

# CTL Bulletin

No. 7 – February 1, 2005

A bi-weekly information sheet by the Center for Teaching and Learning

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## CTL Learning Technologies Workshops Spring 2005

The previous CTL Bulletin gave you a listing of all the CTL workshops this semester. The current Bulletin highlights all the technology-related workshops with short descriptions of what to expect in each one. All technology workshops will take place in **Library 349**, the classroom behind the Multimedia Learning Resource Center on the 3<sup>rd</sup> floor. If you sign up for two or more 1 ½ hour workshops, you will be eligible for a Title-V **stipend** of \$100.

### **Teaching with PowerPoint: Creating Games**

***Tuesday, Feb. 1 @ 2:00-3:30 pm. Repeated Monday, Feb. 21 @ 2:00-3:30 pm. (PLEASE NOTE DATE CHANGE)***

Are you tired of using PowerPoint only as a slide show? Come and learn how to add variety and fun to your courses by creating computer-generated versions of popular games, such as Jeopardy, Concentration, Who Wants to Be a Millionaire?, the Weakest Link, and Hollywood Squares.

Upon completion of this workshop, you will be able to:

- Explain how PowerPoint can be used in a non-linear fashion
- Use advanced features of PowerPoint, such as action buttons, custom animation, drawing and graphics editing tools
- Create several examples of popular games to utilize in instruction
- Re-use and re-purpose games for different courses and subjects

### **Preparing Images for Presentations or Web**

***Monday, Feb. 7 @ 2:00-3:30 pm. Repeated Tuesday, Mar. 1 @ 2:00-3:30 pm.***

Can't get your scanned or digital camera images to work on websites, PowerPoint presentations or e-mail? Don't have a spare month to learn Photoshop? Come to this non-threatening introduction to digital imaging and see how easy it is to optimize graphics with your scanner or MS Office.

Upon completion of this presentation, participants will be able to do the following:

- Identify different graphic types, including distinguishing between bitmap and vector graphics
- Differentiate between the major bitmap graphic file types, including .tif, .gif and .jpg
- Determine the proper graphic type, color depth and resolution for a given situation
- Identify tools used for digital imaging and explain their use
- Utilize optical scanners and digital cameras to produce high quality images that maintain small file size
- Use graphic compression features in Microsoft Office and Microsoft FrontPage

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## **Introduction to Online Teaching and Learning**

***Thursday, Feb. 17 @ 2:00-3:30 pm. Repeated Monday, Mar. 7 @ 2:00-3:30 pm.***

Even if you do not plan to teach fully online courses, find out how online technologies can enhance your face-to-face courses. We will also discuss and demonstrate what is involved in creating hybrid (partially online) and fully online courses. Join us as we map out the future of online learning at NEIU.

Upon completion of this workshop, you will be able to:

- Distinguish between web-enhanced, hybrid, and online courses
- Utilize online strategies to enhance face-to-face courses
- Plan for the creation of a hybrid course
- Plan for the creation of a fully online course
- Determine what must be in place for a successful online program at NEIU

## **Online Communication & Interaction 1 & 2 (workshop in two parts)**

***Part One: Tuesday, Mar. 15 @ 10:00-11:30 am. Repeated Monday, Apr. 11 @ 2:00-3:30 pm.***

***Part Two: Wednesday, Mar. 30 @ 10:00-11:30 am. Repeated Tuesday, Apr. 19 @ 2:00-3:30 pm.***

Students of all ages are using online communication technologies, such as web pages, e-mail, listservs, discussion forums, chat, instant messaging, wikis and blogs to receive and share information and to interact with each other. Faculty around the world are using these same technologies to enhance their face-to-face and distance learning courses. Come and discover ways in which you can incorporate online communication and interaction into your courses.

Upon completion of this workshop, you will be able to:

- Explain how student learning and interaction can be enhanced by the use of online communication
- Identify different tools and technologies that can be used for online communication
- Discuss and incorporate various strategies used by faculty to enhance their teaching with online communication
- Use tools available at NEIU to create a virtual office, a discussion forum, and a real-time collaboration session

## **Multimedia for the Web**

***Thursday, Apr. 7 @ 2:00-3:30 pm. Repeated Wednesday, Apr. 27 @ 2:00-3:30 pm.***

Want to add spice to your courses? Come and learn how to take advantage of multimedia technologies that can be used online. Among the topics to be covered are:

- Digital images and graphics/images
- Animation
- Audio
- Video
- Virtual reality panoramas
- Virtual reality objects
- Using multimedia objects within Blackboard

**All CTL Bulletins are available on our website at: [www.neiu.edu/~ctl/](http://www.neiu.edu/~ctl/)**