

TO: Deans and Department Chairs

FROM: Lawrence P. Frank, Provost

DATE: March 8, 2011

RE: Nominations for Professor Emeritus Appointment

I am pleased to invite academic departments to submit nominations for Professors Emeriti who will be recognized at the May 2011 commencement. This year, eligible retirees will be those persons who retired during the Fall 2010 semester and have not yet been nominated, and those individuals planning to retire in the Spring or Summer of 2011.

Please consult with your department colleagues and prepare written nominations **accompanied by supporting data** to be submitted to your dean no later than **March 18, 2011**. For your information, I am attaching a copy of the policy currently in effect. The Faculty Senate approved this policy in March 1989 subject to further review.

attachment

c: Members of the President's Council
Members of the Provost's Council

PROFESSOR EMERITUS POLICY

The rank of Professor Emeritus is an honorary appointment made by the President upon the recommendation of the Department faculty, the Department Chair, and the Dean, and in consultation with the Provost, to recognize a high level of accomplishment throughout a faculty member's career.

Within six months before or after retirement, each faculty member who fulfills the following conditions may be considered for recommendation to emeritus status.

- 1) Meets the eligibility requirements for retirement under the State of Illinois Pension Plan.
- 2) Holds the rank of Assistant Professor, Associate Professor, or Professor
- 3) Has completed at least ten (10) years of service to the University

Those who meet these conditions and have demonstrated a high level of distinction in teaching/performance of primary duties, research, or service may be recommended by the department to the Dean. The departmental recommendation shall document the basis for recommending the Emeritus status. The recommendations of the department and the appropriate Dean shall be submitted to the Provost. The Provost shall review the recommendations with the University President. The University President shall inform the faculty members of his/her decision, and in the event of a favorable decision, shall announce the appointment at the commencement ceremony.

Emeritus status is an honored privilege and responsibility which may be used for professional purposes and for participation in academic convocations and events.

The rights and privileges extended to emeritus faculty shall include:

- 1) Faculty listing in the College catalogue, and personnel records in a current file on Emeritus Professors.
- 2) Faculty rights and privileges in the University library, including the issuance of a faculty ID card.
- 3) The privilege of attending all university-wide faculty meetings, without vote, without committee membership.
- 4) If space is available, office space and access to the University's laboratories for the purpose of research.
- 5) Faculty rights and privileges in attending the university's social, cultural, and athletic events.
- 6) A free parking permit upon request.

All retiring faculty are eligible to receive items 2, 5, and 6.

