)
October	25	Wed.	1:30-4:30	Lib. 310	Responding to the Writing of Non-Native English Speakers (Kate Hahn)
October	26	Thu.	1:30-3:00	Lib. 349	Creating Narrated PowerPoint for Blackboard (Anthony Piña)
October	30	Mon.	1:30-3:30	Lib. 349	Creating Narrated PowerPoint for Blackboard (Anthony Piña)
November	1	Wed.	1:30-4:30	Lib. 310	Helping Students to Interact with Assigned Readings (Kate Hahn)
November	8	Wed	1:30-3:00	Lib. 349	Blackboard 7.1: Going Beyond the Basics (Anthony Piña)
November	10	Fri.	TBA	TBA	Managing Diverse Faculty Responsibilities with Clarity, Balance, and Ease (Susan Robison, College of Notre Dame of Maryland)
November	13	Mon.	1:30-4:30	Lib. 310	Responding to the Writing of Non-Native English Speakers (Kate Hahn)
November	14	Tue.	1:30-4:30	Lib. 349	Creating Narrated PowerPoint for Blackboard (Anthony Piña)