



Office of Sponsored Programs

MEMORANDUM

TO: Project Directors of Federal Grants

FROM: Louise M. Illian, Director

DATE: Monday, January 28, 2002

SUBJECT: Institutional Prior Approval System (IPAS)

Beginning February 1, 2002, the Office of Sponsored Programs will be offering access to the Institutional Prior Approval System (IPAS) via the OSP web page. IPAS streamlines post-award grant administration, which is granted under expanded authorities.

Prior approval from the OSP is required before taking certain administrative actions specified by the expanded authorities. To prevent delays in administering your grant award, please refer to the Expanded Authorities Overview document (available for download at <http://www.neiu.edu/~sprogram> under Forms & Reports) to determine if you are required to submit a Request for Approval Under IPAS form.

If you have any questions regarding this bulletin, please call me at extension 4672.