POLICY ON SERVICES FOR STUDENTS WITH DISABILITIES ..... 1-2
AMERICANS WITH DISABILITIES ACT ..... 3

# POLICY ON SERVICES FOR STUDENTS WITH DISABILITIES

a. Northeastern Illinois University complies with Section 504 of the Rehabilitation Act of 1973 which states that "No otherwise qualified handicapped individual in the United States....shall, solely by reason of his (or her) handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance...." In addition, Northeastern complies with the Americans with Disabilities Act of 1990.

b. The Affirmative Action Office (A.A.0.) assumes responsibility for seeing that the University is properly interpreting federal regulations requiring that the University take such steps as are necessary to ensure that no qualified student with disabilities is denied the benefits of, excluded from participation in, or otherwise subjected to discrimination because of the absence of educational auxiliary aids for students with impaired sensory, manual, or speaking skills. The Affirmative Action Officer is responsible for coordinating the University's compliance with these regulations.

In cooperation with the Admissions Office, Health Services, Counseling Office, and the Accessibility Center/HELP, the A.A.O. assumes responsibility for receiving and coordinating inquiries from students regarding auxiliary aids, academic adjustments, or other reasonable accommodations.

c. The following procedure will apply for consideration of requests for auxiliary aids, academic adjustments, or other reasonable accommodations. Students should complete the steps listed below sufficiently in advance of the anticipated need for services. Such notice is required in order to give the various academic and service areas a reasonable period of time in which to evaluate requests.

   1. Students must be admitted to and/or enrolled in the University.

   2. Students requesting auxiliary aids, academic adjustments, or other reasonable accommodations should first contact the Accessibility Center/HELP. If the request requires modification of academic procedural requirements or necessitates special testing and/or course evaluation methods, students must provide a written diagnosis from appropriate professional personnel. Such diagnosis is subject to verification by the University. If the request cannot be granted by the Accessibility Center/HELP, students should contact the A.A.O.

   3. The A.A.O. will make a case-by-case determination of the student's educational need for the requested auxiliary aid, academic adjustments, or other reasonable accommodations. Auxiliary aids, academic adjustments, or other reasonable accommodations determined to be necessary will be provided at no cost to the student.

   4. The Illinois Department of Rehabilitative Services (DORS) has a responsibility to provide numerous services to eligible individuals with disabilities. The University strongly encourages students to apply to DORS for any benefits for which they might be eligible.

d. Students who believe that they have been discriminated against on the basis of a disability can seek resolution through the University's Discrimination Grievance Procedure. Information and consultation on these procedures are available through the Affirmative Action Office, Room C-219, ext. 5416.

# Americans with Disabilities Act

In accordance with the Americans with Disabilities Act of 1990, Northeastern Illinois University does not discriminate against employees or students on the basis of disability. In addition, the University provides reasonable accommodations for both employees and students with disabilities.

Students seeking reasonable accommodations in the classroom should contact the Accessibility Center/HELP, A-119 (phone 773 / 442-5495, 5496 or 5497; TDD 773 / 442-5499).

Persons seeking handicapped parking permits should contact the Director of the Health Service, E-051 (phone 773 / 442-5800).

Persons seeking reasonable accommodations in the workplace, persons with concerns about discrimination on the basis of disability, and persons with any questions about the Americans with Disabilities Act of 1990 should contact the Affirmative Action Office, C-219 (phone 773 / 442-5416). The Affirmative Action Officer is the person designated by the President to receive grievances and coordinate compliance activities under the Americans with Disabilities Act of 1990.

Revised: 3/05

Printed by Authority of the State of Illinois, May 2006, 2,250 copies, P44911