Approval of Minutes
Chair Azcoitia said that hearing no corrections, the Committee Minutes from June 12, 2014 stand as written.

Executive Committee
Committee Members present: Carlos Azcoitia, Jin Lee, Omar Duque, and Jonathan Stein
Committee Members absent: none
Other Trustees Present: Bob Biggins, Barbara Fumo, Marvin Garcia, Darlene Ruscitti, and Amanda Slefo

Review of President’s Report Items

* Action Item I. E. Use of Search Firm to Fill Vacant Technology Services Positions, page 28

The Hiring of External Search Firm(s) policy adopted by the Board of Trustees of Northeastern Illinois University requires that the hiring of an external search firm be brought before the Board for approval, when the nature and scope of hiring requires a level of professional search experience exceeding that available internally within the University. This report provides background for the Board of Trustees and requests that the Board approve the hiring of an external search firm to assist in employing qualified individuals for two specific positions that need to be filled. The first position is Senior Data Base Administrator (DBA). The Senior DBA acts as the Oracle database administrator for the Ellucian Banner ERP suite of applications, and all related integrated components. The second position is a Programmer/Analyst. The Programmer/Analyst works as a team member, supporting the University’s Ellucian Banner ERP suite of applications through implementation, enhancement, integration, and reporting activities.

Trustee Stein asked about the approximate cost. President Hahs explained that the cost is a percentage of the salary for the sum of these two positions, which is approximately $20,000.

* Information Item II. C. Strategic Planning: FY14 Workplan Results and FY15 Workplan, page 44

Northeastern Illinois University’s Strategic Plan includes Six Strategic Goals with broad Action Steps for each. As we implement the Plan, we annually select specific activities under each Goal for our University-wide focus. We have provided the results for the activities for FY2014 and have chosen the activities for FY2015. In addition to these items, other activities have
been implemented across all units of our campuses. Activities are numbered to correspond to Action Steps within the Strategic Goals.

**Academic and Student Affairs Committee**

Committee Members present: Marvin Garcia, Barbara Fumo, Jin Lee, and Amanda Slefo  
Committee Members absent: none  
Other Trustees Present: Carlos Azcoitia, Ex-Officio; Bob Biggins, Omar Duque, Darlene Ruscitti, and Jonathan Stein  
University Liaison: Vicki Roman- Lagunas

Review of President’s Report Items

* Information Item I. A. New Faculty Information, page 33

At every September Board Meeting, we provide information on our new tenure-line faculty. New faculty will be introduced in more detail during the full board meeting at 2:00 p.m.

* Information Item I. D. Doctoral Program in Special Education (Ed.D), page 45

The doctoral report is a summary of the program development to this point. The Dean of the College of Education, the Dean of the College of Graduate Studies and Research, and the faculty of the Department of Special Education (SPED) hereby submit this overview of a potential Ed.D. in Special Education (SPED Ed.D.) for the Board of Trustees of Northeastern Illinois University (NEIU) to consider for the development of the first doctoral-level degree program at NEIU.

* Information Item I. K. American Campus Communities- Student Housing, page 61

The University was pleased to announce on August 14, 2014, that American Campus Communities was selected as the team member responsible for the planning, development and operations of the University’s inaugural student residences. Following this announcement, Northeastern has received calls, messages, and letters of support for the project. Included in this information item are three such support letters. Various updates and letters of support will be posted at [www.neiu.edu/housing](http://www.neiu.edu/housing).

* An update on recruitment outcomes

The University planned for an enrollment decrease of approximately 3.5%. It appears the decrease in enrollment will be closer to 5%. The University has planned for additional budget adjustments. Most of the other public universities are in the same position.

Trustee Garcia added that a 5% decrease in enrollment equals up to a decrease of 400 students from last year. President Hahs explained that it’s an additional 150-200 students that are not attending Northeastern. An exact number could be provided. Garcia shares the university’s concern and is hoping to have conversations with the Provost to see what other efforts and initiatives are taking place in order to recruit students.

In regards to the doctoral program, Trustee Garcia would like to identify and recognize the people that have worked on this project. Garcia acknowledged Sandra Beyda-Lorie, department chair, Special Education; Maureen Gillette, dean, College of Education; Effie
Kritikos, associate dean, College of Education; Michael Stern, dean, College of Graduate Studies and Research; Kathleen Brown, assistant professor, Special Education; Gerardo Moreno, associate professor, Special Education; and David Yasutake, professor, Special Education.

Chair Azcoitia asked if there was a possibility for individuals in different areas to receive a doctorate in an interdisciplinary program in the future. For example, ENLACE graduates have demonstrated interest. President Hahs mentioned that it is possible in the future, but we must anchor our very first doctoral program and have it approved by the Illinois Board of Higher Education.

Buildings and Grounds Committee
Committee Members present: Omar Duque, Chair and Barbara Fumo
Committee Members absent: none
Other Trustees present: Carlos Azcoitia, Ex-Officio; Bob Biggins, Marvin Garcia, Jin Lee, Darlene Ruscitti, Jonathan Stein, and Amanda Slefo
University Liaisons: Michael Pierick and Nancy Medina

* Information Item II. F. Construction Report, page 53

Trustee Duque read the construction report.

Trustee Lee asked about the funding for all the projects. President Hahs explained that the College of Education is being funded with state funds appropriated through the Capital Development Board at approximately $70 million; the Infrastructure Expansion is coming from the University’s reserve; the Roofing and Exterior projects are capital development projects; and the Microbiology Lab is a combination of University and grant funded dollars.

Finance Committee
Committee Members present: Omar Duque, chair; Bob Biggins, Darlene Ruscitti, and Jonathan Stein
Committee Members absent: none
Other Trustees present: Carlos Azcoitia, Ex-Officio; Barbara Fumo, Marvin Garcia, Jin Lee, and Amanda Slefo
University Liaisons: Michael Pierick and Robert Filipp

Items on agenda:
  Review of President’s Report Items
  
  Action Item I. A. FY2015 University Operating Budget, page 2
  Action Item I. B. FY2016 Operating and Capital Budget Requests, page 13
  Action Item I. C. Media Aggregator Services, page 26
  Action Item I. D. Purchases of $100,000 or more – Roofing Projects, page 27
  Action Item I. F. Purchases of $100,000 or more – Janitorial Service, page 30
  Action Item I. G. Purchases of $100,000 or more – Snow Removal Service, page 32
  Information Item II. B. Preliminary FY2016 Tuition and Fee Recommendations, page 35
  Information Item II. E. Change in Accounting Policy – Faculty Salary Encumbrances
  Information Item II. G. Fourth Quarter Budget to Actual Report, page 54
  Information Item II. H. Grant Consulting Services, page 57
  Information Item II. I. Renovation of El Centro Annex Building, page 58
  Information Item II. J. Purchases between $50,000 and $100,000, page 60
Trustee Duque represented the Finance Committee and briefly introduced each action and information item and President Hahs gave a quick overview.

Trustee Stein asked about the fees associated with the Media Aggregator. Vice President Melba Rodriguez explained that aggregators are able to get volume discounts on behalf of Northeastern.

Trustee Lee asked about the budget for advertising and marketing. Vice President Rodriguez explained that this agreement is for the pure purchase of advertising, for example, billboards, ads, and online and print space. The aggregator will find the best media sources to get to the students Northeastern wants.