Student Aide Positions

Instructions for CCN registration:

1. Go to www.collegecentral.com/neiu/
2. Click on “Students”
3. Click on “Create Account” tab
   - You are going to use the “highlighted ID number” from your NEIU ID Card for the Username
   - Create a password
4. Repeat Steps 1-2
5. Click on “Sign In” tab
6. You will now be directed to “Student Central”
   - Login with your username and password
7. Under “Search for Opportunities Posted to My School”:
   - Click on “Search for Jobs/Opportunities Posted to My School” link
8. Scroll all the way down to the bottom until you see “Job Location”
   - Select “On Campus”
   - For “Job Types”, Check “Part Time” box
   - Click “Begin Search”
9. This page will display the “Student Aid” positions available on campus
10. Click on the “Job ID” to see the display of the specific position from the departments
11. Scroll all the way down to the bottom for “Application Instructions”