

LAB REPORTING USING CHEM-WIKI

IV. Making page edits using the Visual Toolbar:



Note: If your toolbar does not appear as above, click 'Floating Toolbar'



(PART 4) Creating Anchors

Q: What are anchors?

A: Anchors are place-markers that mark specific positions within a long webpage that you would normally have to scroll around. These place-markers tell the browser where to start displaying the page when you click on a link. You have already seen some automatically created anchors if you have used the `[[toc]]` command to create a table of contents.

Q: How do I create a link to another position on the page?

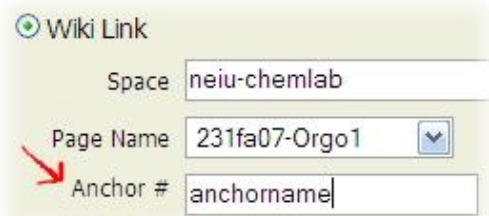
A: See the tutorial on creating links and create a link from **highlighted** text. Then,

>> Under 'page name' use the drop down menu to select the name of the page to which you want to link to (this can be either another page or the same page the link will be on). *Be sure you have the correct page selected!*

>> Click on '[Link to anchor?](#)' so the anchor box appears.




>> Fill in the 'Anchor #' box with the name you choose to use for the anchor. Please use all lowercase letters!



>> Click OK, but you are not done yet!

>> **Important:** You must now create the place-marker within the page. Wherever you want the top of the browser window to appear when the link is clicked add the text: `[[#anchormame]]`

Note: The anchor will not appear on the screen when the page is viewed. You can remove the anchor later by erasing the anchor icon  when using the visual editor. To edit the anchor again later you must use the 'text editor' option and look for the place-marker.

Q. That's just great, how about an example of these "anchors" I've heard so much about?

A. Sure. You've already seen how the `[[toc]]` command creates links within a page that work like anchors, but how do you return to the top of the page that you were browsing after you follow one of these links? For that we have to add a link back to the top of the page.



>> First, go to the bottom of the page you are working on.

>> Second, type: *return to top* and then **select** the text and.

>> Now, click the 'add link' icon as shown above.

- Your 'Link Text' box will already show return to top
- When the dialog box appears select 'Wiki Link'
- For 'page name' use the drop-down menu to select the name of the page that you are currently working on.
- Click on '[Link to anchor?](#)' so the anchor name box appears

>> When the 'anchor #' box appears fill it in with the anchor name you want to use, for this I would suggest something like: `top`

>> Click OK, but you are not done yet!

The Last step is to create the anchor or *place-marker* where you want it to be. You have created the link to an anchor in the page you are working on, called 'top'. Unfortunately, there is no place-marker called 'top' yet, this must now be created.

>> Now, navigate to the top of the page. Below the title line type in: `[[#top]]`


Your page should now appear as you see below:

Page Title

on [NEIU's Chem-Wiki](#)

`[[#top]]`

`[[toc]]`

>> When you click on 'save' the text `[[#top]]` will disappear. When you edit your page again later it will appear only as an anchor icon  to remind you that it is there. It will not affect the way your page appears in any way. Now test out your new link!