

RALPH K. ZIA

DIRECTOR OF BUILDINGS AND GROUNDS

Dynamic, results oriented manager with over 35 years of progressively responsible experience in asset management, planning, budget administration, and personnel training.

PROFESSIONAL EXPERIENCE:

1997 to Present

Director of Buildings and Grounds

Northeastern Illinois University

- Coordinates and directs the activities of the janitorial, grounds maintenance and trades departments consisting of approximately 70 personnel.
- Develops policies and procedures to provide cost-effective essential services in consonance with requirements and funds available.
- Administers the university's recycling program.
- Represents the Assistant Vice President with Deans, Department Heads, faculty and staff members, various campus committees and designated state agencies.
- Serves as the Chairman of the Educational Programs Committee of the Midwest Association of Higher Education Facilities Officers.

CAPTAIN, United States Navy

1996 to 1997

Deputy Director

Joint Training, Analysis and Simulation Center

(\$40 million, 270,000 square foot facility providing simulation training for joint task force commanders from various branches of the military service. Employed over 400 personnel including 160 civilian engineers. Project simulates logistic and manpower requirements to implement global scale operations.)

- Personally chosen to coordinate start-up efforts of this unique facility designed to train the most senior U.S. military leaders from all service branches.
- Successfully brought project on-line ahead of schedule and under budget. Administer all aspects of building and property management including physical plant maintenance.
- Instrumental in coordinating and implementing innovative cooperative research program with local universities to share state-of-the-art knowledge of modeling and simulations. This undertaking represents the first effort to combine the talents of the academic community with the resources and management personnel involved in military simulation projects.
- Regularly write performance evaluations for 50 personnel middle managers. Provide personal and professional counseling for military and civilian personnel.
- Coordinate VIP visits for the highest echelons of military, political, and civilian dignitaries.

1994 to 1996

Manager of Overhaul Operations

USS Saipan

(Commanding Officer of a ship undergoing a \$120 million overhaul in a shipyard.)

- Managed and coordinated efforts of over 1,000 civilian and military personnel. Administered and negotiated union contracts.

Prior assignments included: Operations Manager, Training Manager, Scheduling Supervisor, and Instructor, reflecting rapid career advancement through increasingly responsible management positions.

EDUCATION AND SPECIALIZED TRAINING:

Graduate - Industrial College of the Armed Forces

M.S. in Acquisition Management - Naval Postgraduate School

B.A. in Finance - University of Illinois

Completed and taught numerous continuing professional education programs, seminars, and workshops.

REFERENCES: Attached