

**To request a room/space for your event, please contact the individual or office authorized to approve your request.**

**\*If you are looking for a room/space during Activity Hour on Tuesday and/or Thursday (including general space classrooms), you must contact room reservations at x4631.**

<b>Room/Space</b>	<b>Contact</b>	<b>Phone/Email</b>
Auditorium	University Events	773/442-4270 <a href="mailto:University-events@neiu.edu">University-events@neiu.edu</a>
B Bldg. Workshops Labs	Academic Affairs	<a href="mailto:A-Villate@neiu.edu">A-Villate@neiu.edu</a>
B Bldg. Classrooms	Academic Affairs	<a href="mailto:A-Villate@neiu.edu">A-Villate@neiu.edu</a>
C Bldg. Conf. Rms.	Judy Cascone (Fin. & Adm.)	773/442-5100
CCICS	Lance Williams	773/268-7500
CLS Bldg. Classrooms	Academic Affairs	<a href="mailto:A-Villate@neiu.edu">A-Villate@neiu.edu</a>
Courtyard	Room Reservations	773/442-4631 <a href="http://www.neiu.edu/~sudept/reshome.html">http://www.neiu.edu/~sudept/reshome.html</a>
CTC	Delbert Smith	312/733-7330 x7221
El Centro	Maria Luna-Duarte	773/442-4080
FA Bldg. Classrooms	Academic Affairs	<a href="mailto:A-Villate@neiu.edu">A-Villate@neiu.edu</a>
Lecture Halls	Academic Affairs	<a href="mailto:A-Villate@neiu.edu">A-Villate@neiu.edu</a>
Library	Diana Schmidt	773/442-4458
PE Complex	Matt Specht	773/442-4184
Recital Hall	University Events	773/442-4270 <a href="mailto:University-events@neiu.edu">University-events@neiu.edu</a>
SCI Bldg. Classrooms	Academic Affairs	<a href="mailto:A-Villate@neiu.edu">A-Villate@neiu.edu</a>
Student Union	Room Reservations	773/442-4631 <a href="http://www.neiu.edu/~sudept/reshome.html">http://www.neiu.edu/~sudept/reshome.html</a>
Stage Center Theatre	University Events	773/442-4270 <a href="mailto:University-events@neiu.edu">University-events@neiu.edu</a>
University Commons	Room Reservations	773/442-4631 <a href="http://www.neiu.edu/~sudept/reshome.html">http://www.neiu.edu/~sudept/reshome.html</a>
Village Square	Room Reservations	773/442-4631 <a href="http://www.neiu.edu/~sudept/reshome.html">http://www.neiu.edu/~sudept/reshome.html</a>