Admission Requirements

A graduate student-at-large (SAL) is an individual who does not wish to pursue a degree but wants to take courses for professional or scholarly reasons, personal enrichment, or to take a few courses before deciding whether to apply to a program. SALs are not admitted to degree-granting programs. As non-degree seeking students, SALs have permission to take undergraduate and graduate-level classes. However, if later admitted to a degree-granting program, only nine credit hours taken as an SAL may be applied toward a degree at the discretion of the program. SALs are subject to all of the same rules governing degree-seeking graduate students. Graduate SALs must have earned a baccalaureate degree or higher from a regionally accredited college or university. Graduate SALs do not qualify for financial aid.

Application Deadlines

Fall Semester: July 1
Spring Semester: November 1
Summer I Semester: April 1
Summer II Semester: May 1

General Admission Requirements

Graduates: Graduate SALs must supply proof of baccalaureate degree or higher from a regionally accredited college or university.

Exchange students with J visa: Exchange students with J visa, who have received an equivalent baccalaureate degree, may apply as an graduate SAL. You must submit a copy of your DS-2019, I-94, copy of your visa, and proof of degree.

International students: International students on an F visa may apply as a graduate SAL for summer only. Applicants must submit proof of degree, a copy of their I-20, I-94, visa, and a letter from their Designated School Official (DSO) at their home school giving permission to attend and affirming the home school will take responsibility in making sure the student stays in status.

Decision and Review Process

Applications are considered complete when the Admissions Office has received all materials, including transcripts, test scores, letters, and/or immigration documents, if required. Applications are reviewed in order based on the date the file is complete. Please read the instructions carefully to avoid processing delays.

General Information for Applicants

1. A non-refundable $30 application fee is required with the application. Any application received without the application fee or waiver will not be processed. Do not send cash.

2. The application and all materials, transcripts, proof of degree, and/or immigration documents are required by the application deadline.

3. Official transcripts must be in a sealed envelope from the sending institution. Opened transcripts are not considered official.

4. All documents submitted become the property of the University and will not be released to the student or outside party for any reason. Graduate SALs must submit proof of degree in the form of official transcripts. If your bachelor’s degree or advanced degree was awarded from a college or university outside of the United States, you must submit official transcripts/marksheets, Educational Credentials Evaluators, Inc. (ECE) or World Education Services, Inc. (WES) course-by-course report.

5. If you are a permanent resident, please submit a copy of your permanent resident card. If you have been granted asylum, refugee status, or are adjusting your status, you must submit appropriate documentation from the U.S. Citizenship and Immigration Services office. If you are on a visa or are an exchange applicant, you must submit a copy of your valid, non-expired visa.


7. This application is valid only for the semester for which you are applying. If you do not enroll in that semester, you must either defer your admission to the next semester, or you will need to submit a new application for a future semester. The application term may be changed one time per application, provided the request is made prior to the application deadline.

Mail application to:
Northeastern Illinois University
Admissions Office
5500 North St. Louis Avenue
Chicago, IL 60625-4799

Contacting the Admissions Office
Telephone: (773) 442-4050
Fax: (773) 442-4800
Email: admrec@neiu.edu
Website: www.neiu.edu
**Graduate Student-at-Large Admission Application**

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<th>First Name</th>
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**Telephone Number (            )**

**Cell Phone Number (            )**

May we contact you through cell phone text messaging?
- [ ] Yes
- [ ] No

**Email Address**

Please print clearly. We will communicate with you via email regarding your application status.

**Social Security Number**

**Why do we ask for your Social Security Number (SSN)?**

Your SSN is requested pursuant to Public Law 93-579 for the University’s system of student records, as well as for compliance with federal and state reporting requirements. An SSN is requested even if you are applying for financial aid but is not required for admission to the University. Supplying an SSN ensures that you will be able to claim the Hope Tax Credit, if you are eligible, on your federal tax return.

**Birth Date:** Month _____ Day _____ Year _____

Gender: [ ] Male [ ] Female

**Emergency Contact**

**Phone (            )**

**Relationship**

**Citizenship:**
- [ ] U.S. Citizen
- [ ] Visa or International
  - Visa Type ____________
  - Expiration ____________
- [ ] Permanent Resident
  - Adjustment of Status/Other
  - Country of Citizenship ____________
- [ ] Refugee/Asylum
  - Requesting consideration under IL Public Law 93-007 (applies to undocumented persons graduating from Illinois high schools)

**Ethnicity and race information is being requested so that we may demonstrate compliance with federal requirements. Your response will not affect admission decision.**

Are you Hispanic or Latino/Latina (Person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)?
- [ ] Yes
- [ ] No

Which best describes you? (check all that apply)
- [ ] American Indian or Alaskan Native
- [ ] Asian
- [ ] Black or African American
- [ ] Native Hawaiian or other Pacific Islander
- [ ] White

Do you identify as gay, lesbian, bisexual, transgender or questioning (GLBTQ)?
- [ ] Yes
- [ ] No

Have either of your parent(s)/guardian(s) completed a bachelor’s degree or higher?
- [ ] Yes
- [ ] No

**Optional Information**

The application term may be changed one time per application, provided the request is made prior to the start of the original semester.

**Term applying for:**
- [ ] Fall
- [ ] Spring
- [ ] Summer I
- [ ] Summer II

**Year __________**

**Applicant type:**
- [ ] Graduate Student-At-Large (graduated high school)
- [ ] Exchange Student (J visa)
- [ ] International Student (F visa, Summer Only)
Have you previously attended Northeastern? □ Yes □ No  
If yes, when did you last attend? ________________________________

Have you resided in Illinois for the 6 months immediately preceding the date of this application? □ Yes □ No

Are you a veteran of the U.S. Armed forces or on active duty? □ Yes □ No

High School/GED Information

Name of high school from which you graduated (or will graduate)       City       State   Zip Code
Graduation/Expected Date ________________________________       Have you attained a G.E.D.? □ Yes □ No

College, University and Post-Secondary Information

List all colleges, universities or post-secondary schools (including trade school) attended, regardless of accreditation. Failure to do so may result in dismissal from the University. Please list in reverse chronological order, beginning with the most recent school attended. Attach additional sheet if necessary.

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<tr>
<th>Name/Campus</th>
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<th>Degree/Hours Earned</th>
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Admission Application Certification

This application must be signed by the applicant before any action can be taken by the Admissions Office. I understand that withholding information requested on this application, including attendance at any other institution or giving false information, may make me ineligible for admission to Northeastern Illinois University and subject to dismissal if already admitted. I have read and understand all instructions and information on this application. I certify that the statements I have made on this application are correct and complete.

Applicant Signature ___________________________       Date of Signature _______